



# CISS Workflow Change Management – DPDS and CSSD Downstream Agency Integration



## What is needed?

To fully realize the benefits of CISS Workflow efficiencies, we ask that downstream workflow consumers transition from paper-centric processes to fully electronic data consumption.

## What are the Benefits?

Conversion to the new electronic process will eliminate the need for DCJ and SCO to create paperwork for the following agencies:

- **Public Defenders:** Will be able to view appropriate documents after Attorney is assigned to case.
- **CSSD Family Violence, CSSD Bail Commissioners, CSSD Probation, OVS:** Documents will be available after DCJ release.\*

\* With the release of CISS v11.5, CSSD personnel will be able to receive arrest documentation at time of data submission from LEA's without waiting for release from DCJ.



# CISS Key Project Risks, Issues & Mitigation

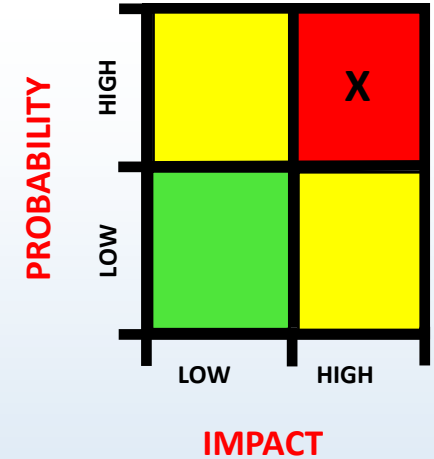
**#1 Issue – The Attorney General’s office interpretation of the CISS Legislation Title 54, Chapter 961a section 54-142q, (b), and (f) has now been interpreted to only include offender data in CISS and not data currently available to law enforcement containing non-offender data.**

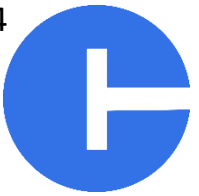
## Impact:

- The Weapons and DMV data sources used by CISS as per the original requirements in the contract with Xerox may need to be altered or removed. Any significant change to the DMV data will likely require CISS Search to be shutdown for a significant amount of time for major changes to code and display. This will also negatively affect the cross indexing for all other source systems in CISS Search.

## Mitigation and Contingency:

- The CJIS-CT Governance members are working with the Attorney General’s office and the Governor’s office to help resolve this issue.





# CISS Key Project Risks, Issues & Mitigation

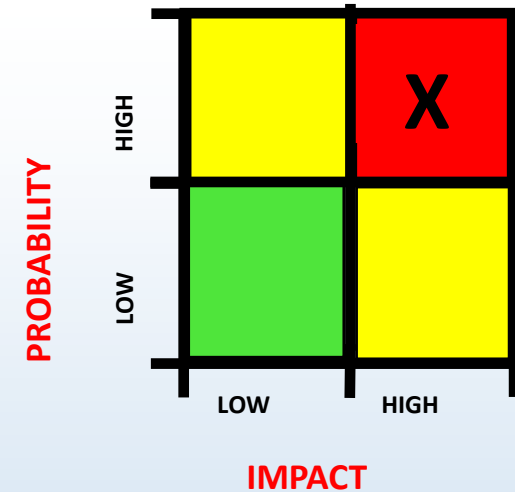
## #2 Issue – Additional Change Management focus for CISS Workflow Deployment needed in areas of hardware, staff and cross-agency coordination.

### Impact:

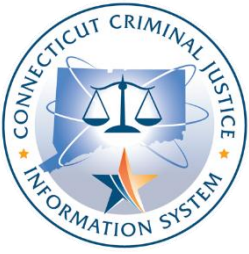
- **CJIS Agencies including DESPP and DCJ** – Additional staff, IT workers, equipment and servers to support workflow implementation maybe needed and can impact schedule and costs
- **RMS Vendors**– Resource Constraints may impact schedule

### Mitigation and Contingency :

- CJIS-CT will continue support and coordination with CJIS partner agencies to identify any Change Management resources needed with funding to complete deployment
- Leverage visibility at CJIS-CT Governing Board meeting to agency resource needs for thoughtful problem resolution
- CJIS-CT to maintain central scorecard to track progress as ‘single source of truth’ with input from CJIS partner agencies
- CJIS-CT will work closely with RMS vendors to address any resource constraints



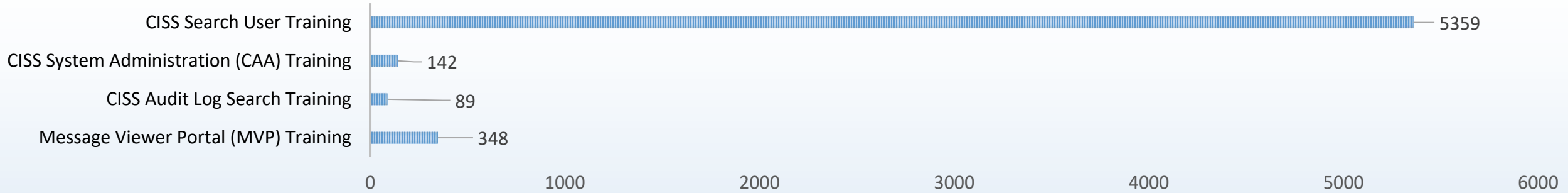
*No change in risk level since last review.*



