# Criminal Justice Information System
# Governing Board Meeting

October 27, 2022

# Agenda

**UPDATE FROM CJIS-CT EXECUTIVE DIRECTOR**

**PROJECT UPDATE AND STRATEGY**

- Continued Success – GA9 Full Arrest/Misdemeanor Summons Pilot Status
  - Guaranteed Message Delivery Enhancements
  - Police Department Electronic Readiness for Production – SCO and DCJ Standards
- Workflow Deployment Strategy and Integration Update
- Integration with RMS Vendor System Update
- Search Deployment and Training Update

**CJIS-CT OPERATIONS MANAGEMENT/CJIS PROJECT PORTFOLIO**

- Integrated Project Plan Gantt Chart
- Overview of Financials
- Customer Centric Initiatives
- Program Risks & Mitigations

**CJIS-CT CLEAN SLATE PROJECT**

- Integrated Project Plan Gantt Chart
- Overview of Financials
- Program Risks & Mitigations

# Update from CJIS-CT Executive Director

**Key Points**

- CJIS GB Communication Channels will be reactivated (newsletters, progress reports)

- Continuous Improvement and Learning example-New Project requests/Project Portfolio Management

- CISS software version -identification and control

- Strategy Planning Q1 2023

- DHS Fiscal Year 2022 State and Local Cybersecurity Grant Program (SLCGP)

# CJIS Information Sharing System Workflows

## Latest Accomplishments

- Technical Solution of Physical delivery of Arrest Paperwork from Clinton PD to GA9 Ready
- Cromwell PD anticipated move to Production
- Enabled Early Arrest Notifications (Level I) in Portland and East Hampton
- Completed UAT testing with Middletown PD with new NexGen RMS version to enable Family violence indicator and DCJ Agency Response messaging in production
- Completed workflow functionality enhancement  v11.4 testing. Major new enhancements to include:
  - DCJ Document Service
  - New CIB Data Exchange to RMS
  - New Clean Slate and Cannabis messaging changes

## Next Quarter

- Move remainder of GA9 Municipal PDs into Production
- Complete Troop F full integration Pilot
- Move workflow functionality enhancement v11.4 to UAT environment for final testing in preparation for move to production at the end of the 4th quarter
- Begin training and deployment of workflow functionality for Vernon PD (GA-19 Tolland)
- Begin training and deployment of workflow functionality for Willimantic PD (GA-11 Windham)
- Continue LIVESCAN/RMS integration activities with DESPP

# CJIS Information Sharing System Workflows - Overall Status

| CISS Workflow | Status | Release | | Date |
|---|---|---|---|---|
| Early Arrest Notices | In Production | Release 11 | ✓ | |
| Arrest Paperwork | In Production | Release 11 | ✓ | |
| Schedule Notification | In Production | Release 11 | ✓ | |
| Disposition (Erasure) | In Production | Release 11 | ✓ | |
| Case Update | In Production | Release 11 | ✓ | |
| CIB Infraction Disposition Exchange | Testing in Progress | Release 11.4 | | 12/16/22 |
| DCJ Document Service Exchange | Testing in Progress | Release 11.4 | | 12/16/22 |
| Cannabis Legislation - Case Update | Testing in Progress | Release 11.4 | | 12/16/22 |
| Clean Slate Erasure Notifications | Testing in Progress | Release 11.4 | | 12/16/22 |
| Parole Decision | On Hold | Future Release | | |
| Release Decision | On Hold | Future Release | | |
| Pardon Decision | On Hold | Future Release | | |
| Continuance Mittimus | On Hold | Future Release | | |

# Statewide JD Workflow Deployment NexGen RMS

| JD | CJIS Team | GA | Projected Completion Date | Notes |
|---|---|---|---|---|
| Middlesex | Team A | GA 9 - Middletown | 12/12/2022 | |
| Tolland | Team A | GA-19 Tolland | 1/2/2023 | |
| Windham | Team A | GA-11 Windham | 1/23/2023 | |
| Waterbury | Team A | GA-4 Waterbury | 2/3/2023 | |
| Ansonia/Milford | Team A | GA-5 Derby | 3/17/2023 | |
| New Britain | Team A | GA-15 New Britain | 5/19/2023 | |
| New Haven | Team B | GA-23 New Haven | 6/27/2023 | |
| New Haven | Team A | GA-7 Meriden | 7/7/2023 | |
| Fairfield | Team B | GA-2 Bridgeport | 8/18/2023 | |
| Hartford | Team A | GA-12 - Manchester | 10/29/2023 | |
| Hartford | Team B | GA-13 Enfield | 9/15/2023 | |
| Hartford | Team A | GA-14 Hartford | 9/22/2023 | |
| Danbury | Team B | GA-3 Danbury | 10/3/2023 | |
| New London | Team A | GA-10 New London | 10/20/2023 | Statewide CSP |
| Litchfield | Team A | GA-18 Torrington | 10/20/2023 | Statewide CSP |

**Table represents Police Departments using NexGen RMS software.**

# Statewide JD Workflow Deployment Accucom RMS

| JD | CJIS Team | GA | Projected Completion Date |
|---|---|---|---|
| Tolland | Team A | GA-19 Tolland | 9/8/2023 |
| Waterbury | Team A | GA-4 Waterbury | 9/22/2023 |
| Ansonia/Milford | Team B | GA-22 Milford | 10/20/2023 |
| Stamford | Team B | GA-20 Norwalk | 11/10/2023 |
| Litchfield | Team A | GA-18 Torrington | 12/8/2023 |
| New Britain | Team A | GA-15 New Britain | 12/22/2023 |
| Fairfield | Team A | GA-2 Bridgeport | 1/5/2024 |
| Hartford | Team B | GA-13 Enfield | 1/19/2024 |
| Danbury | Team A | GA-3 Danbury | 2/2/2024 |

**Table represents Police Departments using Accucom RMS software.**

# Statewide JD Workflow Deployment
## IMC RMS

| JD | CJIS Team | GA | Projected Completion Date |
|---|---|---|---|
| Windham | Team A | GA-11 Windham | 9/5/2023 |
| New London | Team A | GA-10 New London | 10/20/2023 |
| New London | Team B | GA-21 Norwich | 11/10/2023 |
| Litchfield | Team A | GA-18 Torrington | 11/24/2023 |
| New Britain | Team A | GA-15 New Britain | 12/1/2023 |
| Hartford | Team A | GA-12 - Manchester | 12/15/2023 |
| Hartford | Team B | GA-13 Enfield | 12/29/2023 |
| Danbury | Team A | GA-3 Danbury | 1/12/2024 |

**Table represents Police Departments using IMC RMS software.**

# CISS Workflow Deployment – Level 1 Update

**EARLY ARREST NOTIFICATION (EAN) – RMS (Level 1)**

- Deployment has restarted, 18 PDs currently sending
    - NexGen - EAN is tied in with LiveScan Interface (> 50 PDs) – L1 Certified
    - Accucom working (in process) to connect their remaining 3 PDs – L1 Certified
    - IMC RMS Level 1 Pilot at Brookfield PD is now in Pseudo Production (CISS UAT) – UAT Testing

**RMS VENDORS – Development and Programming Activities (Level 1)**

- Central Square
    - IMC
        - RMS Team has resolved issues in the submissions from the Pilot Brookfield PD Active on 10/5/22
        - Initial submission success rate is 75% (very good)
        - Pilot target error rate is less than 1% on a monthly basis
    - Inform
        - Largest Central Square RMS in CT – CISS Integration start in planning phase (11.6% arrest volume)

