Connecticut Information Sharing System Stakeholder Concerns

April 9, 2014

xerox ®

Section 1: CISS Overall

1. Access Rights, Retention Rules, Data Security, Repository or Pointer?

2. Stakeholder Access to Change Requests and Participation on the Change Control Board.

3. Governance across testing.

4. Inclusion (or not) of "FBI Data"?

5. Data stored in CISS – Redaction, Retention, Erasure?

6. RMS data and CISS Search.

xerox®

Section 2: "Release Plan"
Category 1 – Resource Estimates

1. CISS is big, resources are stretched, estimates are too aggressive.

2. Consider putting the Search Release on hold and focus on the Workflows.

3. There are resource constraints within agencies.

4. The release plan needs to be based on project estimates from a collaborative effort between agency stakeholders, CJIS and Xerox.

5. Agency resources need to be prioritized, allocated and funded.

6. Agency resources should co-locate with the CJIS team at times.

7. Assumptions have not been vetted by all stakeholders.

8. Resource estimates appear to be very optimistic.

9. Agency technical resource estimates are absent.

xerox ®

Category 2: Overlapping Schedules

1. Testing appears to overlap too often. New code seems to move into test before a release is finished.

2. UAR, Misdemeanors and Infractions all in one release?

3. Focus on workflows/information exchanges instead of search?

4. Uncertainty of defined timeline. (Start date, end date, all dates.)

CISS Stakeholder Concerns

xerox ®

Category 3: Commitment Without Schedule

1. Uncertainty of defined timeline. (Start date, end date, all dates.)

2. Agencies are generally busy, with seasons of peak activity that preclude focus on "outside" projects.

3. Agencies can't comment on dates until a firm restart date is established through the contract amendment process.

xerox ®

Category 4: Uncertainty About Schedule

1. There are many unknown variables that will affect the CISS project estimates.

2. Also complicating matters is that we do not know when we will be able to access CISS. So, it is impossible to provide any meaningful feedback.

3. It isn't clear what is required of the stakeholders or the RMS vendors.

xerox

Category 5: Stakeholder Involvement - Timing

1. *<Insert Agency Name Here>* should be involved in all future Search releases since we are consumers of most this data.

2. Users should be included in testing as early as possible.

3. CISS project timeline will likely be running parallel with the *<Insert Agency Name Here>* Modernization Project.

CISS Stakeholder Concerns

xerox ®

Category 6: Infrastructure

1. DCJ's CMS (Case Management System) needs to be in place in order for Workflows 1-3 to work properly.

2. Concern that agencies are not ready to process/catch/integrate electronic data; this effort should be funded and part of the strategic plan for the State of CT.

xerox

Category 7: Other Concerns & Recommendations

1. Recommend that release plan includes time for everyone to regroup to understand project, details, timelines, etc.

2. Focus on issue to provide Workflow information to agencies, i.e. Probation and Parole.

3. The current release plan is too aggressive based on history and current project status.

4. Data sources for Search? Existence and "consumer" priorities.

5. Costs for integration of information from CISS into agency systems, especially when the target system itself is undergoing upgrade or replacement.

xerox

Connecticut Information Sharing System Stakeholder Concerns

April 9, 2014

xerox ®