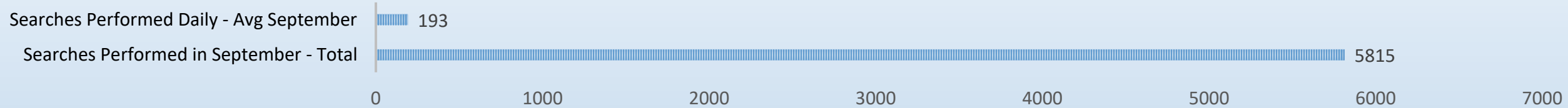
# CISS Search User Stats



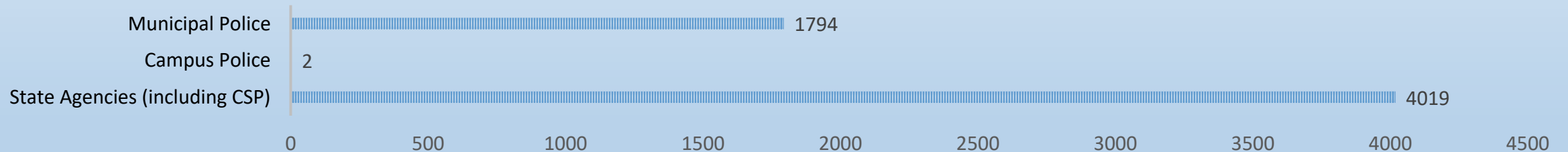
## All TIME USERS TRAINED – As of Nov 6, 2024



## NUMBER OF SEARCHES – Month of Oct 2024



## CISS SEARCH USAGE BY DEPT TYPE – Month of Oct 2024



**CJIS-CT Project Risk and Issue Assessment Log - November 8, 2024**

**RISKS**

Date Started	Risk Num	Risk Description	Impact	Last Reviewed:	Mitigation Strategy	Potential Impact	Likelihood	Risk Mitigation Actions (should be specific and actionable)				Status / Comments	
								Status	Actions	Assigned to	Date Due		Date Closed
5/8/23	1	System Reliability/Up-time not meeting 99.9% requirement	If the up-time of the 99.9% is not reached by all CISS Workflow endpoints as we achieve 90% of the arrest information through CISS, we could negatively impact the planned efficiencies envisioned for this project.	10/11/2024	CJIS-CT is working with each stakeholder agency in order to provide up-time statistics in a scorecard to track adherence to 99.9% up-time. Also, CJIS-CT will be recommending to add System Center Monitoring for the overall CISS solution to be developed and shared in partnership with all CJIS-CT stakeholders. The CJIS-CT community already has in place a change control board for any changes both technical or legislative that can impact CISS.	4 (5) Very High (4) High (3) Medium (2) Low (1) Minimum	4 (5) Almost Certain (4) Highly Likely (3) Somewhat Likely (2) Unlikely (1) Remote	16	CJIS-CT to coordinate on scorecard and shared monitoring solutions with stakeholders.	Mark Tezaris	12/31/2023		<b>11/08/2024:</b> Work in progress. Demonstration from the Dev Team is expected in the next two weeks.
7/10/23	2	CJIS-CT workflow schedule mis-alignment with MPDs delays overall Workflow deployment  1. MPDs may have other priorities which conflict with CJIS-CT schedules.  2. MPDs may have municipal IT human resource shortages.  3. Small MPDs may have lower volumes of arrests which impact CJIS-CT validation of workflow.  4. RMS vendor prioritization.		10/11/2024	1. Create alignment-based master schedule with frequent reviews with MPDs; adjust dates and move MPDs around in the deployment plan as schedules shift.  2. MPD IT resource shortages will be accounted for in CJIS-CT schedules  3. CJIS-CT schedule replan includes remediation time for affected PDs	4	5	20	Ongoing schedule management through CJIS-CT internal meetings (PMO, IPP)	Mark Tezaris	ongoing		<b>11/08/2024:</b> The effort to enable Level 2 Arrest Package Transmissions has moved considerably from 8 PDs to 22 PDs in the last quarter.  <b>10/11/2024:</b> CJIS-CT is leveraging DCJ to communicate to the MPDs to keep the scheduled dates so that we can finish the deployment.

**CJIS-CT Project Risk and Issue Assessment Log - November 8, 2024**

**RISKS**

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								Status	Actions	Assigned to	Date Due	Date Closed	
10/10/23	3	Given recent legal interpretation of Clean Slate Erasure language in the statute, DESPP will not be displaying erasure case or charge data to their sworn law enforcement. The risk is that CJIS-CT will have to change the CISS Search code before 1/1/2024 so that DESPP arrest data that was erased will not be displayed.		10/11/2024	CJIS-CT will have to work with CJIS-CT agencies to define erasure requirements as per DESPP policy and implement changes as quickly as possible to comply with Clean Slate Erasures for CISS Search and Workflow. This is a significant change request that cannot be completed by 1/1/2024.	5	5	25	CJIS-CT has met with Clean Slate project sponsors Marc Pelka and Patrick Hulin and has described this risk as we work with DESPP and others to find a mitigation.	Mark Tezaris	ongoing		<p><b>11/08/2024:</b> CJIS-CT is targeting the changes in CISS Search for Clean Slate by January 2025. Approved requirements from DESPP are still pending.</p> <p><b>10/11/2024:</b> CJIS-CT work is progressing with a target date for completion of 1/2/2025. Very important - the requirements document sent to DESPP about two months ago has not been signed and this may delay the completion date.</p>
6/29/15	4	One of the goals is that CISS will contain more than 90% of all state arrest records. There is a risk not all law enforcement record management vendors will connect to CISS. This would impact information necessary for the workflows for stakeholders.		10/11/2024	A formal plan for onboarding all vendors and /or getting all arrest information has been developed.	5	3	15	Work with additional vendors to sign contracts	Mark Tezaris	Ongoing		<p><b>11/08/2024:</b> CJIS-CT is moving forward with the deployment of 77 PDs with NexGen. CJIS-CT is also working with IMC and Accucom to complete the API so that the full arrest package can start. We are scheduling kick-off meetings with Inform and ProPhoenix RMS vendors.</p>
4/12/24	5	Two new RMS vendors are required to onboard into CISS Workflow. Adding these two RMS Systems will bring at least 90% of the arrest information into CISS as planned. The challenge lies with cross-branch/cross agency resource capacity to support the onboarding. This work will require resources and hence agency funding will be required for each new vendor integrated into CISS.	If proper planning is not done for onboarding new RMS vendors, CJIS-CT stakeholders will be negatively impacted financially and delays in reaching the 90% of arrest information in CISS could be realized.	10/11/2024	A draft formal plan is being developed by CJIS-CT to add additional RMS vendors to CISS to meet the 90% of arrest information. This plan will be developed, finalized, and shared with all CJIS agencies that are impacted so they can plan and allocate resources needed.	5	5	25	CJIS-CT is negotiating with new RMS vendors and will work with CJIS-CT partner agencies for a detailed plan and schedule to onboard new vendors.	Mark Tezaris	Ongoing		<p><b>11/08/2024:</b> CJIS-CT is working with NexGen, Accucom, IMC, and now ProPhoenix and Inform RMS vendors to assure above 90% of all arrests information using CISS Workflow.</p> <p><b>10/11/2024:</b> This is expected to be an ongoing issue. We recommend closing this risk.</p>

