



CITIZENS ADVISORY  
COUNCIL FOR HOUSING MATTERS



Reply to: 44 Capitol Ave., Suite 301  
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Fax (860) 278-2957

**Please note that this meeting will be at  
the Burroughs Community Center in Bridgeport**

**MEETING REMINDER**

**2:00 p.m.**

**Wednesday, June 17, 2009**

Burroughs Community Center, 2470 Fairfield Ave., Bridgeport

*If lost, call 203-334-0293 for directions.*

**AGENDA**

1. Preliminary matters
  - a. Approval of agenda
  - b. Approval of minutes of March 18, 2009 meeting
2. Follow-up to 2009 biennial report -- report of meeting with Judge Quinn and Judge Carroll
  - a. Restoration of Bridgeport/Norwalk assignment and notice to the Council
  - b. Housing small claims
  - c. Bridgeport courtroom and space
  - d. Housing specialist and clerk's office staffing
  - e. Advisory Council webpage
  - f. Consultation with Advisory Council in court relocations, courthouse planning, and other indirect impacts on housing courts
  - g. Computerization of housing cases
  - h. Coverage of Meriden
  - i. Other
3. Potential impact of state budget crisis
  - a. Retirements and hiring freeze
  - b. Existence of Advisory Council
4. Judicial assignments for September
5. Operations reports
  - a. Clerk's offices
    - i. Explanation of proceedings at call of the calendar (tabled from March 18)
    - ii. Other

- b. Housing specialists
  - i. Use of non-law school interns in mediation programs (tabled from March 18)
  - ii. Other
- c. Housing prosecutors
  - i. Status of police training manual and police training
  - ii. Eastern Connecticut prosecutor
  - iii. Number of prosecutions by town and variations in case numbers among prosecutors
  - iv. Follow-up from March meeting with Kevin Kane – prosecutor supervision, new prosecutor training, case referral to housing prosecutors
  - v. Other
5. Legislative report
6. Other business
7. Adjournment

### Directions to Burroughs Community Center

#### From New Haven, take I-95 South.

- \* Get off at Exit 25 (Fairfield Avenue).
- \* Turn left at the light at the bottom of the ramp.
- \* Burroughs is 0.5 miles on the right (2470 Fairfield Ave.)

#### From Route 8 or Route 25 (Waterbury and points north)

- \* Take Route 8 or Route 25 to I-95 South.
- \* Follow directions for I-95 South from New Haven.

#### From Hartford

- \* Take either I-84 West/Route 8 South via Waterbury or I-91 South/I-95 South via New Haven.
- \* When you get to I-95 by either route, take I-95 South and follow the directions from New Haven.

#### From Stamford, take I-95 North.

- \* Get off at Exit 25 (State Street).
- \* Stay to the right side of the exit ramp.
- \* Turn left at the stop sign at the bottom of the ramp.
- \* Turn right at the first light (McDonald's will be on the right).
- \* Burroughs is 0.5 miles on the right (2470 Fairfield Ave.)