##### ****Agency ROD****

##### ****[****NOTE – The instructions in the brackets are meant to assist agency staff complete the notice. Please delete all instructions and brackets prior to submitting for publication - including this note. If pasting text from MS Word, always paste as plain text****]****

#### ****Record of Decision for [name of project or action]****

**Title: [Include this line only if the sponsoring agency's title is different than the project/action name above.]**

**Address [“es’ if multiple] of Possible Project Location: ["s" if multiple]**

**Municipality [Use "ies" if multiple] where proposed action is to be located: [cities/towns]**

**Project Description: [Include summary/description]**

**Connecticut Environmental Policy Act (CEPA) Determination:** On [date], the [sponsoring agency] published a Notice of Availability [Link to the Environmental Monitor in which it appeared] of an Environmental Impact Evaluation, (EIE) [Link to it if not already in the Linked "notice of availability"] in accordance with Section 22a-1d of CEPA, in the Environmental Monitor.

The [sponsoring agency] held a public hearing on [date] at [location](If no public hearing, delete this sentence).

Comments were received from the general public [Link to comments] and from [List agency name(s)] [Link to agency comments]. The [sponsoring agency] has prepared responses [Link here if the responses are not included with the comments above or the record of decision below] to the substantive issues raised in the comments on the EIE and on supplemental materials or amendments. The [sponsoring agency's] conclusion is documented in the Record of Decision [Link] for the proposed action.

**Agency contact:**

**Name:** [insert name – not bold]

**Agency:** [insert agency – not bold]

**Address:** [insert Address – not bold]

**Phone:** [insert phone – not bold]

**Fax:** [Use a fax number only if your agency is actively monitoring and responding to faxes]

**E-Mail:** [insert email – not bold]

Inquiries and requests to view and or copy documents, pursuant to the Freedom of Information Act, must be submitted to the sponsoring state agency:

**Name:** [insert name – not bold]

**Agency:** [insert agency – not bold]

**Address:** [insert Address – not bold]

**Fax:** [Use a fax number only if your agency is actively monitoring and responding to faxes]

**E-Mail:** [insert email – not bold]

**What happens next:** The [sponsoring agency] has submitted the Record of Decision to the Office of Policy and Management (OPM) for review. Notice of OPM's determination regarding the Record of Decision will appear in a future edition of the *Environmental Monitor*.