To: Tanya Hughes, Executive Director

From: Cheryl Sharp, Deputy Director

Re: CHRO Outreach Activities

Date: October 3, 2022

OUTREACH ACTIVITIES

Outreach Successes:

• September Social Media

The CHRO's Social Media Team of Jody Walker-Smith, Courtney Shields, and Spencer Hill are planning to create posts for the agency's Facebook and Instagram accounts.

• CTSAC: Overview of Zoning Report Attendees: 18

09/01 Deputy Director Cheryl Sharp participated in the CTSAC Teams meeting where she serves as a member of the Commission. The Commission is a national civil rights organization- the United States Commission on Civil Rights.

• Equity and Discrimination Law Attendees: 8

9/1/22 – Attorney Jody Walker-Smith led a monthly meeting with the Legal Department on topics of diversity, equity, and inclusion in relation to discrimination law and our work – in this month's meeting, the group watched a panel discussion on race and work with Dr. Bernice King, Doyin Richards and Vernā Myers.

• Train the Trainer Workshop – Advancing Racial Equity Attendees: approx. 15

9/6/22 and 9/7/22 – Attorney Jody Walker-Smith attended a two-day, 8-hour "train the trainer" workshop on racial and ethnic impact statements (REIS). Attorney Walker-Smith is now authorized to facilitate training on REIS.

• BGCH & CHRO - DEI Partnership Attendees: 5

09/07 Deputy Director Cheryl Sharp and Outreach Coordinator Ana Mitchell met with the Greater Hartford Boys & Girls Club to talk about collaborating on education and outreach events. A group of students from the Boys & Girls Club will participate in Kids Court Academy next year.

• Advancing Racial Equity Symposium Attendees: approx. 150

9/8/22 – Attorney Jody Walker-Smith served as a panelist during the Advancing Racial Equity Symposium on "racial injustice in our policies."

Advancing Racial Equity Symposium Attendees: 125

09/08 Deputy Director Cheryl Sharp and Attorney Jody Walker-Smith were panelists on the symposium regarding progress on the racial and ethnic impact statements law in CT - a way to hear from experts using racial equity tools from across the country.

 Advancing Racial Equity Symposium Attendees: 125

09/08 Outreach Coordinator Ana Mitchell set up a CHRO table at the symposium to educate the guest that attend the Symposium on the services offered by CHRO.

• Hartford Pride

Attendees: 250

9/10 Legal Director Kimberly Jacobsen participated in Hartford Pride CHRO booth.

• Connecticare Healthier Futures Wellness Expo Attendees: 105

9/10 Outreach Coordinator Ana Mitchell set up a CHRO table at the expo to educate the community on the services offered by CHRO.

• Commission on Racial & Ethnic Disparity Attendees: 20

09/12 Deputy Director Cheryl Sharp attended the WebEx Commission on Racial & Ethnic Disparity meeting as a member of the Commission.

EEOC Conference

Attendees: 40

09/12, 09/13, 09/14 Executive Director Tanya Hughes, Deputy Director Cheryl Sharp, Attorney Michelle Dumas Keuler, and Outreach Coordinator Ana Mitchell attended the EEOC regional conference in Providence, RI. Ana sat on an education and outreach panel at the conference.

• Kids Court Academy Year 2 Attendees: 65

09/13, 09/27 This Program is an outgrowth or expansion of the CT Kids Speak and CT Kids Court Programs. CT Kids Court Academy is a free, 15-week attorney and social justice pipeline program for middle school and high school students.

• Fair Share Consortium

Attendees: 20

09/14 CHRO is collaborating with nonprofits and community leaders to address housing discrimination in the state. Open Communities Alliance has included the CHRO as a partner.

CTRP3 10th Year Celebration Attendees: 60

09/15 Deputy Director Cheryl Sharp and Outreach Coordinator Ana Mitchell attended the event and had the opportunity to celebrate CTRP3 10th year with our stakeholders.

• Civil Rights Museum Executive Committee meeting Attendees: 18

09/16 Executive Director Tanya Hughes, Deputy Director Cheryl Sharp, Attorneys Michelle Dumas Keuler and Kim Jacobsen, and Outreach Coordinator Ana Mitchell spearheaded a meeting for the CT CHRO Civil Rights Museum, a project that has now been launched.

