



TEL: (860) 627-6363  
Jeffrey J. Morrisette  
State Fire Administrator

STATE OF CONNECTICUT  
COMMISSION ON FIRE PREVENTION AND CONTROL  
OFFICE OF STATE FIRE ADMINISTRATION



34 PERIMETER RD. WINDSOR LOCKS, CONNECTICUT 06096

***MOTIONS OF THE JANUARY 30, 2024 MEETING OF  
THE COMMISSION ON FIRE PREVENTION AND CONTROL***

**Attendance:**

Chairman Carozza, called the meeting to order at 9:36 a.m. with the following members present: Commissioners Abbott, Buonome, Hilbert, Ide, Kowalski, Norton, Stankye, Wall. Commissioner Ortiz arrived at 9:40 a.m. and Via Teams, Commissioners present; Fontana and Tulier.

Staff members, Jeffrey J. Morrisette, State Fire Administrator; Kara Ouellette, Administrative Assistant; David A. Clark, Director of Certification; Via Teams, PJ Norwood, Director of Training; *Guests present: Ronnell Higgins, DESPP Commissioner; John Grasso, DESPP Legal; Nicole Lake DESPP Commissioners Office; Sarah Karwan, DESPP; Jeff Chandler FCSS; Dan Thompkins, UPFFA Commissioner Nominee.*

**1. Call to Order/Pledge of Allegiance/Introduction of Guests**  
***February 1, 2024 30<sup>th</sup> Anniversary opening of CT Fire Academy***

**2. Approval of the November 28, 2023 Meeting Minutes**

*A MOTION was made by Commissioner Hilbert and **SECONDED** by Commissioner Ide to approve the Minutes of the November 28, 2023 meeting. Motion carried.*

**3. Committee Reports: Staff Reports for November 15, 2023 – January 14, 2024**

*A MOTION was made by Commissioner Fontana and **SECONDED** by Commissioner Abbott to approve the Staff Report for November 15, 2024 – January 14, 2024. Motion carried.*

**4. Unfinished Business:**

- a) DESPP Budget/Staffing Update
- b) CSFA Education Committee Update
- c) Training Unit Update
- d) Certification Unit Update
- e) AFFF Take Back Program Update
- f) Learning Management System Implementation Status
- g) FILO Report (Nick Bozym)
- h) LAH Reimbursement to Volunteer Fire Companies
- i) Fire Service Data Collection Project Update
- j) Statewide Fire Service Strategic Plan

**5. New Business:**

- a) Commission Vacancies
- b) Private Vendor Training
- c) Election of Officers

**6. Comments from the public**

**7. Matters to be raised by Commissioners and Staff**

## **8. Adjournment**

**A MOTION was made by Commissioner Kowalski and SECONDED by Commissioner Wall to adjourn the meeting. Motion carried.**

**Chairman Carozza adjourned the meeting at 10:50 a.m.**

**Next Meetings:        Tuesday, February 27, 2024 @ 9:30 a.m.**