**CJIS-CT Project Risk and Issue Assessment Log - November 8, 2024**

**RISKS**

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								Status	Actions	Assigned to	Date Due	Date Closed	
8/6/24	6	Change management not only includes the technical portion of the solution, but also includes the non-technical changes needed for successful implementation. DESPP, DCJ, and other CJIS agencies may need support for additional personnel and/or equipment for successful CISS Workflow deployment.	Without the necessary personnel and/or equipment needed to change from the paper-based arrest workflow to the new electronic workflow, key agencies may not implement successfully. This can impact the overall cost, schedule, and momentum of the CISS Workflow implementation.	10/11/2024	DESPP and DCJ are assessing any personnel or equipment needs for the successful implementation of the CISS electronic workflows. Once their assessments are complete, they will seek funding resources in order to procure needed resources for the implementation of CISS Workflow.	5 (5) Very High (4) High (3) Medium (2) Low (1) Minimum	3 (5) Almost Certain (4) Highly Likely (3) Somewhat Likely (2) Unlikely (1) Remote	15	CJIS-CT will help facilitate discussions for resources for CISS Workflow deployment with OPM and other CJIS agencies.	Mark Tezaris	Ongoing		<b>11/08/2024:</b> DESPP has a list of hardware needed at to barracks, additional personnel that need to be hired and must create new servers at the Groton Data Center before deployment can be completed. The above efforts are in the planning stage only without funding allocation. There is a significant risk that the current deployment schedule will be delayed.
9/13/24	7	DESPP and DAS BITS have been planning for a significant amount of time the computing infrastructure that will be created in the State's Groton Data Center. The build out of the new servers and CJIS-CT compliance certification for the CISS Workflows for this new infrastructure is in process with an undefined delivery date.	CISS Workflow cannot be deployed if the old production servers at the Middletown location are not supportable or the new Groton servers are not ready to on time to meet the schedule for deployment.	10/11/2024	Work with DESPP to facilitate ongoing working sessions with DESPP, DAS BITS, NexGen, and Legal to define a path forward that can meet the scheduled dates for deployment.	5	3	15	CJIS-CT will work with DESPP CSM to schedule and facilitate the working sessions needed to define and implement the plan.	Sean Bucher	Ongoing		<b>11/08/2024:</b> DESPP is moving forward with BITS to build, test, and deploy the new servers needed for RMS in the Groton Data Center. To standardize the effort, the CJIS-CT security site survey process will be used by BITS.  <b>10/11/2024:</b> There are no dates planned for the creation of the servers of the Groton Data Center. CJIS-CT is requesting for a simple project plan to alin the dates with overall project plan.

**CJIS-CT Project Risk and Issue Assessment Log - November 8, 2024**

**ISSUES**

Date Started	Issue Num	Issue Description	Impact	Mitigation Strategy	Impact Rating	Urgency	Issue Resolution Actions (should be specific and actionable)	Actions	Date Due	Date Opened	Status / Comments
					Very High Medium Low None	Critical Serious Moderate Minimal None	Status/Owner				
9/13/16	1	<ul style="list-style-type: none"> <li>CJIS-CT resources are heavily dependent on consultants with critical domain knowledge.</li> <li>As consultants leave for better opportunities, CJIS-CT will lose critical knowledge from the consultants who built the system.</li> </ul>	Without adequate staffing, CJIS-CT will not be able to meet 99.9% of CISS availability.	CJIS-CT has put together a support strategy with state employees, consultants, and vendor maintenance and support	Very High	Critical	Mark Tezaris	<ul style="list-style-type: none"> <li>CJIS-CT contracted with AIC and is continuing to hire additional consultants.</li> <li>CJIS-CT will work with DAS to hire state employees where possible to maintain domain knowledge for large complicated systems.</li> </ul>	Ongoing		<p><b>11/08/2024:</b> CJIS-CT has onboarded the state employee Business Analyst and is also processing other requisitions.</p> <p><b>10/11/2024:</b> CJIS-CT is currently working with a current offer and working to onboard a Business Analyst, and is also processing other requisitions. Recommend closing this issues as resources have been brought to help with resolution.</p>
2/7/23	2	DESPP LiveScan/RMS Interface Issue	Lack of integration between fingerprinting system and CISS leads to additional workload on police officers	<ul style="list-style-type: none"> <li>Complete programming application interface for NexGen and other RMS vendors.</li> <li>Build, test, deploy Central Server to provide near real-time statute table for all law enforcement in the state.</li> </ul>	Very High	Critical	DESPP	Build the interface and the server.	TBD	8/31/2023	<p><b>11/08/2024:</b> CJIS-CT is finishing the interviews for the initial requirements draft and is expecting to distribute the document for review in two weeks.</p> <p><b>10/11/2024:</b> CJIS-CT group is working with all agencies to complete a business requirements document to provide to DESPP for inclusion with updates to their LiveScan vendor.</p>