• Analeh Partnership meeting Attendees: 3

09/16 Deputy Director Cheryl Sharp and Outreach Coordinator Ana Mitchell met with Ana Alfaro regarding the HUD partnership grant that was recently awarded to the CHRO.

• Chile Celebration of Independence Day Attendees: 60

09/17 Outreach Coordinator Ana Mitchell attended the CWCSEO event and had the opportunity to celebrate Chilean culture with our stakeholders.

CBA DEI Committee Meeting

Attendees: approx. 20

9/20/22 – Attorney Jody Walker-Smith attended the CT Bar Association's DEI Committee meeting.

• Real Artways Meeting Attendees: 3

9/20/22 Deputy Director Cheryl Sharp and Outreach Coordinator Ana Mitchell met with Tina Parziale to discuss project and her successor.

• CHRO's D&I Book Club

Attendees: 8

9/21/22 – Attorney Jody Walker-Smith led discussion in the monthly CHRO's Diversity and Inclusion Book Club – this month's book is <u>How the Garcia Girls Lost their Accents</u> by Julia Alverez.

DE&I book club

Attendees: 6

9/21 Legal Director Kimberly Jacobsen participated in DE&I book club discussion of How the Garcia Girls lost their accents.

• Stand Down, Rocky Hill

Attendees: 500

9/23 Legal Director Kimberly Jacobsen participated in CHRO booth for homeless Veteran's fair.

Stand Down, Bristol Attendees: 75

9/23 Outreach Coordinator Ana Mitchell and Managing Director – Housing/Training Michelle Dumas Keuler participated in CHRO booth for Veteran's fair.

Hispanic Latina Business Owner Celebration Attendees: 20

09/25 Outreach Coordinator Ana Mitchell attended the event and had the opportunity to celebrate Chilean culture with our stakeholders.

• CCADV Domestic violence as a Protected Class training Attendees: 10 (recorded for future attendees)

9/27 Legal Director Kimberly Jacobsen and Managing Director – Housing/Training Michelle Dumas Keuler trained Domestic Violence Advocates on discrimination issues and domestic violence as new protected class.

UConn Law D &I lecture Attendees: 20

Attendees: 20

9/28 Legal Director Kimberly Jacobsen will speak to UConn Law Students about being an attorney with a disability.

• D&I Committee Meeting Attendees: 12

9/28/22 – Attorney Jody Walker-Smith, co-chair of the CHRO's Diversity and Inclusion Committee, led a monthly meeting including education and discussion on D&I topics – this month's meeting included watching a video on the history of the terms Hispanic and Latino and a discussion of identity, group aggregation/disaggregation, and the importance of staying curious about nuance.

Reparations Task Force (ECCT)

Attendees: 12

09/29 Deputy Director Cheryl Sharp participated in a subcommittee task force meeting where she is a co-convener of the task force.

• FGMC Panel Discussion

Attendees:

9/29 Managing Director – Housing/Training Michelle Dumas Keuler participated on the panel discussion.

• MLS Governmental intern recruitment interviews Attendees:

9/29 Legal Director Kimberly Jacobsen and Managing Director – Housing/Training Michelle Dumas Keuler will interview law students for summer intern program.

Future Outreach Activities:

October Social Media

The CHRO's Social Media Team of Jody Walker-Smith, Courtney Shields, and Spencer Hill are planning to create approximately 27 posts for the agency's Facebook and Instagram accounts.

CHRO connecting with New Britain Public Schools

10/03 Deputy Director Cheryl Sharp and Outreach Coordinator Ana Mitchell will be meeting with a representative from the New Britain public schools to see how they can collaborate with the CHRO. The district is assessing whether they can participate in Kids Court Academy next year.

AnaLeh partnership

10/05 Deputy Director Cheryl Sharp, Attorney Michelle Dumas Keuler, Investigators Arnaldo Guadalupe and Marisol Sala, and Outreach Coordinator Ana Mitchell are going to plan the activities for the partnership grant.

Making the connection with Hartford High School

10/05 Deputy Director Cheryl Sharp and Outreach Coordinator Ana Mitchell will be meeting with a representative from the Hartford High School to see how they can collaborate with the CHRO. The district is assessing whether they can participate in Kids Court Academy next year.

