

CONNECTICUT ADVISORY COUNCIL ON HOUSING MATTERS

Reply to: 16 Main St., 2nd floor
New Britain, CT 06051
(860) 616-4472

REMINDER OF MEETING

3:00 p.m.

Wednesday, December 13, 2023

Join Zoom Meeting

<https://us02web.zoom.us/j/84749763502?pwd=TC9ldzNER1c2dVNoQTVlVi9lcDFZUT09>

Meeting ID: 847 4976 3502

Passcode: 631503

One tap mobile: +13092053325,,84749763502#,,,,*631503#
Dial in: +1 309 205 3325

AGENDA

1. Preliminary matters
 - a. Review of Zoom rules for the meeting
 - b. Approval of the agenda
 - c. Approval of the minutes of the September 13, 2023 meeting (emailed on 10/2/2023 2:21 pm)
2. Public comment
3. Department of Housing and related matters
 - a. P.A. 23-207 forms
 - i. Walk-through form (P.A. 23-207, §4-5) – link at:
<https://portal.ct.gov/-/media/DOH/Public-act-23-207/Pre-Occupancy-Walk-Through-Checklist-Final.docx>
 - ii. 47a-23c form (P.A. 23-207, §10):
<https://portal.ct.gov/-/media/DOH/Public-act-23-207/47a-23c-notice-to-tenants---DOH-form-011.pdf>
 - iii. Other P.A. 23-207 requirements (return of security deposits, late fees, application fees, tenant screening reports)
 - b. Eviction Prevention Fund guidelines:
<https://portal.ct.gov/DOH/DOH/Programs/Eviction-Prevention-Fund>
4. Forms Committee report (*attached to cover email*)
 - a. CARES Act, as approved by the Judicial Branch
<https://www.jud.ct.gov/webforms/forms/HM041.pdf>
 - b. Other Forms Committee matters

5. Housing Court updates
 - a. Housing prosecution
 - i. Eviction execution guidance to police departments (*attached to cover email*)
 - ii. Other matters
 - b. Clerks' offices
 - i. Follow-up on 47a-14h procedural issues (link to new Judicial Branch standing order:
https://jud.ct.gov/external/super/Standorders/housing/Housing_Code_Enforcement_Standing_Order_Final_1123.pdf)
 - ii. Other matters
 - c. Housing mediators
6. Fair rent commission update
 - a. Fair rent commission PowerPoint with list of fair rent commission towns (*attached to cover email*)
 - b. Fair rent commission Toolkit:
<https://www.psychousing.org/files/FRC-Toolkit.pdf>
7. Any other matters on which members would like to discuss or share information
8. Adjournment