

## **Responsibilities and Helpful Tips for LEA's to Ensure a Seamless Transition to Receiving MVP Notifications**

- Police departments are encouraged to identify staff members for clean slate erasure processing and have them obtain CISS (with MVP Access) training and account.
- PD LEO users need to be certified and trained to use MVP (CISS Certification).
  - Records Supervisor and staff typically handle clean slate messages at the charge level.
- Clean slate messages can be downloaded daily/regularly based on the LEA's needs and volume.
- Messages will be available starting from December 2023 but will disappear after the retention period ends.
- Each LEA needs to develop a local legal policy and procedure for implementing clean slate erasures.
  - Non-disclosure rules apply for employment background checks and FOIA responses.
  - Internal facing rules are needed for scrubbing erasures from police case files.
  - CT State Police are implementing a clean slate policy, which can be used as a framework by other LEAs.
- The erasure process involves court adjudications, clean slate messages, and RMS charge matching.
- CJIS-CT will provide announcements on the roll-out of clean slate message delivery through MVP.

### **Clean Slate Notification**

The Clean Slate Notification option has been added to the iExPortal MVP. The Clean Slate Notification on the iExPortal MVP was accommodated to meet the business requirements presented by the "CJIS-PMO-SB-23-007-R3\_CJIS-CT - MVP Business Requirements for Clean Slate Messages" document.



The Clean Slate Notification on the iExPortal MVP was divided into the following sections:

- A. User login
- B. Agency name
- C. Calendar
- D. Notifications grid
- E. Navigation buttons
- F. Toolbar buttons

Look for upcoming announcements from CJIS-CT on the roll-out of Clean Slate Message delivery through MVP in the coming weeks on:

- Getting an MVP Account (select this option on the CUAR) when requesting a CISS account.
- MVP Training
- Distribution of the updated MVP Training Guide with the new Clean Slate Message section.
- The CT State Police Model Policy for Clean Slate Erasure for Non-Disclosure compliance
  - The NexGen RMS vendor may have an automated solution ready and available for any NexGen RMS customer PD that has completed the network connectivity to the CT Information Sharing System (CISS).

All Police Departments are encouraged to identify the staff members that will be responsible for Clean Slate Erasure processing and have them obtain their CISS (with MVP Access) Training and Account Request by filling out a CUAR.

You can find more information on getting started on obtaining your CISS/MVP Access accounts here at this link: [CJIS Training Academy--Register \(ct.gov\)](#)