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					Very High Medium Low None	Critical Serious Moderate Minimal None	Status/Owner				
2/7/23	3	Source Systems Not Available to CISS Search:  • WEAPONS  • WANTED  This is primarily due to limited human resources.	<ul style="list-style-type: none"> <li>Weapons - Weapons data is over two years old and decisions by law enforcement are potentially impacting law enforcement and public safety. CISS Search is the only system in Connecticut that provides indexing across 12 systems based on Person, Location, Event, and Property for better decision-making.</li> <li>Wanted – Wanted data is currently only available on COLLECT terminals at PD locations. These terminals are few and access for searches can be limited; and, therefore, limiting better decision-making.</li> </ul>	<p>CJIS-CT will create a draft MOU for sharing the Deadly Weapons Data with CISS as proposed by DESPP. CJIS-CT will send the draft MOU to DESPP for next steps.</p> <p>CJIS-CT understands that the non-offender Weapons data will not be shared until there is an internal review within DESPP.</p> <p>DESPP has indicated that they are in the process of recreating their testing lab with the COLLECT terminals needed for testing. Once this work is completed, CJIS-CT will schedule testing for the Wanted data.</p>	Very High	Critical	Mark Tezaris	CJIS-CT is working with DESPP to create an MOU for deadly weapons sharing to CISS. CJIS-CT is also working to complete testing for Wanted. The Weapons sharing of information is pending legal review from DESPP for sharing with CISS.	TBD	3/31/2023	<p><b>11/08/2024:</b> CJIS-CT is setting up an in-person meeting with the DESPP team to review the issues, find mitigations, and move forward with solutions and MOUs.</p> <p><b>10/11/2024:</b> CJIS-CT is working with DESPP and the Governance Committee to find a solution for data sharing that can involve legislative language changes.</p>
9/13/24	4	CISS Search has been built to use the COLLECT ID for searches of DMV data as per DESPP (DPS) requirements in 2015. Now the DESPP COLLECT Unit does not want CISS to get the COLLECT ID for new users being onboarded.	The impact is that DMV data, including pictures, will stop being available to CISS Users that do not provide the COLLECT ID. This includes about 700 CSP users currently being onboarded.	CJIS-CT is requesting that the COLLECT Unit provide a formal Change Request in writing as per the CISS SOP for changes to CISS with the reason, statutes and policies of why the COLLECT ID cannot not be used. Upon receipt of the Change Request form and review, CJIS-CT will meet with the COLLECT Unit to discuss next steps.	Very High	Critical	Derek Poundstone	CJIS-CT will continue the training and onboarding for the CISS Search as per schedule in place while working with the COLLECT Unit to resolve the issue and/or find a work around asap.		9/13/2024	<p><b>11/08/2024:</b> CJIS-CT is setting up an in-person meeting with DESPP to discuss issues and solutions.</p> <p><b>10/11/2024:</b> The use of the COLLECT ID which has been in existence since 2015 has now been halted by the COLLECT Unit. This is impacting the 700 State Troopers that are being trained and onboarded for CISS Search and they will not have DMV photos and other information. CJIS-CT is offering to work with DESPP to help find a mutually workable solution.</p>

## CJIS-CT Project Risk and Issue Assessment Log - November 8, 2024

### TASKS

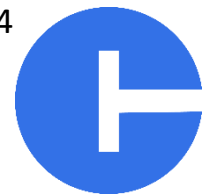
Date Started	Task Num	Task Description	Assigned to	Status	Approach	Potential Impact	Date Due	Date Closed	Status / Comments
10/6/20	1	Discontinuing Judicial's CIB interface	Sean Bucher	Active	Assist Judicial as per their request to eliminate the Centralized Infraction Bureau Interface.		TBD		<p><b>11/08/2024:</b> NexGen has been working on completing this certification in the next three weeks.</p> <p><b>10/11/2024:</b> NexGen is in the process of validating the consumer side of handling messages at which point the CISS CIB message file and "Friday File" will be converted to CISS-based message handling.</p>