- Motorola
    - Norwich PD selected Motorola as their new RMS Solution, new to CT Market
    - Upcoming workshops for RMS planning led by Motorola Team, CJIS will participate

# CISS Workflow Deployment – Level 2 Update

**ELECTRONIC ARREST PAPERWORK (UAR and Summons) – RMS (Level 2)**

- NexGen is in Production
  - Clinton sending arrest paperwork through CISS to Judicial, Court, DCJ, LEA Stakeholders
  - LiveScan Integration with CentralServer for bi-directional communication with the RMS

- NexGen is supporting Pilot testing UAT
  - Middletown PD is the Large staff PD template for Policy and Procedures – Excellent results
  - Middletown PD is proving latest RMS Software version, required for Clinton PD to end parallel paper
  - CT State Police – Electronic Arrest Policies and Procedures efforts – delayed several months

**RMS VENDORS – Development and Programming Activities (Level 2)**

- Central Square
  - IMC Level 2 Kickoff was in Nov. '21, Spring development first-pass completion target is met
    - Level 2 Validation Testing underway
  - Supporting New Britain conversion to new RMS – ProSuite

- Accucom
  - Development resources focused on User Interface Design and Upgrades
  - CJIS-CT Tiger-Team resource is helping to accelerate the development progress – Milestone completed

# CISS Workflow Deployment – Level 2

**ELECTRONIC ARREST PACKAGE– RMS LEVEL 2**

- CISS INTEGRATION – RMS ARRESTS BY PERCENT (%)
  - Currently working with these RMS Vendors
    - NexGen is 64.1%
    - Accucom is 4.7%
    - Central Square IMC is 2.8%

    - **71.6% + of all State of CT Arrests will be able to go through CISS electronically**

  - Working to engage additional RMS Vendors
    - Central Square Ongoing-Scope is 25.0%
      - SunGuard/One Solution is 9.5%
      - Inform Local PDs is 4.7%
      - Inform Enterprise (Hartford PD) is 6.9%
    - Motorola (Norwich PD) is 1.5%

  - Inform + SunGuard + Motorola = additional 22.6%

- **Target is > 90% + of all State of CT Arrests will be able to go through CISS electronically**
  - Long term tracking is 71.6%+22.6% = 94.2%
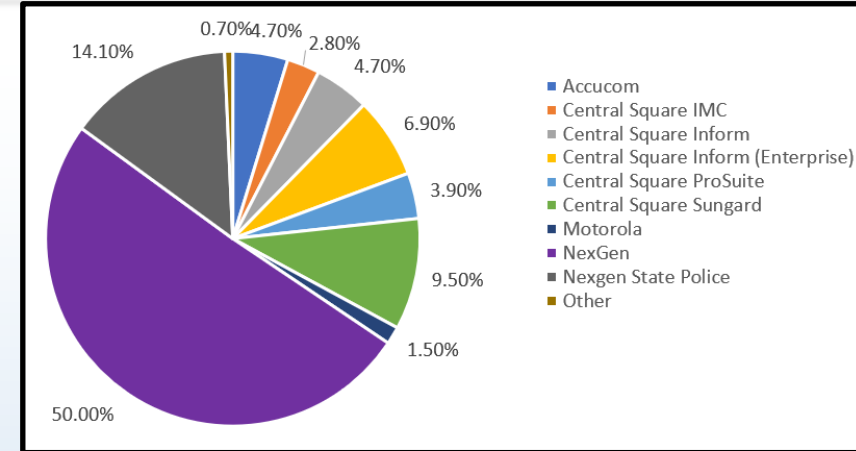


| RMS Vendor | Segment | Vendor % of CT Arrests (2021) | Vendor % of CT Arrests (2022) | 2022 % Running Total |
|---|---|---|---|---|
| NexGen | Local PDs | 47.7 % | 50.0 % | 50.0 % |
| NexGen CSP | CT State Police | 17.7 % | 14.1 % | 64.1 % |
| Accucom | Local PDs | 4.2 % | 4.7 % | 68.8 % |
| Central Square | IMC – Local PDs | 3.7 % | 2.8 % | 71.6 % |
| Central Square | Inform – Local PDs | 12.7 % | 4.7 % | 76.3 % |
| Central Square | Inform (Ent.) – Hartford PD | N/A | 6.9 % | 83.2 % |
| Central Square | Sunguard (One Solution) – Local PDs | 9.3 % | 9.5 % | 92.7 % |
| Motorola | Premier 1 – Local PDs | N/A | TBD (1.5%) | 94.2 % |
| Central Square | Pro Suite – Local PDs (no integration) | N/A | 3.9 % | N/A |

# CISS Search <u>Municipal</u> Router Connectivity* & Training Progress
## 2021- Present Onboarding Season*

**\*2021-Present Season is an <u>auditing</u> and onboarding period, connecting new agencies/locations to CISS Search AND assessing the current network health and type of connectivity of agencies/locations that were onboarded from 2020 and prior years**

| Training Group | Group Size (# of <u>Municipal</u> Locations) | Connectivity (Health Score) | Connected (% complete) | Training (Health Score) | Training (% Complete) | Comments |
|---|---|---|---|---|---|---|
| **Group A** Jan-Mar 2021 | 11 | 🟢 | 100% | 🟡 | 92% | Waiting to finish training for 1 police department |
| **Group B** Apr-June 2021 | 7 | 🟢 | 100% | 🟡 | 71-86%** | Total Onboarding =86-93%** |
| **Group C** July-Sept 2021 | 5 | 🟡 | 80% | Paused | Paused | On pause for Workflow Deployment Project |
| **Group D** Oct-Dec 2021 | 12 | 🟢 | 100% | 🟡 | 34-51%** | Total Onboarding =67-76%** |
| **Group E** Jan-Mar 2022 | 7 | 🟢 | 100% | 🟡 | 64% | Awaiting sign off of training completion |
| **Group F** Apr-June 2022 | 5 | 🟡 | 90% | 🟡 | 40% | Remaining Agencies undergoing internal restructuring. Requested to delay. |
| **Group G** July-Sept 2022 | 12 | 🟡 | 58% | 🟡 | 43% | New Router Deployed & Waiting to be Connected \| Awaiting Agency Responses to Initiate \| Agency Consolidation (Training Pending) |
| **TOTAL:** | **54 audited of 77 <u>municipal locations</u> with individual CISS routers** | | **91% of the 54 audited <u>municipal locations</u> are connected to CISS** | | **57-63%** | **\*\*Awaiting Agency Approvals of Completion** |

🟢 On Schedule

🟡 Watch

🔴 Barriers

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# Projections: Router Connectivity
## Primary Scope Goal: 109 Municipals



