

The pilot program proposed by CJIS group intends to have the State of Connecticut's Criminal Justice Information System (CJIS) host a local police department's Records Management System (RMS) within the CJIS infrastructure. Currently, Wethersfield PD has been discussing participation in the pilot. CJIS' hosting of the Wethersfield PD's RMS is a new initiative within the State and the pilot program will be created to gather information regarding CJIS' hosting of Wethersfield PD's local RMS and provide all the participants an opportunity to identify resource requirements and costs associated with hosting a RMS within CJIS. CJIS believes that the initial infrastructure needs associated with hosting Wethersfield PD's RMS will be at no cost to the State, CRCOG or Wethersfield PD; however, the CJIS Governing Board, by approving the pilot program, will be evaluating resource requirements and costs at all stages of the hosting operation and will communicate concerns to CRCOG and Wethersfield PD accordingly. In the event that Wethersfield Police Department cannot participate in the pilot, New Britain Police Department will be allowed to participant in the pilot in place of Wethersfield and be responsible for the same.

The pilot program shall include bi-weekly reporting to the Governance Committee as designated by the Governing Board. The CJIS Executive Director shall report on pilot program operations, including, for example:

1. Pilot Program's impact on CJIS infrastructure capacity
 - a. Current infrastructure dedicated to Pilot Program;
 - b. Future demands on infrastructure; and
 - c. Costs associated with infrastructure capacity and maintenance.
2. Pilot Program's impact on State resources
 - a. Events requiring DAS/BEST assistance, frequency, and resource allocation; and
 - b. Protocol in place for Wethersfield PD and DAS/BEST communications.
3. CJIS personnel resources allocated for Pilot Program operations.
4. Wethersfield PD and CISS interface developments and resources allocated.
5. Data shared between Wethersfield PD and CJIS/CISS.

The CJIS Executive Director shall also provide quarterly updates to the CJIS Governing Board summarizing pilot program developments and presenting outstanding items for the Governing Board's consideration and/or action.

At the conclusion of the pilot program, which could run up to one year, the CJIS Governing Board will evaluate the information gathered and make a decision to continue the pilot program, transition the pilot program into a formal agreement between Wethersfield PD and open the hosting environment to other local pds, or terminate the pilot program all together.