### CJIS-CT PMO Portfolio as of November 1, 2024

Name	Priority Number	Q3		Q4				Q1			Q2			Q3			Q4	
		A	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	
		Progress bars and completion percentages																
Clean Slate Automation Project	1	92.00%																
CISS Search - RMS Records Clean Slate Erasure	1.015	63.00%																
CJIS-CT System Center CISS Endpoint Monitoring	1.017	27.00%																
MVP CBT Design and Training (Non-LEAs)	1.021	52.00%																
Digital Media and Evidence Study	1.03	77.00%																
Clean Slate Reversal	1.999	0.00%																
Workflow Deployment	2	81.00%																
JAG Grant for Telecommunications Equipment - Router Deployment	2.001	40.00%																
CJIS Resources Vacation Information	2.002	15.00%																
Infrastructure Miscellaneous Project	2.005	5.00%																
NexGen_RMS-Vendor_Certification_Level-1_and_Level-2	2.01	75.00%																
CISS Search Internet Access - Readiness, Onboarding and Rollout	2.015	98.00%																
CT State Police CISS UAT L2 Pilot - Troop C and Troop F	2.02	81.00%																
LiveScan Business Requirements for CISS Electronic Workflow	2.024	29.00%																
Accucom-RMS-Vendor_Certification_Level-1_and_Level-2	2.03	54.00%																
RMS Level 2 Workflow GA Integrated Multi Agency Testing	2.04	60.00%																
CISS 11-5	2.05	0.00%																
IMC-RMS-Vendor_Certification_Level-1_and_Level-2	2.06	43.00%																
CISS - SharePoint 2019 Migration - CJIS and AIC	2.07	90.00%																
CISS - CONNX Migration to v14_8	2.071	9.00%																
CISS Workflow Databases Migration to SQL 2022	2.072	75.00%																
CJIS SP Farm Consolidation	2.08	81.00%																
Workflow Submissions Portal_Phase1	2.09	58.00%																
Help Desk Misc Tasks Plan	2.091	60.00%																
Benefits - Score Card	2.1	78.00%																
CISS - FileNet Upgrade	2.11	89.00%																
CISS Search Training-1	3	89.00%																
CISS Search v2 Master	3	1.00%																
CISS-JOCE Collaboration	3.001	40.00%																
Project-X - Expected Legislative Changes - Management Reserve	3.009	0.00%																
eCUAR	3.01	63.00%																
Remove Weapons from CISS	3.02	0.00%																
Weapons Interface with CISS	3.02	26.00%																
CISS - MultiVue Upgrade	3.05	82.00%																
Automating CISS-JUD Code Tables	3.09	90.00%																
CISS-DFEP EnCon Integr	3.091	58.00%																
Technical Writer Projects	3.092	25.00%																
Information security policy gap assessment and update	4	71.00%																
Internal CJIS Audit Assessments - Simulation	4.01	89.00%																
Network Topology Documents	4.011	93.00%																
Judicial Federation with CISS AD	4.015	62.00%																
GFIPM Claims - DEEP	4.02	92.00%																
CJIS CISS Agency Based Security	4.03	41.00%																
CISS Public-Facing Dashboard_Rev3	4.04	28.00%																
DAS Marshal Self-Service Portal	5.01	54.00%																
Police Use of Force Form - Phase 3	5.03	58.00%																
Racial Profile Application Phase 2 Changes	5.04	27.00%																
CJIS Community Data dictionary	6	60.00%																
Data Center HA & Business Continuity	6.01	48.00%																
Miscellaneous Onboarding Tasks	6.02	99.00%																
Business Continuity Planning	6.03	80.00%																
Purchase Request Application Phase 1 A	6.04	45.00%																
Miscellaneous - Operations Project Plan	6.05	50.00%																



# Statewide JD



## Workflow Deployment – NexGen RMS

JD	GA	Nexgen	CJIS		PD1	PD2	PD3	PD4	PD5	PD6	PD7	PD8	PD9	PD10	Mitigation Action Items
Middlesex	GA9-Middletown			6	Clinton	Cromwell	Portland	East Hampton	Middletown	Old Saybrook	Troop F (P)				*Middletown PD has requested addition time to refine internal and RMS process
PD Ticket Request		Complete	Complete	5	9/30/2019	7/28/2022	2/17/2023	2/22/2023	12/15/2021		Complete				
L1 EAN Activation		Complete	Complete	5	9/30/2019	7/28/2022	2/17/2023	2/22/2023	12/15/2021		5/24/2023				*East Hampton to be connected when Glastonbury goes live (Host)
L2 Connectivity Validation		Complete	Complete	5	Pilot PD	2/14/2023	3/9/2023	3/7/2023	Pilot PD						
End to End Training		Complete	Complete	5	8/27/2022	1/20/2023	4/13/2023	5/20/2024	2/10/2023		Under Review				East Hampton - Needs Regional configuration with Nexgen (Glastonbury)
New Version of Nexgen		Pending	Pending	4	8/5/2024	8/21/2024	8/6/2024		8/2/2024						
Friday File Activation		Pending	Pending												
SCO/DCJ Certification			Pending		8/27/2022	9/15/2023	11/1/2024		5/7/2023		Under Review				Old Saybrook does not wish to participate
Waterbury	GA4-Waterbury	Nexgen	CJIS	6	Naugatuck	Middlebury	Watertown	Wolcott	Waterbury	Southbury	Troop A				*Waterbury PD working on internal routing issue pending workflow activation
PD Ticket Request		Complete	Complete	5	5/9/2023	6/6/2023	6/6/2023	6/13/2023	6/20/2023	6/13/2023	Complete				
L1 EAN Activation		Complete	Complete	5	8/3/2023	7/25/2023	7/27/2023	7/25/2023	8/11/2023		5/24/2023				
L2 Connectivity Validation		Complete	Complete	5	8/3/2023	7/25/2023	7/27/2023	7/25/2023	3/20/2024						
End to End Training		Pending	Complete	4	8/9/2023	7/25/2023	8/21/2023	8/16/2023			Under Review				
New Version of Nexgen		Pending	Complete	4	8/12/2024	8/7/2024	8/29/2024	8/27/2024							
Parallel Processing		Pending	Complete	3	8/12/2024	8/8/2024	9/11/2024	8/28/2024							
Friday File Activation		Pending	Pending												
SCO/DCJ Certification			Pending	1	9/3/2024			11/1/2024			Under Review				
New Haven	GA-23 New Haven	Nexgen	CJIS	6	Branford	Guilford	East Haven	North Branford	Woodbridge	Madison	Troop I				*Request for Credentials submitted 7/18/23
PD Ticket Request		Complete	Complete	6	8/11/2023	8/11/2023	7/28/2023	8/11/2023	8/3/2023	8/11/2023	Complete				*PD Kickoff completed on 7/21/23
L1 EAN Activation		Complete	Complete	5	9/14/2023	8/25/2023	8/25/2023	8/25/2023	8/25/2023	10/13/2023	5/24/2023				Madison PD needs all new infrastructure to support deployment
L2 Connectivity Validation		Complete	Complete	5	10/20/2023	10/27/2023	10/6/2023	9/29/2023	10/13/2023						Woodbridge lost IT resource to N. Branford - Hiring new resource 9/15
DCJ Training		Complete	Complete		8/23/2024	8/23/2024	8/23/2024	8/23/2024	8/23/2024						
SCO Training		Complete	Complete		8/23/2024	8/23/2024	8/23/2024	8/23/2024	8/23/2024						
PD Training		Complete	Complete		8/26/2024	8/27/2024	9/4/2024	9/17/2024	10/22/2024		Under Review				
New Version of Nexgen		Complete	Complete		8/27/2024	8/28/2024	9/9/2024	9/18/2024	10/7/2024						
Parallel Processing		Complete	Complete		8/28/2024	8/29/2024	9/10/2024	9/19/2024	10/23/2024						
Friday File Activation		Pending	Pending												
SCO/DCJ Certification		Pending	Pending				11/1/2024				Under Review				
New Haven	GA-7 Meriden	Nexgen	CJIS	5	North Haven	Wallingford	Cheshire	Meriden	Hamden						Request for Credentials submitted 7/18/23
PD Ticket Request		Complete	Complete	5	8/11/2023	7/28/2023	7/28/2023	8/11/2023	10/11/2023						PD Kickoff completed on 7/21/23
L1 EAN Activation		Complete	Complete	5	8/11/2023	8/25/2023	8/11/2023	8/25/2023	10/13/2023						Hamden PD completed infrastructure updates on 9/9/24. PD needs to respond to training request
L2 Connectivity Validation		Complete	Complete	5	9/22/2023	9/29/2023	9/22/2023	10/6/2023	10/13/2023						
DCJ Training		Complete	Complete		8/23/2024	8/23/2024	8/23/2024	8/23/2024	8/23/2024						
SCO Training		Complete	Complete		8/23/2024	8/23/2024	8/23/2024	8/23/2024	8/23/2024						
PD Training		Complete	Complete		9/3/2024	9/3/2024	9/11/2024	9/16/2024	10/8/2024						
New Version of Nexgen		Complete	Complete		9/4/2024	9/4/2024	9/12/2024	9/17/2024	9/24/2024						
Parallel Processing		Complete	Complete		9/4/2024	9/4/2024	9/13/2024	9/18/2024	10/9/2024						
Friday File Activation		Pending	Pending												
SCO/DCJ Certification		Pending	Pending				11/1/2024								