CISS Search Successfully Connected Municipal Routers Target Timeline
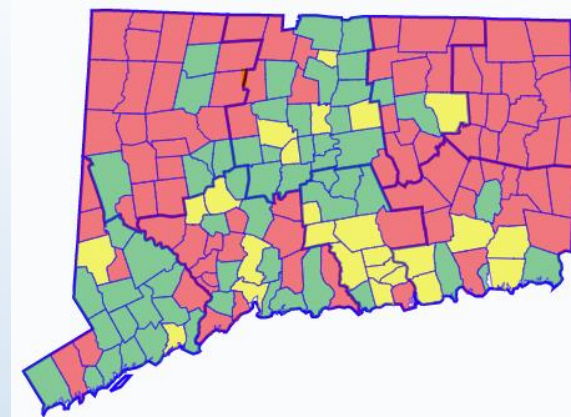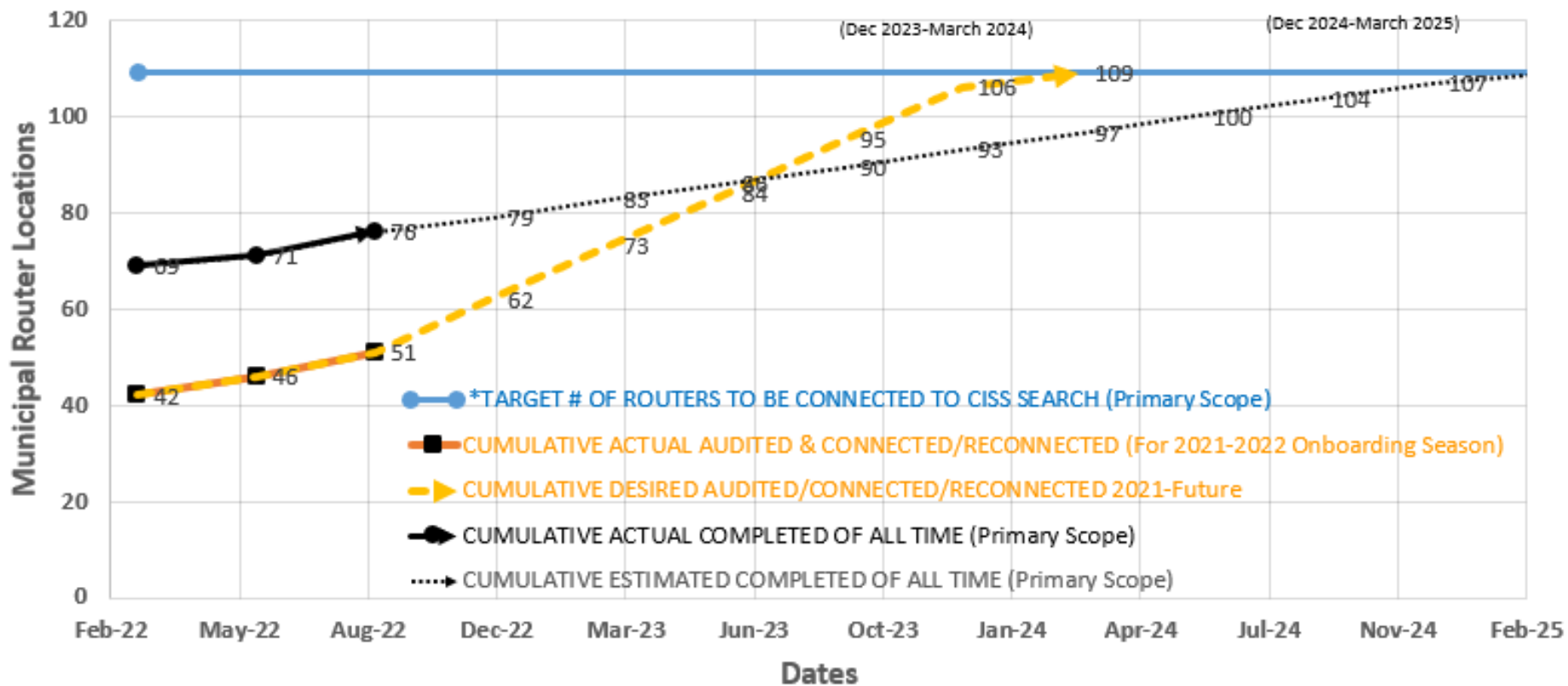
- This chart does not include criminal justice agencies and State Police that do not require a CJIS router. After validating, CJIS will include those agencies on a chart showing all locations connected to CISS Search.
- The targeted focus is the gold line for municipal router successful connectivity completion.

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# Projections: CISS Search Training & Certification
## Goal: 6912 Successfully Trained & Certified



**CISS Search Successfully Trained Learners Target Timeline**

1 QUARTER FY 2023 PROGRESS :
3065 successfully trained out of 6912
currently committed.
Percentage Trained & Certified: 44.3%

- ●━● # of LEARNERS COMMITTED BY AGENCIES FOR CISS SEARCH TRAINING
- ➔ CUMULATIVE ACTUAL COMPLETED (1 Depl Team)
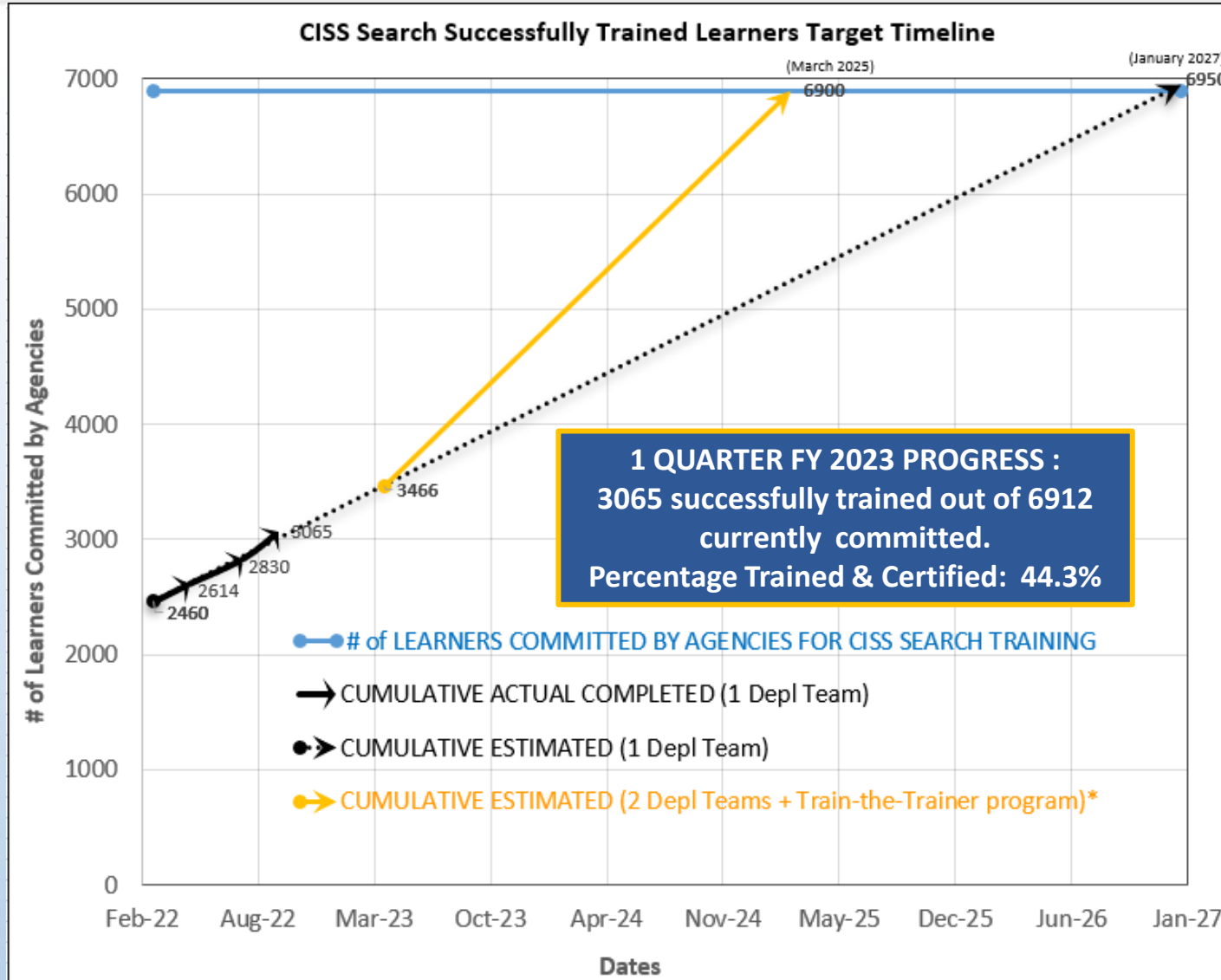- ●➤ CUMULATIVE ESTIMATED (1 Depl Team)
- ●➔ CUMULATIVE ESTIMATED (2 Depl Teams + Train-the-Trainer program)*

