



STATE OF CONNECTICUT  
COMMISSION ON FIRE PREVENTION AND CONTROL  
OFFICE OF STATE FIRE ADMINISTRATION



TEL: (860) 627-6363

34 PERIMETER RD. WINDSOR LOCKS, CONNECTICUT 06096

**TO:** COMMISSIONERS  
**FROM:** Jeffrey J. Morrissette, State Fire Administrator  
**DATE:** November 19, 2007

**NOTICE OF THE NOVEMBER 27, 2007 MEETING OF THE COMMISSION**

You are hereby notified that the next meeting of the Commission on Fire Prevention & Control will be held at the Connecticut Fire Academy, 34 Perimeter Road, Windsor Locks, CT on **Tuesday, November 27, 2007 at 9:30 a.m.**

**“AGENDA”**

1. Call to Order/Pledge of Allegiance/Introduction of Guests:
  - Introduction of New Employee William Trisler
  - Employees Recognition Service Award – Kimberly Singer, Mark Lewandowski and Edward O’Hurley
2. Approval of minutes of:
  - October 30, 2007 Meeting Minutes (Enclosed)
3. Committee Reports:
  - Staff Report October 15, 2007 – November 14, 2007 (Enclosed)
4. Unfinished Business:
  - a. Budget/Staffing Update
  - b. CSFA Education Committee Report
  - c. FY 08 Supplemental Grant Program Update
  - d. Entry Level Training Reimbursement Update
5. New Business:
  - a. 2008 Commission Meeting Proposed Schedule
  - b. December Meeting Status
  - c. OSFM Office Request
  - d. Auditors Final Report FY 04, 05 and 06
  - e. Affirmative Action Plan
  - f. Authorization for Administration of FFI/FFII Certification Examination
  - g. MOU Between Hartford Fire Department and Connecticut Fire Academy
  - h. CPCU Donation
6. Comments from the public.
7. Matters to be raised by Commissioners and Staff
8. Adjournment.

**Next Meeting: TBD**