AnaLeh partnership

10/07 Deputy Director Cheryl Sharp and Outreach Coordinator Ana Mitchell will meet with Ana Alfaro to plan for the execution of the activities for the partnership grant.

• Kids Court Academy Year 2

10/11, 10/25 This Program is an outgrowth or expansion of the CT Kids Speak and CT Kids Court Programs. CT Kids Court Academy is a free, 15-week attorney and social justice pipeline program for middle school and high school students.

• Fair Share Consortium

10/12 CHRO is collaborating with nonprofits and community leaders to address housing discrimination in the state. Open Communities Alliance has included the CHRO as a partner.

• Growing Together CT

10/13 Deputy Director Cheryl Sharp, Attorney Michelle Dumas Keuler, and Outreach Coordinator Ana Mitchell will participate in the meeting.

• CBA's DEI Summit

10/19/22 – Attorney Jody Walker-Smith will attend the CT Bar Association's annual fullday DEI Summit.

• CHRO's D&I Book Club

10/19/22 – Attorney Jody Walker-Smith will attend and lead discussion in the monthly CHRO's Diversity and Inclusion Book Club – this month's book is <u>Minor Feelings: An Asian American Reckoning</u> by Cathy Park Hong.

• CBA Diversity Summit

10/19 Legal Director Kimberly Jacobsen will speak on a panel titled Words Matter about language used to talk about being a person living with Parkinson's Disease.

• CHRO's D&I Book Club

10/19/22 – Attorney Jody Walker-Smith will attend and lead discussion in the monthly CHRO's Diversity and Inclusion Book Club – this month's book is <u>Minor Feelings: An Asian American Reckoning</u> by Cathy Park Hong.

• WICC Radio – Melissa in the Morning

10/24/22 – Attorney Jody Walker-Smith will appear on the WICC radio program Melissa in the Morning to discuss cultural appropriation and discriminatory Halloween costumes.

D&I Committee Meeting

10/26/22 – Attorney Jody Walker-Smith, co-chair of the CHRO's Diversity and Inclusion Committee, will lead a monthly meeting including education and discussion on D&I topics.

• Equity and Discrimination Law

10/27/22 – Attorney Jody Walker-Smith will lead a monthly meeting with the Legal Department on topics of diversity, equity, and inclusion in relation to discrimination law and our work.

GRANTS

We wrapped up the three grants from HUD: CARES, Health Equity and COVID-19. We were awarded a HUD partnership grant so that CHRO can partner with the Connecticut Commission on Women, Children, Seniors, Equity and Opportunity (CECSEO) to plan a fair housing webinar and video PSA. We have also applied for several grants with OPM to use CARE funds for civil rights convention, conference and to get needed staff and equipment to meet the demands presented post-pandemic

VIDEO PROJECTS

• PSA on Allyship

The Executive Interns of the CHRO have created a public service announcement on allyship. It was released to the general public in mid-August of 2020.

• Life after Incarceration Video Project

The Executive and Deputy Directors and members of the legal department will begin production of a documentary film on policing, incarceration, and civil rights in Connecticut. The film will focus on Connecticut as a national leader in reducing the number of incarcerated individuals in Connecticut and the civil rights forward thinking and action in Connecticut. It will focus on the housing and employment challenges faced by formerly incarcerated individuals and will be used as a training tool for future seminars and conferences that will focus on this topic. This is a long-term project with a target date of 2022 for completion. The project will focus on the lives of at least three formerly incarcerated individuals and look at any civil rights injustices that may have contributed to the negative outcomes for these three individuals. Two formerly incarcerated individuals were interviewed for the film, by CHRO intern Matt Stayner.

• What is Affirmative Action? What is Contract Compliance? Video Project

In order to address the misnomers related to affirmative action and contract compliance the CHRO will develop, produce, post and distribute a short video project about affirmative action and contract compliance, its purpose, who is helped, what it all means, how people in the state of Connecticut are helped by these programs, the detrimental effects of not having these types of programs and how both programs are good for business and business friendly. The project will be led by CHRO Deputy Director, the AA/CC Unit and CHRO Attorney Michelle Dumas Keuler.

• SB3

On October 1, 2019, the CHRO rolled out its sexual harassment training video that was filmed at 450 Columbus Boulevard in Hartford. The video is available to all CT employers and their staff. The video complies with the statutory mandate that the CHRO provide training materials and a free training for the public by October 1, 2019. The law changed in 2021 and has been updated; so has the video.