\* Train the Trainer - Based on approach used on OBTS initiative

**Risks**:

1. 6912 goal may be unachievable if agencies have staffing challenges

2. CISS Onboarding for State Police Cannot Occur until DESPP completes State Police Audits

**Mitigations**:

a) CJIS is working with heads of agencies to determine a short term and long-term achievable goal.

   CJIS willl continue to work with agencies to onboard onto CISS Search after the short-term goal of 6912 is met

b) CJIS is meeting with DESPP officials to obtain a timeline of initiation and completion for the State Police Audits.

c) Focused on the Gold Line: We are working on a Train-the-Trainer strategy with police departments to help police departments internally train their staff.

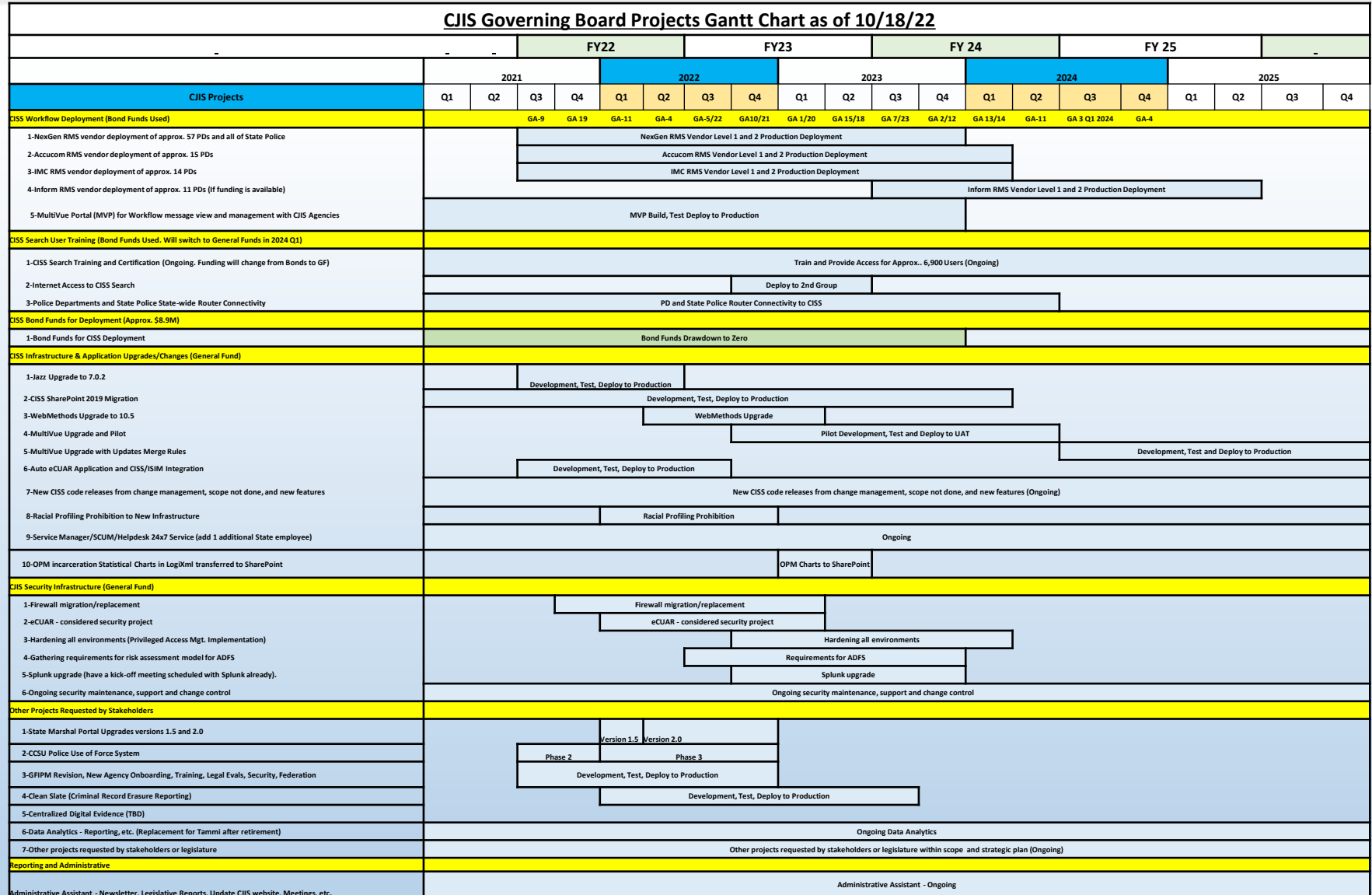d) eCUAR initiative –Automate portions of onboarding process

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# CISS Project Portfolio Gantt Chart

## Key Points:

- NexGen, Accucom, IMC, RMS Vendors - Target end date for full arrest package is February 2024

- Inform, ProSuite RMS Vendors – Target start date is Q1 2023 to negotiate and execute agreement contract to build and deploy CISS API for workflows

- CISS Search – 3,065 users currently trained, expect training to be ongoing after full deployment.

**CJIS Governing Board Projects Gantt Chart as of 10/18/22**

| | FY22 | FY23 | FY 24 | FY 25 | |
|---|---|---|---|---|---|
| | 2021 | 2022 | 2023 | 2024 | 2025 |

| CJIS Projects | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **CISS Workflow Deployment (Bond Funds Used)** | | | GA-9 | GA 19 | GA-11 | GA-4 | GA-5/22 | GA10/21 | GA 1/20 | GA 15/18 | GA 7/23 | GA 2/12 | GA 13/14 | GA-11 | GA 3 Q1 2024 | GA-4 | | | | |

**CISS Workflow Deployment (Bond Funds Used)**
- 1-NexGen RMS vendor deployment of approx. 57 PDs and all of State Police — NexGen RMS Vendor Level 1 and 2 Production Deployment
- 2-Accucom RMS vendor deployment of approx. 15 PDs — Accucom RMS Vendor Level 1 and 2 Production Deployment
- 3-IMC RMS vendor deployment of approx. 14 PDs — IMC RMS Vendor Level 1 and 2 Production Deployment
- 4-Inform RMS vendor deployment of approx. 11 PDs (If funding is available) — Inform RMS Vendor Level 1 and 2 Production Deployment
- 5-MultiVue Portal (MVP) for Workflow message view and management with CJIS Agencies — MVP Build, Test Deploy to Production

