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State Fire Administrator

STATE OF CONNECTICUT
COMMISSION ON FIRE PREVENTION AND CONTROL
OFFICE OF STATE FIRE ADMINISTRATION



34 PERIMETER RD. WINDSOR LOCKS, CONNECTICUT 06096

***MOTIONS OF THE SEPTEMBER 27, 2022 MEETING OF
THE COMMISSION ON FIRE PREVENTION AND CONTROL***

Attendance:

Chairman Carozza, called the meeting to order at 9:32 a.m. with the following members present: Commissioners Buonome, Fontana, Hilbert, Kowalski, Norton, Ortiz. Commissioner Tulier arrived at 9:35, Commissioner Wall arrived at 9:42 a.m.; Via Teams, Commissioners present; Abbott, Stankye. Commissioner Fontana was called away but logged on to Teams

Staff members, Jeffrey J. Morrisette, State Fire Administrator; Kara Ouellette, Secretary to the State Fire Administrator; *Guests present: Matthew Reed, DESPP Attorney; Greg Priest, CT Career Chiefs; Hugh O'Callaghan, West Hartford; Bruce Appell, Avon Fire; Roger Nelson, CT Fire Marshals*

1. Call to Order/Pledge of Allegiance/Introduction of Guests

Moment of Silence in Honor of Commissioner Rich Nicol, Chief Bill Halstead and George Brown

2. Approval of the June 28, 2022 Meeting Minutes

*A MOTION was made by Commissioner Hilbert and **SECONDED** by Commissioner Kowalski to approve the Minutes of the June 28, 2022 meeting. Motion carried.*

3. Committee Reports: Staff Reports for June 15, 2022 –August 14, 2022

*A MOTION was made by Commissioner Buonome and **SECONDED** by Commissioner Abbott to approve the Staff Report for June 15, 2022 –August 14, 2022. Motion carried.*

Staff Reports for August 15, 2022 –September 14, 2022

*A MOTION was made by Commissioner Norton and **SECONDED** by Commissioner Fontana to approve the Staff Report for August 15, 2022 –September 14, 2022. Motion carried.*

4. Unfinished Business:

- a.) DESPP Budget/Staffing Update
- b.) CSFA Education Committee Update
- c.) Training Unit Update
- d.) Certification Unit Update
- e.) AFFF Take Back Program Update
- f.) Learning Management System Implementation Status
- g.) FILO Report
- h.) Minor FF Training Guidance

5. New Business:

- a.) Election of Officers

*A **MOTION** was made by Commissioner Buonome and **SECONDED** by Commissioner Fontana to cast one ballot for Commissioner Carozza as Chairman, and one ballot for Commissioner Kowalski as Vice Chairman. Motion carried.*

*A **MOTION** was made by Commissioner Tulier and **SECONDED** by Commissioner Norton to cast one ballot for Commissioner Buonome as Secretary. Motion carried.*

- b.) CSFA Education Committee Appointment
- c.) 2022 Annual Report

*A **MOTION** was made by Commissioner Hilbert and **SECONDED** by Commissioner Kowalski to approve the FY 21/22 Annual Report. Motion carried.*

- d.) 2023 Legislative Agenda – Chief Priest
- e.) LAH Reimbursement to Volunteer Fire Companies

*A **MOTION** was made by Commissioner Kowalski and **SECONDED** by Commissioner Buonome to develop a policy for better understanding of this piece of legislation to include the State Fire Administrator as the authority and the appeal process will be 3 members of the Commission as set by the Commission Chair. Motion carried.*

- f.) FireFighter Career Relief Program
- g.) Fire Service Data Collection Project

6. Comments from the public

7. Matters to be raised by Commissioners and Staff

8. Adjournment

A MOTION was made by Commissioner Kowalski and SECONDED by Commissioner Tulier to **adjourn the meeting. Motion carried.**

Chairman Carozza adjourned the meeting at 11:05a.m.

Next Meetings: Tuesday, October 25, 2022 @ 9:30 a.m.