



State of Connecticut

Criminal Justice Information System (CJIS-CT) Governing Board

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Meeting Minutes

CJIS-CT Governance Committee Meeting

Date: January 09, 2026

Time: 10:00 AM – 11:00 AM

Location: Virtually Via MS Teams

Attendees

Governing Board Members/Designees

1. Judge Patrick Carroll – Former Chief Court Administrator, Co-Chair, Office of the Chief Court Administrator
2. Daniel Karpowitz – Undersecretary, OPM
3. Mark Raymond – Chief Information Officer, DAS-BITS
4. Kenneth Barone – Project Manager, IMRP, Designee for Gary A. Winfield, Senator, Co-Chair
5. John Russotto – Deputy Chief State's Attorney, DCJ

CJIS-CT Staff/Consultants

6. James McGennis – Executive Director
7. Mark Tezaris – Program Manager
8. Tamika Potts – Technical Writer/Communications Specialist
9. Christopher Lovell – Senior Project Manager
10. Sean Bucher – Senior Project Manager
11. Sazara Johnson – Senior Project Manager
12. Derek Poundstone – Training/Curriculum Manager
13. Sridhar Brahma – GRC Analyst
14. Giuliana Vincas – Intern

Guests

15. Captain Josh Pattberg – CSP
16. Jennifer Lee – OPM
17. Naveen Prathikantam – DCJ
18. Pradeep Ankaraju – DESPP
19. Frank DiMatteo – DPDS

1. Welcome, Call to Order, and Approval of Minutes

Judge Carroll welcomed attendees and called the meeting to order at 1:31 PM.

He then called for a motion to approve December 12, 2025 minutes. A motion was made by Mark Raymond and seconded by Ken Barone. The minutes were approved unanimously, with no objections or abstentions.

2. Security Updates

a. Security Audits

Presenter: Sridhar Brahma

- Sridhar Brahma reported that the annual security audit was completed and the final report was received on January 8, 2026.
- Initial findings were described as positive overall, with focus areas including MOUs, agency agreements, data retention policies, and technical access controls.
- A detailed review is underway, and an action plan with implementation steps will be developed for future committee review.

Discussion:

- Barone asked whether the audit report could be shared with Governance Committee members and requested a future briefing focused on risks and remediation.
- Jim McGennis confirmed the report would be distributed and stated that a formal response plan would be developed and reviewed with the committee.

Action Item:

- Brahma to provide the audit report to Tamika Potts for distribution.
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b. Kick-off for Third-Party Security Assessment

Presenter: Sridhar Brahma

- Brahma provided an overview of the third-party security assessment, noting the scope exceeds FBI CJIS compliance and is intended to assess resilience against emerging cyber threats.
- A kickoff meeting has been completed; background checks are in progress for two consultants.
- The assessment will rely primarily on interviews and documentation review, with no direct system access granted.

Discussion:

- Captain Josh Pattberg asked whether additional Trustwave staff would require background checks.
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- Brahma confirmed that only two consultants will participate and require clearance, and that no CJIS or FBI data access will be granted beyond guided, monitored review if necessary.
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3. Introduction to Analytics Topics

a. Analytics Subcommittee Update

Presenter: Ken Barone

- Barone provided an update on the Analytics Subcommittee, formed in October 2025.
- He reported expanded participation, including DESPP representation, with efforts ongoing to secure DOC involvement.
- The subcommittee is currently in an educational and planning phase, using the P20 WIN / Data Link CT model developed with the University of Pennsylvania as a reference.
- The proposed framework centers on standardized data classification and licensure-based access tied to entity type and purpose.
- A University of Pennsylvania briefing is scheduled for late January/early February
- The subcommittee's goal is to define a recommended governance and access model by July 1, 2026, with a pilot use case involving the Connecticut Sentencing Commission.

Discussion:

- Judge Carroll expressed support for the approach and confirmed Judicial Branch cooperation.
 - Mark Tezaris raised questions regarding dispute resolution, change-control processes, and how disagreements over data sharing would be handled.
 - Barone responded that data owners would pre-classify data elements and that access decisions would follow predefined licensing pathways; he committed to raising change-control considerations with University of Pennsylvania partners.
 - Mark Raymond highlighted additional considerations, including FBI data commingling requirements and the need for vetted personnel when data is joined or analyzed.
 - Undersecretary Karpowitz endorsed the overall approach, emphasizing the importance of clarity, process discipline, and sustainability.
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b. Governance Structure and Committees

Presenter: Ken Barone

- Barone proposed strengthening governance by developing formal bylaws to supplement statutory requirements.
 - He suggested revisiting existing committees and establishing additional standing committees, particularly focused on security and workflow/arrest data transfer.
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- The intent is to distribute workload, increase member engagement, and reduce operational pressure on staff.

Discussion:

- Raymond supported both the bylaw initiative and additional committees, noting the need for improved sustainability planning and fiscal alignment.
 - A recommendation was made for a Governing Board retreat, to be held shortly after the 2026 legislative session. If no objections (none were heard), Barone will evaluate this with ED McGennis.
 - Undersecretary Karpowitz agreed and emphasized the importance of governance clarity as CJIS-CT continues to mature.
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c. Staffing and Legislative Advocacy

Presenter: Jim McGennis

- McGennis reported that OPM approval has been received to pursue a temporary TWR attorney, though candidate availability is not yet confirmed.
- Committee members discussed the need for permanent, dedicated legal counsel to support MOUs, analytics governance, vendor contracts, and legislative engagement.

Discussion:

- Barone urged the committee to consider whether to pursue funding during the current budget adjustment session or defer to the next biennium.
- Judge Carroll strongly supported pursuing funding during the current session, citing legislative familiarity with CJIS-CT's mission.
- Undersecretary Karpowitz advised that any midterm budget request should be accompanied by a clear and comprehensive narrative of CJIS-CT's progress and needs.
- Raymond emphasized that lack of dedicated legal support has historically slowed progress and should be addressed.

Action Items:

- McGennis and Barone to draft a one-page justification for dedicated legal staffing.
 - Draft to be shared with the Governing Board at the January 22, 2026 meeting.
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4. Closing Comments & Adjournment

- Naveen Prathikantam announced his transition to a new role within the Department of Social Services effective February 6, 2026.
- Jim McGennis, Undersecretary Karpowitz, and other members expressed appreciation for his contributions and service.

No additional comments were made.

The meeting was adjourned at 10:47am.

Action Items

#	Action Item	Responsible Party	Status
1	Distribute the completed annual security audit report to Governance Committee members	Sridhar Brahma/Tamika Potts	Complete
2	Draft a one-page justification requesting dedicated CJIS-CT legal staff	James McGennis/ Ken Barone	In Progress
3	Develop and circulate a preliminary draft of CJIS-CT governing bylaws	Ken Barone/ James McGennis	In Progress

Minutes prepared by: Tamika Potts, Technical Writer/Communications Specialist (Tamika.Potts@ct.gov)