**CISS Search User Training (Bond Funds Used. Will switch to General Funds in 2024 Q1)**
- 1-CISS Search Training and Certification (Ongoing. Funding will change from Bonds to GF) — Train and Provide Access for Approx.. 6,900 Users (Ongoing)
- 2-Internet Access to CISS Search — Deploy to 2nd Group
- 3-Police Departments and State Police State-wide Router Connectivity — PD and State Police Router Connectivity to CISS

**CISS Bond Funds for Deployment (Approx. $8.9M)**
- 1-Bond Funds for CISS Deployment — Bond Funds Drawdown to Zero

**CISS Infrastructure & Application Upgrades/Changes (General Fund)**
- 1-Jazz Upgrade to 7.0.2 — Development, Test, Deploy to Production
- 2-CISS SharePoint 2019 Migration — Development, Test, Deploy to Production
- 3-WebMethods Upgrade to 10.5 — WebMethods Upgrade
- 4-MultiVue Upgrade and Pilot — Pilot Development, Test and Deploy to UAT
- 5-MultiVue Upgrade with Updates Merge Rules — Development, Test and Deploy to Production
- 6-Auto eCUAR Application and CISS/ISIM Integration — Development, Test, Deploy to Production
- 7-New CISS code releases from change management, scope not done, and new features — New CISS code releases from change management, scope not done, and new features (Ongoing)
- 8-Racial Profiling Prohibition to New Infrastructure — Racial Profiling Prohibition
- 9-Service Manager/SCUM/Helpdesk 24x7 Service (add 1 additional State employee) — Ongoing
- 10-OPM incarceration Statistical Charts in LogiXml transferred to SharePoint — OPM Charts to SharePoint

**CJIS Security Infrastructure (General Fund)**
- 1-Firewall migration/replacement — Firewall migration/replacement
- 2-eCUAR - considered security project — eCUAR - considered security project
- 3-Hardening all environments (Privileged Access Mgt. Implementation) — Hardening all environments
- 4-Gathering requirements for risk assessment model for ADFS — Requirements for ADFS
- 5-Splunk upgrade (have a kick-off meeting scheduled with Splunk already). — Splunk upgrade
- 6-Ongoing security maintenance, support and change control — Ongoing security maintenance, support and change control

**Other Projects Requested by Stakeholders**
- 1-State Marshal Portal Upgrades versions 1.5 and 2.0 — Version 1.5  Version 2.0
- 2-CCSU Police Use of Force System — Phase 2  Phase 3
- 3-GFIPM Revision, New Agency Onboarding, Training, Legal Evals, Security, Federation — Development, Test, Deploy to Production
- 4-Clean Slate (Criminal Record Erasure Reporting) — Development, Test, Deploy to Production
- 5-Centralized Digital Evidence (TBD)
- 6-Data Analytics - Reporting, etc. (Replacement for Tammi after retirement) — Ongoing Data Analytics
- 7-Other projects requested by stakeholders or legislature — Other projects requested by stakeholders or legislature within scope and strategic plan (Ongoing)

**Reporting and Administrative**
- Administrative Assistant - Newsletter, Legislative Reports, Update CJIS website, Meetings, etc. — Administrative Assistant - Ongoing

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# CISS Customer Centric Initiatives

## Provide A Good Customer Experience

➢ Communication Plan and Feedback with CISS Users

1. CJIS-CT Help Desk Service Level Agreements and Statistical Reports
2. Customer Surveys
3. Change Relationship Management

➢ CISS User Group – 2023

1. User feedback for constant improvement and utility into new versions

➢ CISS Versions, Release Notes, Known Defects

➢ Internet Access for CISS Search (Can include approved hand-held devices)

➢ CJIS-CT RMS Committee – Create a State/Private Sector committee of CT RMS Vendors to discuss, plan and provide benefits to customers

# CJIS Capital Budget FY23

| CISS FY23 CAPITAL BUDGET SUMMARY | | |
|---|---:|---:|
| **CAPITAL INVESTMENT** | **Amounts** | |
| Bond Funds Provided from June 2011 to June 2020 Inclusive for Phase 1 | $ 60,920,000 | |
| CJIS Appropriated Bond Funds for CISS Phase-2 of $8.9M | $ | 8,900,000 |
| **Total Bond Funds Received for Phase 1 and Appropriations for Phase 2** | **$** | **69,820,000** |
| **CAPITAL EXPENSES** | | |
| CISS Phase 1 Expenses | $ | 57,762,963 |
| Bond Funds Expended from July 2020 - August 2022 Inclusive for Phase 2 | $ | 10,712,152 |
| **Total Costs for CISS Phase 1 and Phase 2** | **$** | **68,475,115** |
| **Remaining Bond Funds for Phase 2 Deployment\*** | **$** | **1,344,884.57** |
| **Note:** *All current consultant purchase orders are funded until 8/31/23. This amount is unallocated currently but will be in the next couple of months. | | |

# CJIS Operational Budget for FY22-23

## CISS GENERAL FUND OPERATIONAL BUDGET SUMMARY

| FISCAL YEAR | FY22 | FY23 |
|---|---|---|
| General Fund Budget | $ 3,196,772 | $ 3,212,881 |
| General Fund FY19 Rollover Funds for FY 22 Requested | $ 434,020 | $ 353,276 |
| General Fund FY21 Rollover Funds for FY 22 Requested | | $ 850,192 |
| [1]Approximate Adjustment by OPM to Replace Inmate Phone Revenue | | $ 2,200,000 |
| FY23 Steady State Funding for State Positions | | $ (775,802) |
| **Total Funding for General Funds** | **$3,630,792** | **$5,840,547** |
| | | |
| Phone Revenue Budget for State Positions and Maint. & Support (Discontinued 6/30/22) | $ 5,097,152 | $ - |
| **Total Expected Annual Operational Budget** | **$8,727,943** | **$5,840,547** |
| | | |

**Notes:**
1 - Includes 10 state positions and maintenance vendor costs. This funding has been split between CJIS-CT and DAS-BITS for the IT Optimization.

# CISS Key Project Risks & Mitigation

**#1 RMS Vendor Participation Does Not Provide 90% +   of All Arrests to CISS**

**Mitigation:**

➢ Contract largest RMS vendors with CISS to get 90%+ arrest information in the state. NexGen, Accucom and now IMC started connectivity work as well. CJIS is negotiating with Central Square to connect on additional RMS vendors Systems to CISS.
➢ Support Law Enforcement Agencies (LEAs) to migrate to RMS vendors connected to CISS.
➢ CISS Connectivity required to be Standard in CT Contracts and add in new legislation.
➢ Create CJIS-CT and RMS vendors committee to discuss, plan and coordinate beneficial initiatives.
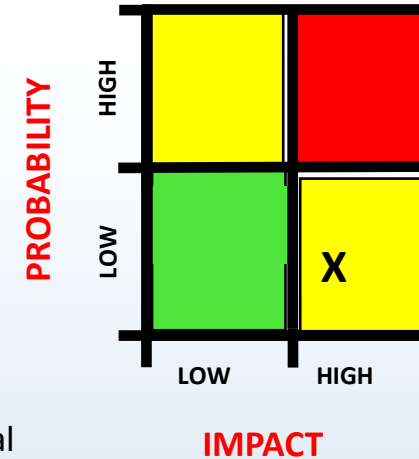
**#2 Criminal Justice Agency Partner personnel retirements expected to be significant over the next two years and will cause delays to schedule and increase costs.**

