



State of Connecticut

Criminal Justice Information System (CJIS-CT) Governing Board

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Meeting Minutes

CJIS-CT Governance Committee Meeting

Date: January 09, 2026

Time: 10:00 AM – 11:00 AM

Location: Virtually Via MS Teams

Attendees

Governing Board Members/Designees

1. Judge Patrick Carroll – Former Chief Court Administrator, Co-Chair, Office of the Chief Court Administrator
2. Daniel Karpowitz – Undersecretary, OPM
3. Mark Raymond – Chief Information Officer, DAS-BITS
4. Kenneth Barone – Project Manager, IMRP, Designee for Gary A. Winfield, Senator, Co-Chair
5. John Russotto – Deputy Chief State's Attorney, DCJ

CJIS-CT Staff/Consultants

6. James McGennis – Executive Director
7. Mark Tezaris – Program Manager
8. Tamika Potts – Technical Writer/Communications Specialist
9. Christopher Lovell – Senior Project Manager
10. Sean Bucher – Senior Project Manager
11. Sazara Johnson – Senior Project Manager
12. Derek Poundstone – Training/Curriculum Manager
13. Sridhar Brahma – GRC Analyst
14. Giuliana Vinces – Intern

Guests

15. Captain Josh Pattberg – CSP
16. Jennifer Lee – OPM
17. Naveen Prathikantam – DCJ
18. Pradeep Ankaraju – DESPP
19. Frank DiMatteo – DPDS

1. Welcome, Call to Order, and Approval of Minutes

Judge Carroll welcomed attendees and called the meeting to order at 1:31 PM.

He then called for a motion to approve the December 12, 2025 minutes. A motion was made by Mark Raymond and seconded by Ken Barone. The minutes were approved unanimously, with no objections or abstentions.

2. Security Updates

a. Security Audits

Presenter: Sridhar Brahma

- Sridhar Brahma reported that the annual security audit was completed and the final report was received on January 8, 2026.
- Initial findings were described as positive overall, with focus areas including MOUs, agency agreements, data retention policies, and technical access controls.
- A detailed review is underway, and an action plan with implementation steps will be developed for future committee review.

Discussion:

- Barone asked whether the audit report could be shared with Governance Committee members and requested a future briefing focused on risks and remediation.
- Jim McGennis confirmed the report would be distributed and stated that a formal response plan would be developed and reviewed with the committee.

Action Item:

- Brahma to provide the audit report to Tamika Potts for distribution.

b. Kick-off for Third-Party Security Assessment

Presenter: Sridhar Brahma

- Brahma provided an overview of the third-party security assessment, noting the scope exceeds FBI CJIS compliance and is intended to assess resilience against emerging cyber threats.
- A kickoff meeting has been completed; background checks are in progress for two consultants.
- The assessment will rely primarily on interviews and documentation review, with no direct system access granted.

Discussion:

- Captain Josh Pattberg asked whether additional Trustwave staff would require background checks.

- Brahma confirmed that only two consultants will participate and require clearance, and that no CJIS or FBI data access will be granted beyond guided, monitored review if necessary.

3. Introduction to Analytics Topics

a. Analytics Subcommittee Update

Presenter: Ken Barone

- Barone provided an update on the Analytics Subcommittee, formed in October 2025.
- He reported expanded participation, including DESPP representation, with efforts ongoing to secure DOC involvement.
- The subcommittee is currently in an educational and planning phase, using the P20 WIN / Data Link CT model developed with the University of Pennsylvania as a reference.
- The proposed framework centers on standardized data classification and licensure-based access tied to entity type and purpose.
- A University of Pennsylvania briefing is scheduled for late January/early February
- The subcommittee's goal is to define a recommended governance and access model by July 1, 2026, with a pilot use case involving the Connecticut Sentencing Commission.

Discussion:

- Judge Carroll expressed support for the approach and confirmed Judicial Branch cooperation.
- Mark Tezaris raised questions regarding dispute resolution, change-control processes, and how disagreements over data sharing would be handled.
- Barone responded that data owners would pre-classify data elements and that access decisions would follow predefined licensing pathways; he committed to raising change-control considerations with University of Pennsylvania partners.
- Mark Raymond highlighted additional considerations, including FBI data commingling requirements and the need for vetted personnel when data is joined or analyzed.
- Undersecretary Karpowitz endorsed the overall approach, emphasizing the importance of clarity, process discipline, and sustainability.

b. Governance Structure and Committees

Presenter: Ken Barone

- Barone proposed strengthening governance by developing formal bylaws to supplement statutory requirements.
- He suggested revisiting existing committees and establishing additional standing committees, particularly focused on security and workflow/arrest data transfer.

- The intent is to distribute workload, increase member engagement, and reduce operational pressure on staff.

Discussion:

- Raymond supported both the bylaw initiative and additional committees, noting the need for improved sustainability planning and fiscal alignment.
- A recommendation was made for a Governing Board retreat, to be held shortly after the 2026 legislative session. If no objections (none were heard), Barone will evaluate this with ED McGennis.
- Undersecretary Karpowitz agreed and emphasized the importance of governance clarity as CJIS-CT continues to mature.

c. Staffing and Legislative Advocacy

Presenter: Jim McGennis

- McGennis reported that OPM approval has been received to pursue a temporary TWR attorney, though candidate availability is not yet confirmed.
- Committee members discussed the need for permanent, dedicated legal counsel to support MOUs, analytics governance, vendor contracts, and legislative engagement.

Discussion:

- Barone urged the committee to consider whether to pursue funding during the current budget adjustment session or defer to the next biennium.
- Judge Carroll strongly supported pursuing funding during the current session, citing legislative familiarity with CJIS-CT's mission.
- Undersecretary Karpowitz advised that any midterm budget request should be accompanied by a clear and comprehensive narrative of CJIS-CT's progress and needs.
- Raymond emphasized that lack of dedicated legal support has historically slowed progress and should be addressed.

Action Items:

- McGennis and Barone to draft a one-page justification for dedicated legal staffing.
- Draft to be shared with the Governing Board at the January 22, 2026 meeting.

4. Closing Comments & Adjournment

- Naveen Prathikantam announced his transition to a new role within the Department of Social Services effective February 6, 2026.
- Jim McGennis, Undersecretary Karpowitz, and other members expressed appreciation for his contributions and service.

No additional comments were made.

The meeting was adjourned at 10:47am.

Action Items

#	Action Item	Responsible Party	Status
1	Distribute the completed annual security audit report to Governance Committee members	Sridhar Brahma/Tamika Potts	Complete
2	Draft a one-page justification requesting dedicated CJIS-CT legal staff	James McGennis/ Ken Barone	In Progress
3	Develop and circulate a preliminary draft of CJIS-CT governing bylaws	Ken Barone/ James McGennis	In Progress

Minutes prepared by: Tamika Potts, Technical Writer/Communications Specialist (Tamika.Potts@ct.gov)