• From Lemonade to Light Post Documentary

The CHRO will be producing a documentary film that has been entitled from Lemonade to Light Post. The focus of the film is human trafficking as a civil rights issue in Connecticut. Human trafficking disproportionately affects African American females in Connecticut and the CHRO will define the issues and interview experts who can help solve the crisis in Connecticut. The CHRO will also take a broader look at the issue to address all the civil rights issues embedded within the subject matter of human trafficking

CONTRACT COMPLIANCE/AFFIRMATIVE ACTION OUTREACH

Future Activities: None Reported

Past Activities:

AA/CC AA TA: N/A AA Meetings: N/A AA Special Projects: N/A

CC TA: 1497 CC TA Session: 24

REGIONAL OUTREACH AND HOUSING AT A GLANCE

Housing Future Activities: None Reported

Past Activities:

- NFHTA Addressing Systematic Housing Challenges Sep 21, 2022|2 Hrs.
 Conference focused on uncovering racism in the homebuying process. Marisol attended.
- Stand Down CT Attendees: 300+ Sep 23, 2022| 3Hrs Department of Veteran association's annual event shining a light on benefits and resources available for veterans. Shana Brown attended.
- NFHTA Basics of Fair Housing Sep 26-29, 2022| 14Hrs Marisol Sala attended
- NHFTA Housing Discrimination Study Methodology Project Conference Attendees: 320+ Sep 27, 2022| 2Hrs Shana Brown attended.
- Diversity & Inclusion Committee
 Sep 28, 2022| 2Hrs
 Monthly committee meeting
 Jon Sykes & Shana Brown attended
- Diversity & Inclusion Committee Aug 31, 2022| 2Hrs Monthly committee meeting Jon Sykes & Shana Brown attended

Capitol Region

Future Activities

None Reported

Past Activities

 Greater Hartford African American Alliance Attendees: 25
 9/3 Ronald A. Simpson participated in the meeting of the Greater Hartford African American Alliance • West Hartford Human Relations Commission Attendees: 2

9/7 Ann Galer attended the West Hartford Human Relations Commission Meeting.

• Kids Court

Attendees: 30

9/7 Ann Galer attended Ann Galer participated in the CHRO Kids Court Academy.

• Kids Court

Attendees: 35

9/13 Ann Galer participated in the CHRO Kids Court Academy

 Holocaust Survivor Documentary Attendees: 4
 9/22-Ann Galer participated in the editing of the holocaust survivor documentary along with the Real Arts Way, and Holocaust Education Resource Office.

• CHRO Diversity & Equity Committee 9/22-Ann Galer wrote an article for the D&I Committee newsletter.

- Pride Day City of Hartford Attendees: 10,000
 Arnaldo Guadalupe organized a booth and table for CHRO at Pride Day in the City of Hartford.
- Pride Day City of Hartford Attendees: 10,000
 Laura Roxbury participated in Pride Day in Hartford.
- CHRO Tech Committee
 Attendees: 15
 Laura Roxbury is the Capitol Region Representative for the CHRO Tech Committee.

Eastern Region

Future Activities

- CEA Meeting 10/4/22
- Celebrate Cultural Diversity Meeting 10/11/22 Cathy Chester to attend wrap up meeting, discuss new ideas for next year's event
- GNACC Healthy Living Committee Meeting 10/21/22
- Farmers Market Attendees: 40

10/5/22 Zachary Cobb attended local Farmers Market to promote agency mission. 10/12/22 10/19/22 10/26/22

- D & I Book Club Meeting 10/19/22
- D & I Committee Meeting 10/26/22
- CHRO Clerical Meeting 10/26/22

Past Activities

 Celebrate Cultural Diversity Meeting Attendees: 4 9/1/22 Cathy Chester Attended-Pick up donated water from Mohegan Sun for event and transported it to unit

Attendees: 4

9/2/22 Cathy Chester attended Event walk-through

Attendees: 8

9/6/22 Cathy Chester attended Sign making for event

Attendees: 3

9/14/22 Cathy Chester attended final pre-event check list

Attendees: 300+

9/19/22 Cathy Chester, Robert Aldi, Zachary Cobb, Chris Gemeasky attended the Celebrate Cultural Diversity Event featuring diverse local food vendors, entertainment and activities. Over 300 people in attendance for the 3 hr event.