**Mitigation:**

➢ CJIS is working with our Agency Partners to identify retirements that can impact CISS deployment early and will work with Agencies to have a backup person in place.
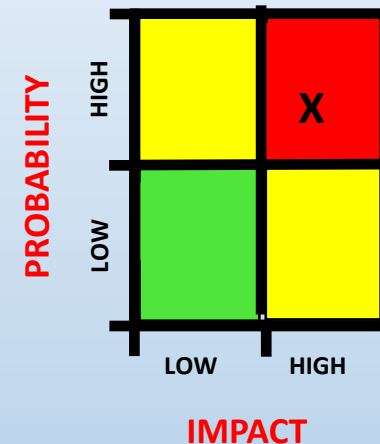
# Clean Slate – Project Timeline
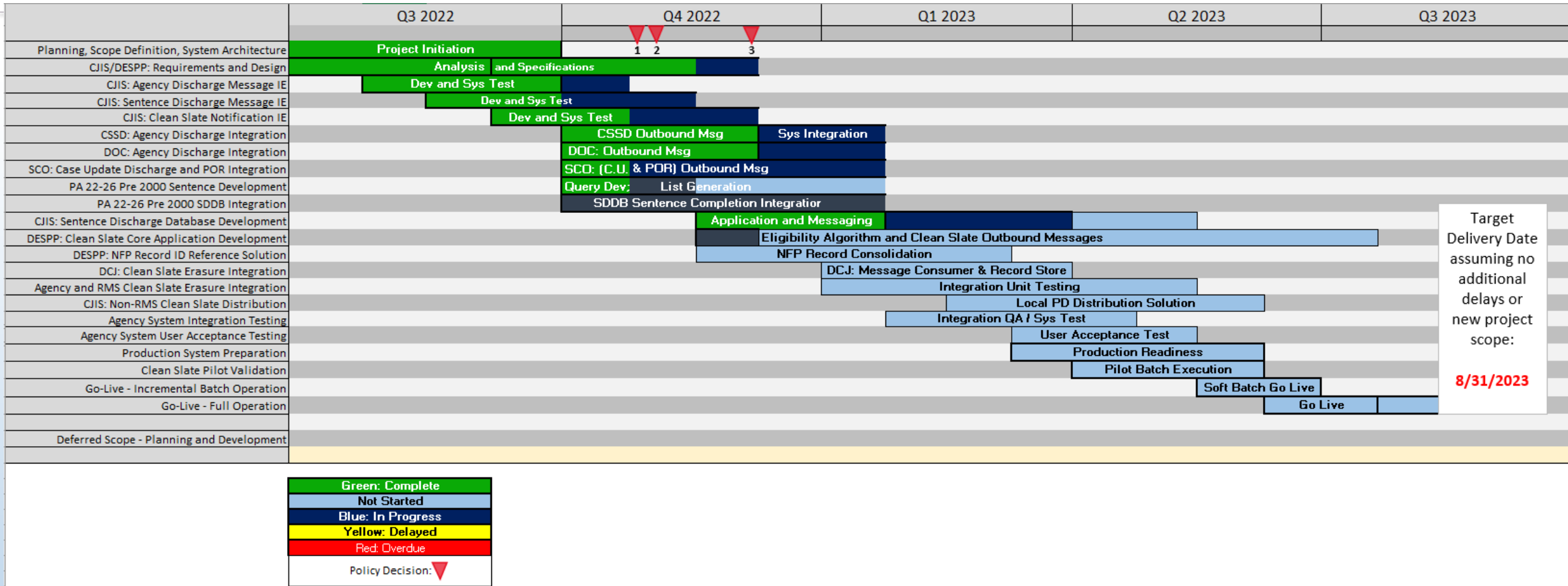


**Pending Policy Decisions:**
1. Sentence Completion – Full scope legal definition (Confirm project assumption)
2. X type Statutes – Violation of Probation (VOP), Motor Vehicle (Title 14), etc.
3. Family Violence Crime Exclusions – Confirm 46b-38h explicit statute list

# Clean Slate – Project Timeline

**WORK in PROGRESS**
➢ DESPP Vendor, Idemia, Requirements Definition Document currently in development
➢ Offender Docket Matching for shared agency processing – analysis and approach in progress
➢ CJIS-CT development team working on creation of the SDDB (Sentence management component) and Clean Slate Eligibility Service
➢ Judicial POR development underway to seed SDDB data base, and for message integration.
➢ CSSD and DOC continue work on Agency Discharge messaging

**KEY ITEMS**
➢ New Legislation (PA 22-26) in May 2022 added scope and will impact the Schedule/Timeline
➢ January 1, 2023: remains hard date based on Legislation; Adjusted timeline is under analysis
➢ Must run parallel effort with CJIS-CT development and all agencies contributing to the solution
➢ Preliminary target completion date of 8/31/2023 is based on updated estimates from Idemia and integration milestone deliveries.

**NEXT STEPS**
➢ Complete DESPP vendor RDD system requirements and design document
➢ Finalize CJIS system specification document aligned with vendor RDD
➢ Manage Inter-Agency Integrated Milestone and Schedule plan
➢ Continue developing system components required to determine offender sentence completion and offense eligibility

# Clean Slate Inter-Agency Workflow Process Overview

**Key Points:**

**DESPP and CJIS-CT are central to the overall Clean Slate Solution and are responsible for the Core processing.**

**DOC, Judicial CSSD and Court Operations are responsible for Sentence Completion requirements of the Clean Slate Legislation, Including outstanding Family Violence requirements.**

**CJIS-CT/CISS will perform Sentence Management and preliminary Clean Slate Eligibility and send aggregate Sentence Completion messages to DESPP for further processing.**

**DESPP integrates Sentence Completion, performs offender consolidation, manages clean slate offense wait periods and makes final determination of Clean Slate Eligibility. DESPP will emit Clean Slate Notifications through CISS to CJIS-CT Community partners.**

**CJIS-CT Community Partners are responsible for erasing records according to disclosure rules.**

## Clean Slate Systems Initiative

| Lane | Workflow |
|------|----------|
| **DOC** | Start → CSSD sends Agency Discharge Message ... Receive Clean Slate Erasure Notification and erase records |
| **Judicial CSSD** | Start → CSSD sends Agency Discharge Message ... Receive Clean Slate Erasure Notification and erase records |
| **Judicial SCO** | Start → SCO sends Case Update → SCO sends Standing Criminal Protective Order details ... Receive Clean Slate Erasure Notification and erase records |
| **CJIS/CISS** | SDDB receives Agency Discharge Message → Static Clean Slate Eligibility is determined → Aggregate sentence components are tracked → Sentence Discharge Message is sent to DESPP → Receive Clean Slate Erasure Notification for distribution |
| **DESPP** | CCH receives Sentence Discharge Message → Last date of conviction is aggregated → Statute eligibility wait periods are tracked → Full eligibility is determined → Clean Slate Erasure Notification is sent through CISS |
| **LEA's** | Receive Clean Slate Erasure Notification and erase records |
| **BOPP** | Receive Clean Slate Erasure Notification and erase records |
| **DCJ** | Receive Clean Slate Erasure Notification and erase records |

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# Clean Slate Key Project Issues

➢ **Public Act 22-26: Eligibility for Clean Slate Erasure includes *all* sentence completion.** This new requirement will involve determining pre-2000 sentence completions in order to make determinations on post-2000 eligible Clean Slate offenses.