**Green** = On track  
**Yellow** = Watch  
**Red** = Barriers

Yellow and Red need a date for closure. If not started just put planned date in cell. Completion date column is date for entire GA. Mitigation is general statement about how to cure Yellows and Reds. We review as management team 2x a week.



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## Workflow Deployment – NexGen RMS

JD	GA	Nexgen	CJIS		PD1	PD2	PD3	PD4	PD5	PD6	PD7	PD8	PD9	PD10	Mitigation Action Items
New Britain	GA-15 New Britain	Nexgen	CJIS	8	Southington	Berlin	Bristol	New Britain	Newington	Wethersfield	Rocky Hill	Plymouth			Credentials generated by CJIS and given to Nexgen Operations on 8/3/23
PD Ticket Request		Complete	Complete	7	12/5/2023	7/28/2022	10/6/2023	10/6/2023	10/6/2023	10/6/2023	11/6/2023				Kickoff Meeting to be complete by 9/29/23
L1 EAN Activation		Complete	Complete	7	12/15/2023	7/28/2022	10/20/2023	10/20/2023	10/20/2023	10/20/2023	11/20/2023				Plymouth PD signed with Nexgen 9/10/24
L2 Connectivity Validation		Complete	Complete	7	12/15/2023	11/3/2023	11/17/2023	11/24/2023	12/1/2023	2/8/2024	11/22/2023				
DCJ Training		Complete	Complete		10/15/2024	10/15/2024	10/15/2024	10/15/2024	10/15/2024	10/15/2024	10/15/2024				
SCO Training		Complete	Complete		9/15/2024	9/15/2024	9/15/2024	9/15/2024	9/15/2024	9/15/2024	9/15/2024				
PD Training		Pending	Pending		10/2/2024	10/16/2024	10/21/2024	10/29/2024	11/13/2024	11/19/2024					
New Version of Nexgen		Pending	Pending		10/7/2024	10/9/2024	10/22/2024	10/8/2024	10/30/2024	10/17/2024	10/19/2024				
Parallel Processing		Pending	Pending		10/16/2024	10/21/2024	10/22/2024	11/14/2024	11/13/2024	11/20/2024					
Friday File Activation		Pending	Pending												
SCO/DCJ Certification		Pending	Pending												
Ansonia/Milford	GA-5 Derby	Nexgen	CJIS	3	Shelton	Seymour	Ansonia								Credentials generated by CJIS and given to Nexgen Operations on 8/3/23
PD Ticket Request		Complete	Complete	3	10/6/2023	10/6/2023	10/6/2023								Kickoff Meeting to be complete by 9/29/23
L1 EAN Activation		Complete	Complete	3	10/20/2023	2/20/2024	10/20/2023								
L2 Connectivity Validation		Complete	Complete	3	11/3/2023	2/10/2024	8/29/2024								
DCJ Training		Pending	Pending												
SCO Training		Pending	Pending												
PD Training		Pending	Pending		11/20/2024	11/18/2024	11/26/2024								
New Version of Nexgen		Pending	Pending		10/29/2024	11/11/2024									
Parallel Processing		Pending	Pending		11/21/2024	11/19/2024	11/27/2024								
Friday File Activation		Pending	Pending												
SCO/DCJ Certification		Pending	Pending												
Ansonia/Milford	GA-22 Milford	Nexgen	CJIS	1	West Haven										Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	1	1/3/2024										Kickoff Meeting to be completed on 1/4/24
L1 EAN Activation		Complete	Complete	1	1/12/2024										
L2 Connectivity Validation		Complete	Complete	1	1/30/2024										
DCJ Training		Pending	Pending												
SCO Training		Pending	Pending												
PD Training		Pending	Pending		12/2/2024										
New Version of Nexgen		Pending	Pending		12/3/2024										
Parallel Processing		Pending	Pending		12/3/2024										
Friday File Activation		Pending	Pending												
SCO/DCJ Certification		Pending	Pending												
Tolland	GA-19 Tolland	Nexgen	CJIS	1	Vernon	Troop K	Troop C (P)								Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	1	3/12/2024	Complete	Complete								Kickoff Meeting to be complete by 3/12/24
L1 EAN Activation		Complete	Complete	1	3/23/2024	5/24/2023	5/24/2023								
L2 Connectivity Validation		Pending	Pending	1	4/14/2024										
DCJ Training															
SCO Training															
PD Training					12/3/2024										
New Version of Nexgen															
Parallel Processing					12/4/2024										
Friday File Activation															
SCO/DCJ Certification			Pending			Under Review	Under Review								