Peace Pole Celebration Attendees: 20

9/21/22 Cathy Chester, Zachary Cobb and Rachel Taylor attended the Re-dedication of the Peace Pole on International Peace Day at the Howard T Brown Park. Co-sponsored by Norwich Rotary

 GNACC Healthy Living Committee Meeting Attendees: 16 9/8/22 Cathy Chester attended meeting- pre-event check list meeting Attendees: 10 9/16/22 Cathy Chester attended pre-event/set-up meeting Attendees: 200+ 9/17/22 Cathy Chester, Robert Aldi, Zachary Cobb attended the GNACC Healthy Living Festival. Event featured flu shots, general well-being care check ups, local food vendors/food trucks, various craft vendors and various fitness demonstrations (spin-athon, bike your own smoothie, etc.) as well as live local radio broadcast.

- CHRO Tech Committee Meeting Attendees: 6 9/12/22 Cathy Chester attended monthly meeting to discuss various issues with system
- Farmers Market

Attendees: 40 9/14/22 Zachary Cobb attended local Farmers Market to promote agency mission. Attendees: 40 9/21/22 Zachary Cobb, Cathy Chester and Rachel Taylor attended local Farmers Market to promote agency mission. Attendees: 50+ 9/28/22 Zachary Cobb attended local Farmers Market to promote agency mission.

• D & I Book Club Meeting

9/21/22 Rachel Taylor attended monthly Book club meeting to discuss "How the Garcia Girls lost their Accent". Next month's selection is "Minor Feelings, an Asian American Reckoning"

• Veterans' Stand Down Event at Easter Seals Veterans' Rally Point Attendees: 200+

9/23/22 Cathy Chester and Zachary Cobb attended this phenomenal event to support our Veterans.

- D & I Committee Meeting Attendees: 12
 9/28/22 Cathy Chester and Rachel Taylor attended monthly meeting. Discussed the newsletter and the ted-talk of the month.
- United Against Hate Event at Sikh Art Gallery Attendees: 30+

9/29/22 Robert Aldi attended this event on identifying, responding to and preventing hate crimes and how to prevent them. Presented by the US Attorney Generals' Office and the FBI.

CHRO Clerical Meeting

Attendees: 5

9/28/22 Cathy Chester attended, discussed upcoming changes to closures being sent to Hartford and EEOC matters.

West Central Region

Future Activities

Past Activities

Diversity & Inclusion Committee

Attendees: 10

09/02 Trainee Courtney Winch worked with the rest of the DEI Newsletter subcommittee on the September edition

09/09 Trainee Courtney Winch assisted with finalizing and sending out the September DEI Newsletter

09/19 Trainee Courtney Winch cultivated & proposed several resources to be included in the October edition of the DEI Newsletter

09/26 Trainee Christopher Blustein authored the D&I social media post on Mexico for Hispanic Heritage Month

09/27 Trainee Courtney Winch assisted in reviewing and editing the DEI October Newsletter to be sent to management for approval

09/28 Trainee Courtney Winch attended the D&I monthly meeting.

Naugatuck Valley Council of Governments (NVCOG) Attendees: 100+

09/13 Trainee Courtney Winch attended the NCVOG's 2022 NVision Conference on Equitable Development at the Palace Theatre in Waterbury, CT. Presentations/panels given on micromobility, affordable housing, and environmental justice. Made professional connection with Rachel Maye Foster, HUD Certified Housing Counselor for the Neighborhood Housing Services of Waterbury.

• Stand Down Veteran's Event Attendees: 300+

9/22 Trainee Courtney Winch, unable to attend due to illness, provided CHRO Rep. Christine Rowan from Bridgeport with pamphlets, brochures, and 'swag' to utilize at the Stand Down Event in Danbury, CT.

9/23 Trainee Christopher Bluestein attended and participated in the Stand Down Event I n Rocky Hill, CT.

• Community Engagement Ambassadors Attendees:

09/15 Trainee Courtney Winch reached out to the CHRO housing unit to forward contact information for the Neighborhood Housing Services of Waterbury, obtained at the NVCOG NVision Conference, as requested by Ms. Foster.

