



THE CITIZEN S ADVISORY COUNCIL FOR HOUSING MATTERS

November 19, 1987

MINUTES OF TELEPHONE CONFERENCE OF JULY 27, 1987

Members participating: Raphael Podolsky, Joseph Wincze, Robert Kor, Patricia Wallace, and Diana Crouse

Call to order: Raphael Podolsky had arranged for this telephone conference which began at 2:00 p.m. for the purpose of discussing an administrative reorganization of supervisory responsibility for the position of housing clerks and housing specialists under consideration by the Judicial Department. Written material had previously been mailed out to the members including job descriptions for the newly created titles of "Director of Housing Specialist Operations" and "Director of Housing Clerk's Operations", and all participants in this telephone conference had received copies of the written material with the exception of Diana Crouse.

Mr. Podolsky explained that Judge Aaron Ment, the Chief Court Administrator, is trying to centralize control of the Judicial Department generally. In discussing the proposed position of Director of Housing Clerk's Operations, members of the Counsel raised questions as to how this might affect staffing in the various clerks' offices, particularly in New Haven. Mr. Podolsky suggested adding a sentence at the end that we support the proposal and suggest that consideration be given to whether this would affect a shortage of staff in the New Haven Clerk's office.

In discussing the position of Director of Housing Specialist Operations, it was agreed that from the point of view of training it would be good, since now there is no one responsible for training Housing Specialists. IT was pointed out that the alternative would be to have the Clerk supervising Housing Specialists. It was pointed out that the Citizens Advisory Council had recommended the designation of a Chief Housing Specialist on page 10 of the report to the General Assembly dated December 22, 1986. Therefore, Robert Kor made a motion that we continue to endorse the concept of the Chief Housing Specialist. This motion was seconded by Mr. Wincze and passed unanimously. Ms. Wallace pointed out that neither of the job descriptions makes any reference to requiring those positions to coordinate at all with the Citizens Advisory Council, and members agreed that this was a valid concern. The question also arose as to whether or not the positions of directors would not always require full time effort so that these directors would help out when there was a staff shortage. The question also arose as to whether or not the title for each position should be "Director", and after further discussion, Mr. Wincze made a motion that the job titles stay as director since that term conveys to others that this position has power and authority. This motion was seconded by Ms. Crouse and passed with 4 in favor and Mr. Podolsky opposed. It was agreed that we should recommend