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## Workflow Deployment – NexGen RMS

JD	GA	Nexgen	CJIS		PD1	PD2	PD3	PD4	PD5	PD6	PD7	PD8	PD9	PD10	Mitigation Action Items
Litchfield	GA-18 Torrington	Nexgen	CJIS	3	New Milford	Winsted	Torrington	Troop L (P)	Troop B						Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	1	3/14/2024			Complete	Complete						Kickoff Meeting to be complete by 2/2/24
L1 EAN Activation		Complete	Complete	1	3/19/2024			5/24/2023	5/24/2023						Winsted and Torrington PD signed with Nexgen on 9/10/22
L2 Connectivity Validation		Complete	Complete	1	4/14/2024										
DCJ Training															
SCO Training															
PD Training					12/4/2025										
New Version of Nexgen															
Parallel Processing					12/5/2025										
Friday File Activation															
SCO/DCJ Certification			Pending					Under Review	Under Review						
Windam	GA-11 Windam	Nexgen	CJIS	2	Willimantic	Plainfield	Troop D								Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	2	3/14/2024	3/12/2024	Complete								Kickoff Meeting to be complete by 3/12/24
L1 EAN Activation		Complete	Complete	2	3/19/2024	3/19/2024	5/24/2023								
L2 Connectivity Validation		Complete	Complete	2	4/14/2024	4/14/2024									
DCJ Training															
SCO Training															
PD Training					12/10/2024	12/11/2024									
New Version of Nexgen															
Parallel Processing					12/11/2024	12/12/2024									
Friday File Activation															
SCO/DCJ Certification			Pending					Under Review							
New London	GA-21 Norwich	Nexgen	CJIS	1	Montville	Troop E									Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	1	2/2/2024	Complete									Kickoff Meeting to be complete by 2/2/24
L1 EAN Activation		Complete	Complete	1	2/20/2024	5/24/2023									
L2 Connectivity Validation		Complete	Complete	1	3/8/2024										
DCJ Training															
SCO Training															
PD Training					12/12/2025										
New Version of Nexgen															
Parallel Processing					12/17/2025										
Friday File Activation															
SCO/DCJ Certification			Pending			Under Review									
New London	GA-10 New London	Nexgen	CJIS	6	Stonington	East Lyme	Groton Town	Waterford	New London	Groton City					Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	5	2/2/2024	2/2/2024	3/20/2024	3/28/2024	3/20/2024						Kickoff Meeting to be complete by 2/2/24
L1 EAN Activation		In Progress	In Progress	4	2/2/2024	2/2/2024	3/20/2024	5/15/2024	3/23/2024						New London PD needs full onboarding
L2 Connectivity Validation		In Progress	In Progress	4	3/1/2024	3/8/2024	4/14/2024	4/14/2024	4/14/2024						
DCJ Training															
SCO Training															
PD Training					12/17/2025	12/18/2025	12/19/2025	1/7/2025	1/8/2025						
New Version of Nexgen															
Parallel Processing					12/18/2025	12/19/2025	1/7/2025	1/8/2025	1/9/2025						
Friday File Activation															
SCO/DCJ Certification			Pending												