*The project stakeholders are requesting guidance from the next Legislative session on a path forward regarding pre-2000 sentences in order to reduce the added scope complexity.*

CJIS-CT will continue to develop based on documented assumptions to deliver the proposed technical solution to manage post-2000 offenses where outstanding pre-2000 sentences exist.

➢ **CCH non-fingerprint supported arrests:** An inability to match offenders with all related dockets to determine the latest date of conviction could produce inaccurate Clean Slate eligibility results.  DESPP is leading the effort to improve offender consolidation matching.

# Clean Slate Project Financials as of 10/18/22

| Agency | IT Capital Investment Request | Operating Request |
|---|---|---|
| CJIS-CT | $922,876 | $184,000 |
| DESPP | $2,205,656 | $841,272 |
| JUDICIAL | $250,740 | $840,570 |
| DOC | $335,000 | $655,000 |
| DCJ | $100,000 | 0 |
| **Totals** | **$ 3,814,272** | **$ 2,520,842** |
| **Total for All Funding Sources** | | **$ 6,335,114** |
| Note: DESPP and Judicial have carry forward funds of $1.150M | | |

**Key Points:**
- IT Capital Investment Committee provided funding requested of $3,814,272 to agencies listed above.

# Clean Slate Key Project Risks & Mitigation

**#1 January 1, 2023 Effective date for PA 21-32/33 yields an absolute project go-live date with commensurate intermediate milestone dates. Slippage of any critical path project deliverable jeopardizes meeting the legislatively imposed deadline.**

**Impact**: Potential non-compliance with the complete requirements of this statute for 1/1/23. A phased delivery of requirements may be needed.

**Mitigation and Contingency**: CJIS-CT State Partner Agencies have requested a change in the Legislation language for Clean Slate to allow flexibility in the delivery timing. Additionally, CJIS-CT and CJIS Agency Partners are streamlining the work to produce the automated erasure first by 1/1/2023 and the manual erasures to follow.
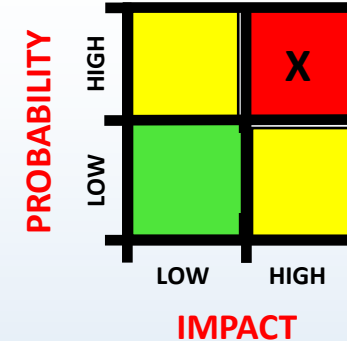


**#2 Data availability and data quality issues may exist that require workarounds and/or scope modification.**

**Impact:** Delays and/or inability to meet exact legislative requirements may follow from discovery of data issues in existing systems.

**Mitigation:** Discovery process will include data analysis and cleansing required for automation implementation. A manual process for non-automatic erasure process to handle cases due to data deficiency is under review.
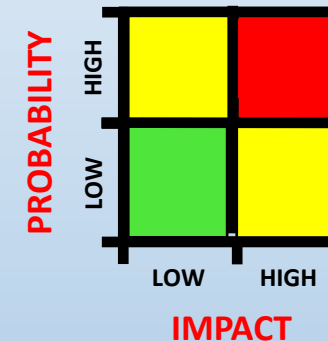
# CJIS Governing Board
# 2023 Meeting Schedule
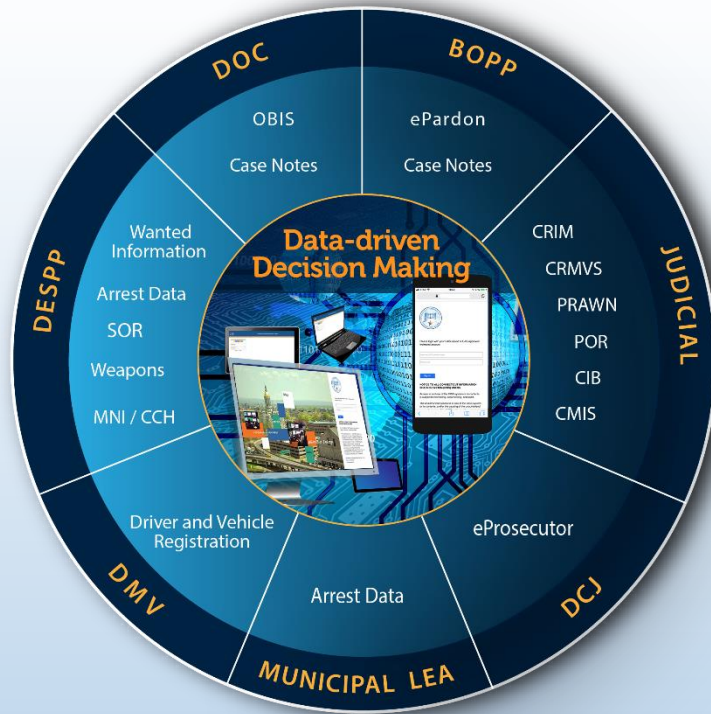


**Next Meeting**

**January 26, 2023**

**For questions and comments email**
**CJIS.HelpDesk@ct.gov**

**CISS Dashboard**
**https://dashboard.cjis-ciss.ct.gov**

# Appendices

# CJIS Special Projects & Analytics

| Agency Name | CISS Search | CISS Workflow | CJIS Analytics | Current Status |
|---|:---:|:---:|:---:|---|
| DMV - Driver Services IB-53/Judicial CR-39 | ✓ | | ✓ | Complete - Ended |
| DMV - Monitoring Driver Instructors | ✓ | | ✓ | Complete - Ended |
| DOC & DMV MVP Dispositions | | ✓ | ✓ | Complete - Ended |
| OPM – New Arrests Report & DCJ - Docket Reports | | | ✓ | Complete - Ended |
| New Agency Onboarding - Departments of DCP, DSS, DRS | ✓ | | | Active |
| Combined CJIS/COLLECT Routers | ✓ | ✓ | | Deployment (98% +) PD LANs - Active |
| CT Sentencing Commission (SA 19-17) – Study Disparities in Pretrial & Sentencing Outcomes | | | ✓ | Part 1 Complete Part 2 – Complete Complete - Ended |
| State Marshals Self Service Portal (C.G.S §14-10 & C.G.S §6-38a) | | | ✓ | Ver. 1 LIVE - Complete Ver. 1.5 - Active |
| Criminal Record Erasure Reporting (PA 21-32, PA 21-33) | | ✓ | ✓ | Active |
| Police Use of Force Transparency (PA 19-90 ) | ✓ | ✓ | ✓ | Phase 1 Complete Phase 2 – Complete Phase 3 - Active |
| CISS Search Available via Internet | ✓ | | ✓ | In Production Pilot |
| DOL – Incarceration Validation Portal/Data Exchange (DOC) | | ✓ | ✓ | Active |
| CISS Workflow Tracking, Delivery & Recovery Dashboard | | ✓ | | Complete - Ended |

