



STATE OF CONNECTICUT  
 COMMISSION ON FIRE PREVENTION AND CONTROL  
 OFFICE OF STATE FIRE ADMINISTRATION



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***MOTIONS OF THE SEPTEMBER 24, 2024 MEETING OF  
 THE COMMISSION ON FIRE PREVENTION AND CONTROL***

**Attendance:**

Vice Chairman Kowalski, called the meeting to order at 9:34 a.m. with the following members present: Commissioners Abbott, Buonome, Hilbert, Norton, & Stankye. Via Teams, Commissioners present; Fontana, Ortiz, Tompkins, Tulier & Wall.

Staff members, Jeffrey J. Morrissette, State Fire Administrator; Kara Ouellette, Administrative Assistant; David A. Clark, Director of Certification; Via Teams, PJ Norwood, Director of Training; *Guests present: Kevin Babcock, Certification, Fire Service Instructor.*

**1. Call to Order/Pledge of Allegiance/Introduction of Guests:**

Recognition of Kevin Babcock - Retirement

**2. Approval of the May 28, 2024 Meeting Minutes**

*A MOTION was made by Commissioner Hilbert and **SECONDED** by Commissioner Abbott to approve the Minutes of the May 28, 2024 meeting. Motion carried.*

**3. Committee Reports: Staff Reports for May 15, 2024 – June 14, 2024**

*A MOTION was made by Commissioner Stankye and **SECONDED** by Commissioner Norton approve the Staff Report for May 15, 2024 – June 14, 2024. Motion carried.*

**Committee Reports: Staff Reports for June 15, 2024 – September 14, 2024**

*A MOTION was made by Commissioner Fontana and **SECONDED** by Commissioner Wall to approve the Staff Report for June 15, 2024 – September 14, 2024. Motion carried.*

**4. Unfinished Business:**

- a) DESPP Budget/Staffing Update
- b) CSFA Education Committee Update
- c) Training Unit Update
  - High School Pathway Updates
  - OSHA 1910.156 Proposal Update
- d) Certification Unit Update
  - Reaccreditation Update (IFSAC & ProBoard)
- e) Learning Management System Implementation Status
- f) FILO Report (Nick Bozym)
- g) AFFF Take Back Program Update
- h) LAH Reimbursement to Volunteer Fire Companies
- i) Fire Service Data Collection Project Update
- j) Statewide Fire Service Strategic Plan

## 5. New Business:

- a) Election of Officers  
Commissioner Norton nominated Commissioner Kowalski for Chairman  
Commissioner Fontana nominated Commissioner Stankye for Vice Chairman  
Commissioner Buonome nominated Commissioner Tompkins for Secretary
- b) Annual Report FY 24

*A **MOTION** was made by Commissioner Stankye and **SECONDED** by Commissioner Buonome to approve the Annual Report for Fiscal Year 2024. Motion carried.*

- c) 2024 AFG Proposal
- d) Certification Proposals (Live Fire and High Angle)

*A **MOTION** was made by Commissioner Buonome and **SECONDED** by Commissioner Abbott to approve Certifications request to move forward with adding the levels of Live Fire Instructor and Life Fire Instructor in Charge to our Accredited Certification Levels. Motion carried.*

## 6. Comments from the public

## 7. Matters to be raised by Commissioners and Staff

*A **MOTION** was made by Commissioner Buonome and **SECONDED** by Commissioner Wall to support a pay increase for instructors. Motion carried.*

## 8. Adjournment

**A MOTION was made by Commissioner Norton and SECONDED by Commissioner Buonome to adjourn the meeting. Motion carried.**

**Chairman Kowalski adjourned the meeting at 11:23 a.m.**

**Next Meetings:        Tuesday, October 29, 2024 @ 9:30 a.m.**