**Environmental Impact Evaluation Notice**

**[NOTE – The instructions in the brackets are meant to assist agency staff complete the notice. Please delete all instructions and brackets prior to submitting for publication - including this note.** **If pasting text from MS Word, always paste as plain text]**

**Notice of an Environmental Impact Evaluation (EIE) for [name of project or action]**

**Project Title:** [Include this line only if the sponsoring agency's title is different than the project/action name above]

**Address** [“es’ if multiple] **of Possible Project Location**: ["s" if multiple]

**Municipality** [Use "ies" if multiple*.*] **where proposed action is to be located:** [cities/towns]

**Project Description**: [Include summary/description]

**Project Map** ["s" if multiple]**:** Click here [Link to media file] to view a map of the project area.

**Scoping Notice and Post Scoping Notice:** The [sponsoring agency] publisheda Scoping Notice on [**date**] [Link] and a Post-Scoping Notice on [**date**] [Link] for the proposed [project or action] in the *Environmental Monitor*.

Comments on this EIE will be accepted until the close of business on: **[Insert Date in bold type –**no less than forty-five (45) days after the publication of the notice in the Environmental Monitor or, if a public hearing is planned, no less than five (5) days after the public hearing, whichever is later**]**

**The public can view a copy of the EIE here** [Link to digital version of EIE, should be a state of CT controlled website] **or at the following location** ["s" if multiple]**:** [List, if applicable. CGS Sec. 22a-1d requires that the EIE and a summary thereof, be submitted to the town clerk of each municipality affected thereby, and shall be made available to the public for inspection and comment at the same time.]

[Delete this paragraph if a hearing is scheduled] If a public hearing is requested by twenty-five or more persons, or by an association having not less than twenty-five persons, the sponsoring agency will schedule a public hearing on the EIE. Such requests for a public hearing must be made by contacting the [sponsoring agency] identified below by [Insert Date in bold type – should be within 10 days from the initial publication date]

[Note: There is an EIE public hearing notice template for the *Environmental Monitor* that can be used by the sponsoring agency to notify the public of a public hearing that is scheduled, by public request or agency decision, after this notice has been published.]

**Other information**:

**There is a public hearing scheduled for this EIE on: [Delete if no hearing]**

**DATE: [Insert Date in bold type** (no less than thirty (30) days after the publication of the notice of availability)**]**

**TIME:**

**PLACE:**

**NOTES:**

[Note: If a public hearing is scheduled, the sponsoring agency might have to post a notice of the special meeting on the agency’s website and the Sec of the State’s public meeting calendar, consistent with CGS 1-225. Please consult with agency legal counsel for guidance if needed]

**Written comments about this EIE should be sent to**:

**Name:** [insert name – not bold]

**Agency:** [insert agency – not bold]

**Address:** [insert Address – not bold]

**Fax:** [Use a fax number only if your agency is actively monitoring and responding to faxes]

**E-Mail:** [insert email – not bold]

**If you have questions about this EIE, or to request a public hearing, please contact**:[Can combine with above if same contact]

**Name:** [insert name – not bold]

**Agency:** [insert agency – not bold]

**Address:** [insert Address – not bold]

**Phone:** [insert phone – not bold]

**E-Mail:** [insert email – not bold]

**Inquiries and requests to view and or copy documents, pursuant to the Freedom of Information Act, must be submitted to the sponsoring state agency:**

**Name:** [insert name – not bold]

**Agency:** [insert agency – not bold]

**Address:** [insert Address – not bold]

**Fax:** [Use a fax number only if your agency is actively monitoring and responding to faxes]

**E-Mail:** [insert email – not bold]

**What happens next:** The [sponsoring agency] will review the comments received and may conduct further environmental study and analysis or amend the evaluation. The [sponsoring agency] will prepare responses to the substantive issues raised in review of and comment on the EIE and any supplemental materials or amendments. Those responses and all supplemental materials and comments shall be made available in a "Record of Decision", which will appear in the *Environmental Monitor* for public inspection.