* Other Notables: Racial Profiling Upgrade, BOPP & DESPP Data Exchanges

# Tentative CISS Search Agency Audit[a] and CISS Search Onboarding Deployment Schedule

**(Contingent Upon Hired Additional Agency Coordinator & Successful Train-the-Trainer Program)**

| Group A: Jan-Mar 2021 | Group B: Apr-June 2021 | Group C: July 2021- Pending Workflow Deployment |
|---|---|---|
| 1. Avon PD | 1. Cheshire PD | 1. Clinton- GA9 |
| 2. Branford PD | 2. Coventry PD | 2. Deep River GA9* |
| 3. New Haven PD | 3. Groton Town PD | 3. Durham GA9* |
| 4. East Lyme PD | 4. Naugatuck PD | 4. East Haddam GA9* |
| 5. Southington PD | 5. South Windsor PD | 5. East Hampton GA9 |
| 6. West Hartford PD | 6. Suffield PD TBD | 6. Essex GA9* |
| 7. Westport PD | 7. Bridgeport PD | 7. Haddam GA9* |
| 8. Windsor PD | | 8. Killingworth GA9* |
| 9. Wolcott PD | | 9. Middlefield GA9* |
| 10. Bristol PD | | 10. Middletown PD GA9 |
| 11. DMV | | 11. Westbrook GA9* |
| | | 12. Cromwell |
| | | *Troop F |

| Group D: Oct-Dec 2021 | Group E: Jan-Mar 2022 | Group F: Apr-June 2022 |
|---|---|---|
| 1. Watertown PD | 1. Stonington PD | 1. New Milford |
| 2. Danbury PD | 2. Greenwich PD | 2. Brookfield PD |
| 3. East Hartford | 3. CCSU | 3. Orange PD |
| 4. East Windsor | 4. Vernon GA19 | 4. Milford PD |
| 5. Enfield PD | 5. Norwich PD | |
| 6. Waterbury | 6. UCONN Univ.-Storrs | |
| 7. Wilton PD | 7. UCONN Health Center (Farmington) | |
| 8. Woodbridge PD | 8. UCONN Avery Point Campus Police | |
| 9. Middletown ECC | 9. UCONN Hartford Campus Police | |
| 10. Simsbury | 10. UCONN Stamford | |
| 11. Darien | 11. UCONN Waterbury Campus Police | |
| 12. Hamden | | |

[a] Audits determine whether formerly onboarded agencies still have connectivity to CISS Search, whether their IT networks have changed, whether they need help reconnecting to CISS Search, what staff changes have occurred, introductions to CJIS and CISS Search to new key agency executives, key agency contacts to continue training, paperwork updates where needed, which agency staff should be deactivated in CISS Search, and/or agency heads' approval that onboarding should be considered complete. For new agencies, audits determine agencies' qualifications to onboard, key agency contacts for onboarding, whether the sites have the equipment to onboard to CISS Search, whether they have the human resources and time to onboard to CISS Search, what assistance is needed to help agencies connect to CISS Search, paperwork and approvals to train and certify staff, rosters, and more.

# Tentative CISS Search Agency Audit and CISS Search Onboarding Deployment Schedule

**(Contingent Upon Hired Onboarding Additional Agency Coordinator & Successful Train-the-Trainer Program)**

### Group G July –Sept 2022
1. Willimantic PD  [GA-11]
2. Putnam PD [GA-11]
3. Berlin PD
4. Manchester PD
5. Hartford PD
6. Middlebury PD [GA-4]
7. New Britain PD
8. Newington PD
9. Westport –Fairfield Dispatch (Connectivity Only)
10. Torrington PD
11. East Haven  PD
12. Plainfield PD

### Group H Oct-Dec 2022
1. Derby PD
2. Shelton PD
3. West Haven PD
4. Stratford PD
5. Farmington PD
6. Rocky Hill GA 19
7. Plainville PD
8. Guilford PD
9. North Haven PD
10. Madison PD
11. Bethel PD
12. Portland GA9

### Group I Jan-March 2023
1. Trumbull  PD
2. Canton PD
3. Yale PD
4. Monroe PD
5. Glastonbury
6. Newtown PD
7. Bloomfield PD
8. Ridgefield PD
9. Norwalk PD
10. Weston PD
11. Thomaston PD

### Group J April-June 2023****
1. Meriden PD
2. DOC-Parole
3. Wethersfield PD
4. Winchester/Winsted PD
5. Plymouth
6. Windsor Locks PD
7. Redding
8. Waterford
9. Fairfield PD
10. Stamford PD
11. Easton

### Group J April-June 2023
1. Groton City PD
2. Groton Long Point PD
3. SCSU PD
4. New Canaan PD
5. Eastford PD** [GA-11]
6. Prospect PD RST*** [GA-11].
7. Pomfret PD [GA-11] **
8. Canterbury PD [GA-11]**
9. Ellington (Troop C) GA 19**
10. Bolton (RST) GA 19***

### Group K: Jul-Sept 2023
1. Killingly RST (Troop D) [GA-11]***
2. Chaplin RST (Troop D) [GA-11]***
3. Seymour PD
4. Woodstock PD [GA-11] (Troop D)**
5. Thompson [GA-11] (Troop D)**
6. Ashford PD [GA-11] (Troop C)**
7. Sterling PD [GA-11] (Troop D)**
8. Scotland PD [GA-11] (Troop D)**
9. Hampton PD [GA-11] (Troop D)**
10. Marlborough Police Department (Troop K)**
11. Salem PD (Troop K)**

**\*\*State Police**
**\*\*\*Resident State Trooper**
**\*\*\*\*Desired time period that CJIS Onboarding Remediation Team is estimated to be onboarded and deployed**

# Tentative CISS Search Agency Audit and CISS Search Onboarding Deployment Schedule

## (Contingent Upon Hired Additional Agency Coordinator & Successful Train-the-Trainer Program)

**Group K: Jul-Sept 2023**

1. Lebanon PD (Troop K)**
2. Salisbury Resident Trooper (Troop B)***
3. Norfolk (Troop B)**
4. Pleasant Valley/ Barkhamsted (Troop B)**
5. North Canaan (Troop B)**
6. Oxford Resident Trooper (Troop A)***
7. Colchester Resident Trooper (Troop K)***
8. New Fairfield RST (Troop A)***
9. Burlington RST (Troop L)***
10. Willington (RST Troop C) GA 19***
11. Brooklyn (Troop D) [GA-11]***

**Group L Oct-Dec 2023**

1. Washington Depot Resident Trooper***
2. Hebron (RST) GA 19***
3. Stafford (RST Troop C) GA 19***
4. Litchfield County Dispatch
5. Woodbury Resident Trooper (Troop L)***
6. Kent (Troop L)**
7. Beacon Falls, Resident Trooper***
8. Ansonia PD
9. Montville PD***
10. Ellington Resident Trooper***
11. Columbia (RST Troop K) GA 19***

**Group L Oct-Dec 2023**

1. Foxwoods Mashantucket PD Ledyard RT***
2. Granby PD
3. North Stonington RT ***
4. State Police Training Academy
5. Troop H – Hartford PD**
6. Troop H – Airport PD**
7. Ledyard PD
8. Regional Water Authority
9. Northwest Public Dispatch
10. Wallingford PD

**Group M Jan-March 2024**

1. Bridgewater (Troop A)**
2. Roxbury (Troop A)**
3. North Branford PD
4. Sherman (Troop A)**
5. Southbury (Troop A)**
6. CTIC-Counter Terrorist & Intelligence**
7. Lisbon PD (Troop E)**
8. Sprague PD (Troop E)**
9. Preston PD (Troop E) **
10. Jewett City/Griswold (Troop E)**
11. New London PD  [GA-4]

**Group M Jan-March 2024**

1. Bethany (Troop I)
2. Old Saybrook GA9
3. Capitol Police

**Group N Apr 2024-March 2025**

**Remediation Period for Criminal Justice and Law Enforcement Agencies that could not start or finish onboarding during their original tentative group.**

**\*\*State Police**
**\*\*\*Resident State Trooper**