



# CONNECTICUT ADVISORY COUNCIL ON HOUSING MATTERS



Reply to: 363 Main St., Suite 301  
Hartford, CT. 06106  
(860) 616-4472

***Please note that this meeting will be at  
the Office of the Chief State's Attorney in Rocky Hill***

## **NOTICE OF SPECIAL MEETING**

**1:30 p.m.**

**Friday, January 9, 2015**

Office of the Chief State's Attorney, Training Room  
300 Corporate Plaza, Rocky Hill (off of I-91, Exit 23)  
*If lost, call 860-258-5800 for directions.*

## **AGENDA**

1. Preliminary matters
  - a. Welcome
  - b. Introduction of members
  - c. Approval of agenda
  - d. Approval of minutes of the December 10, 2014 meeting
2. Presentations on background of the Advisory Council
  - a. History and role (Raphael Podolsky)
  - b. Role of housing court staff – clerks, mediators, and prosecutors (Suzanne Colasanto, Cynthia Teixeira, and Judith Dicine, or their representatives)
3. Establishment of working committees
  - a. Tenant screening and public access to eviction and other court records (see Biennial Report, p. 3)
  - b. Prosecution issues -- anti-blight ordinances, identification of G.A. criminal cases, decline in number of prosecutions, location of New Britain criminal hearings, etc. (see Biennial Report, p. 7-9)
  - c. Update of small claims manual and other small claims issues (see Biennial Report, p. 5-7)
  - d. Case processing and default rate (see Biennial Report, p. 4-5)
  - e. Member booklet
  - f. Other working committees
4. Organizational structure
  - a. Officers and area committees
  - b. Meeting dates and locations
5. Other business
6. Adjournment

## Directions to Chief State's Attorney's Office

300 Corporate Plaza, Rocky Hill

### From New Haven and points south

- \* Get to I-91 north
- \* Take Exit 23 (West St.).
- \* Turn left at the end of the ramp onto West St.
- \* Cross the highway and take the first right into Corporate Plaza.
- \* Follow this road past the last building on the right; then bear right to go around to the back side of the building.
- \* Park in the parking lot. The building entrance is adjacent to the parking lot.
- \* Note that, from the I-91 exit, you can follow the green directional signs to the Chief State's Attorney's Office.

### From Hartford and points north

- \* Get to I-91 south.
- \* Take Exit 23 (West St.).
- \* Turn right at the end of the ramp onto West St.
- \* Take the first right into Corporate Plaza.
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