09/15 Trainee Courtney Winch provided Ms. Foster with PDF versions of CHRO's brochures and general complaint/contact information to provide to her colleagues and clients (when appropriate).

Southwest Region

Future Activities

CHRO Outreach Ambassador Meeting

10/4 Southwest Regional HRO Representative and Outreach Ambassador Christine Rowan will attend the meeting.

CHRO Social Media Team

Attendees: 3

Southwest Regional HRO Representative Courtney Shields will attend the meetings to plan the CHRO social media posts for November 2022. The Team will work together throughout the month editing and publishing posts.

- CHRO Diversity, Equity, and Inclusion (DEI) Newsletter Subcommittee Southwest HRO Representative Courtney Shields will attend the meeting to assist with planning, drafting, creating images, and distributing the November 2022 DEI CHRO Newsletter.
- CHRO Diversity and Inclusion Agency-Wide Training Subcommittee Southwest HRO Representative Courtney Shields will attend the meeting to discuss the curriculum for the next CHRO agency-wide Diversity and Inclusion Training.

• CHRO Diversity and Inclusion Committee Southwest HRO Representative Courtney Shields will attend the meetings and participate in researching and writing agency posts.

CHRO Kids Court Academy

Southwest HR Representative Debra Drexler plans to volunteer as a facilitator.

• CHRO Technology Committee

Southwest Human Rights Representative Jessica Kohut will attend the meeting to discuss current tech. issues and best practices to best assist the agency and the Southwest region.

Past Activities

• CHRO Technology Committee Attendees: 10

9/12/22 Southwest Regional HRO Representative Jessica Kohut attended the meeting as the SW Representative to discuss and troubleshoot any technology difficulties faced by our colleagues and general tech maintenance for the CHRO.

• Webinar: Addressing Stereotyping and Bias During Mediations Attendees: 23

9/12/22 Southwest HRO Representative Carolyn Anderson attended the hour-long education webinar presented by the Connecticut Bar Association (CBA). The event was open to CBA members and to non-members for a fee.

• Stand Down for Veterans Attendees: 60

9/23/22 Southwest Regional HRO Representatives Christine Rowan and Courtney Shields participated in regional Stand Down events representing the CHRO in Danbury (Christine) and Bridgeport (Courtney). They set up CHRO tables where they spoke with many attendees and gave out pamphlets and logo items. They provided information regarding our agency and the process for filing complaints, as well as contact information to Veterans looking for resources. Christine (Danbury) also networked with other agencies with similar missions and offered contact information to those interested in setting up an event with us or requesting guest speakers.

Newtown Community Health Fair Attendees: 200

9/24/22 Southwest Regional HRO Representatives Christine Rowan and Jessica Kohut participated with a CHRO table. The event provided a variety of resources to the local public regarding services impacting or impacted by health, including mental and physical health. There were many visitors to our table to whom they provided information and gave out pamphlets regarding our services including Disability Rights Pamphlets. They additionally gave out CHRO logo items including blankets, hand sanitizers, water bottles, pens and notepads. We plan to make this an annual event for the region.

• Mediation Training for Quinnipiac Law Students Attendees: 15

9/27/22 Southwest Regional HRO Representative Jessica Kohut co-presented a training for approximately 15 Quinnipiac Law students who will be facilitating mediations on the CHRO Complaint process and complaint mediation technique.

CHRO Kids Court Academy

Attendees:35

9/13/22 & 9/27/22 Southwest Regional HRO Representative Debra Drexler attended and participated as a facilitator.

• CHRO Diversity, Equity, and Inclusion Newsletter Subcommittee Attendees: 5

Southwest HRO Representative Courtney Shields participated in the meeting to plan the October 2022 CHRO DEI Newsletter.

• CHRO Social Media Team Attendees: 3

Southwest HRO Representative Courtney Shields attended the meeting to plan the agency's social media posts for October 2022. The Team works together throughout the month to review, edit, and finalize all posts published on the CHRO social media accounts.

CHRO Diversity & Inclusion Committee

Southwest HRO Representative Courtney Shields attended the monthly meeting, during which Committee members shared updates on ongoing projects, internal and external versions.

Media Inquiries: 3

Meetings: 4 Inquiries: 8 Public hearings: n/a

Sexual Harassment Law: 75(September) and 7087(cumulative)