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STATE OF CONNECTICUT  
COMMISSION ON FIRE PREVENTION AND CONTROL  
OFFICE OF STATE FIRE ADMINISTRATION

34 PERIMETER RD. WINDSOR LOCKS, CONNECTICUT 06096



***MOTIONS OF THE SEPTEMBER 26, 2023, MEETING OF  
THE COMMISSION ON FIRE PREVENTION AND CONTROL***

**Attendance:**

Chairman Carozza, called the meeting to order at 9:31 a.m. with the following members present: Commissioners Abbot, Hilbert, Kowalski, Norton, Perez. Commissioner Wall arrived at 9:34, Commissioner Buonome arrived at 9:37 a.m.; Via Teams, Commissioners present; Ide, Ortiz, Stankye and Tulier.

Staff members, Jeffrey J. Morrisette, State Fire Administrator; PJ Norwood, Director of Training; David Clark, Director of Certification; Kara Ouellette, Secretary to the State Fire Administrator; *Guests present – Via Teams: Chief Denis McCarthy, Fairfield Fire Department*

**1. Call to Order/Pledge of Allegiance/Introduction of Guests**

**2. Approval of the June 27, 2023, Meeting Minutes**

*A MOTION was made by Commissioner Abbott and **SECONDED** by Commissioner Kowalski to approve the Minutes of the June 27, 2023, meeting. Motion carried.*

**3. Committee Reports: Staff Reports for June 15, 2023 – July 14, 2023**

*A MOTION was made by Commissioner Norton and **SECONDED** by Commissioner Abbott to approve the Staff Report for June 15, 2023 - July 14, 2023. Motion carried.*

**Staff Reports for July 15, 2023 –September 14, 2023**

*A MOTION was made by Commissioner Abbott and **SECONDED** by Commissioner Hilbert to approve the Staff Report for July 15, 2023 –September 14, 2023. Motion carried.*

**4. Unfinished Business:**

- a) DESPP Budget/Staffing Update
- b) CSFA Education Committee Update
- c) Training Unit Update
- d) Certification Unit Update
- e) AFFF Take Back Program Update
- f) Learning Management System Implementation Status
- g) FILO Report (Nick Bozym)
- h) LAH Reimbursement to Volunteer Fire Companies
- i) Toxic Substances on Turnout Gear Plan (PA 22-139)
- j) Fire Service Data Collection Project Update

## **5. New Business:**

- a) Gender & Race Composition Report
- b) Entry Level Testing Initiative
- c) Election of Officers

*A **MOTION** was made by Commissioner Norton and **SECONDED** by Commissioner Wall to cast one ballot for Commissioner Carozza as Chairman. Motion carried.*

*A **MOTION** was made by Commissioner Buonome and **SECONDED** by Commissioner Norton to cast one ballot for Commissioner Kowalski as Vice Chairman. Motion carried.*

*A **MOTION** was made by Commissioner Wall and **SECONDED** by Commissioner Abbott to cast one ballot for Commissioner Buonome as Secretary. Motion carried.*

- d) Annual Report

*A **MOTION** was made by Commissioner Wall and **SECONDED** by Commissioner Buonome to approve the FY 22/23 Annual Report. Motion carried.*

- e) Nielsen Bequest Proposal

*A **MOTION** was made by Commissioner Buonome and **SECONDED** by Commissioner Kowalski to formally approve, pending a review committee's concurrence, three proposed items for purchase with the Nielsen Bequest funds. The items proposed are display cases for the CFA lobby, upgraded exterior lighting at the CT Firefighters Memorial, and a Rehab Shelter for recruits, families, and live burns. The committee will consist of the State Fire Administrator, Commissioner Wall, and a Nielsen estate beneficiary. Motion carried.*

- f) Community Foundation for Greater New Haven
- g) Statewide Fire Service Strategic Plan

## **6. Comments from the public**

## **7. Matters to be raised by Commissioners and Staff**

## **8. Adjournment**

**A MOTION was made by Commissioner Kowalski and SECONDED by Commissioner Wall to **adjourn the meeting.** Motion carried.**

**Chairman Carozza adjourned the meeting at 11:24a.m.**

**Next Meetings:        Tuesday, October 31, 2023 @ 9:30 a.m.**