# Statewide JD



## Workflow Deployment – NexGen RMS

JD	GA	Nexgen	CJIS		PD1	PD2	PD3	PD4	PD5	PD6	PD7	PD8	PD9	PD10	Mitigation Action Items
<b>Fairfield</b>	<b>GA-2 Bridgeport</b>	<b>Nexgen</b>	<b>CJIS</b>	5	<b>Trumbull</b>	<b>Fairfield</b>	<b>Bridgeport</b>	<b>Monroe</b>	<b>Stratford</b>	<b>Troop G</b>					Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	5	11/8/2021	12/10/2023	11/2/2023	1/1/2023	11/29/2023	Complete					Operations on 7/27/23
L1 EAN Activation		Complete	Complete	5	11/8/2021	12/19/2024	11/2/2023	1/19/2024	2/9/2024	5/24/2023					
L2 Connectivity Validation		Complete	Complete	5	12/5/2024	2/9/2024	3/29/2024	2/16/2024	5/10/2024						
DCJ Training															
SCO Training															
PD Training					1/14/2025	1/15/2025	1/14/2025	1/21/2025	1/22/2025						
New Version of Nexgen															
Parallel Processing					1/15/2025	1/16/2025	1/15/2025	1/22/2025	1/23/2025						
Friday File Activation															
SCO/DCJ Certification			Pending							Under Review					
<b>Stamford</b>	<b>GA-1 Stamford</b>	<b>Nexgen</b>	<b>CJIS</b>	6	<b>New Canaan</b>	<b>Darien</b>	<b>Norwalk</b>	<b>Wilton</b>	<b>Greenwich</b>	<b>Westport</b>					Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	6	12/29/2023	1/19/2024	12/11/2023	12/29/2023	12/29/2023	12/29/2023					Kickoff Meeting to be complete by 12/11/23
L1 EAN Activation		Complete	Complete	6	1/19/2024	2/23/2024	4/1/2024	1/19/2024	4/16/2024	1/19/2024					
L2 Connectivity Validation		Complete	Complete	6	2/6/2024	2/23/2024	1/26/2024	3/2/2024	2/28/2024	3/23/2024					
DCJ Training															
SCO Training															
PD Training					1/27/2025	1/28/2025	1/29/2025	1/30/2025	2/3/2025	2/4/2025					
New Version of Nexgen															
Parallel Processing					1/28/2025	1/28/2025	1/28/2025	2/4/2025	2/5/2025	2/6/2025					
Friday File Activation															
SCO/DCJ Certification			Pending												
<b>Danbury</b>	<b>GA-3 Danbury</b>	<b>Nexgen</b>	<b>CJIS</b>	4	<b>Newtown</b>	<b>Bethel</b>	<b>Danbury</b>	<b>Ridgefield</b>							Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	4	1/10/2024	12/12/2023	1/10/2024	12/11/2023							Kickoff Meeting to be complete by 12/7/23
L1 EAN Activation		Complete	Complete	4	1/19/2024	12/13/2023	1/19/2024	1/19/2024							
L2 Connectivity Validation		Complete	Complete	4	2/6/2024	1/27/2024	3/28/2024	3/26/2024							
DCJ Training															
SCO Training															
PD Training					2/5/2025	2/6/2025	2/10/2025	2/11/2025							
New Version of Nexgen															
Parallel Processing					2/6/2025	2/11/2025	2/11/2025	2/13/2025							
Friday File Activation															
SCO/DCJ Certification			Pending												



# Statewide JD



## Workflow Deployment – NexGen RMS

JD	GA	Nexgen	CJIS		PD1	PD2	PD3	PD4	PD5	PD6	PD7	PD8	PD9	PD10	Mitigation Action Items
Hartford	GA-14 Hartford	Nexgen	CJIS	10	Enfield	Avon	Bloomfield	Windsor	Simsbury	East Windsor	West Hartford	Farmington	Windsor Locks	Canton	Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	10	3/3/2020	11/29/2023	11/29/2023	1/7/2024	1/17/2024	12/5/2023	1/9/2024	10/13/2020	11/17/2023	2/6/2024	Preliminary Meeting complete on by 11/8/23 & 12/7/23
L1 EAN Activation		In Progress	In Progress	9	3/3/2020	12/8/2023	12/6/2023	1/18/2024	1/18/2024	12/8/2023	2/8/2024	10/27/2020	12/8/2023	2/27/2024	Windsor Locks - Need validation from Tim Murray
L2 Connectivity Validation		In Progress	In Progress	9	3/22/2024	2/6/2024	2/2/2024	2/21/2024	3/22/2024	3/22/2024	2/6/2024	3/22/2024	9/17/2024	3/22/2024	Canton- PD needs new servers
DCJ Training															
SCO Training															
PD Training					2/10/2025	2/11/2025	2/12/2025	2/18/2025	2/19/2025	2/20/2025	2/24/2025	2/25/2025	2/26/2025	2/27/2025	
New Version of Nexgen															
Parallel Processing					2/11/2025	2/12/2025	2/13/2025	2/19/2025	2/20/2025	2/25/2025	2/25/2025	2/26/2025	2/27/2025	3/4/2025	
Friday File Activation															
SCO/DCJ Certification			Pending												
Hartford	GA-12 Manchester	Nexgen	CJIS	6	Manchester	East Hartford	South Windsor	Suffield	Granby	Glastonbury	Troop H				Request for credential created and sent to CJIS Operations on 7/27/23
PD Ticket Request		Complete	Complete	6	9/19/2023	11/14/2023	12/17/2024	12/18/2023	12/4/2023	12/5/2023	Complete				Preliminary Meeting complete by 11/8/23
L1 EAN Activation		Complete	Complete	5	10/6/2023	12/8/2023	12/18/2024	12/18/2023	12/8/2023	12/12/2023	5/24/2023				Follow-up meeting scheduled for 12/7/23
L2 Connectivity Validation		In Progress	In Progress	5	12/15/2023	12/5/2023	12/29/2024	2/22/2024	7/15/2024	3/22/2024					Glastonbury - Needs Regional configuration with Nexgen Dev Team
DCJ Training															
SCO Training															
PD Training					3/3/2025	3/5/2025	3/6/2025	3/10/2025	3/11/2025	3/12/2025					
New Version of Nexgen															
Parallel Processing					3/5/2025	3/6/2025	3/7/2025	3/11/2025	3/12/2025	3/13/2025					
Friday File Activation															
SCO/DCJ Certification			Pending								Under Review				