# Bureau of Rehabilitation Services

State Rehabilitation Council

## Teams Meeting – June 12, 2024

**9:30a.m. – 10:30a.m.**

### Attendees: Kate Travis, Thomas Boudreau, Kerri Fradette, Tom Cosker, Jill Larmett, Stephanie Trelli, Linda Rammler, Melissa Taylor, Carissa D., Joseph Wendover, Lily Li

### Welcome and introductions – Chairperson, Kate T.

* Need to include new members in the meeting invite list
* Jill – Brian Smith from DDS, Roberta Hurly from SES, and Lauren Maurice are ready. Still waiting for Kenna Murphy’s resume and application

### **Comments and thoughts from Legislative Policy and Planning Committee (LPPC)** – Linda Rammler

* Motion made: to forward three recommendations regarding eligibility determination for BRS services
  + - Assessment data request:
* Can BRS regularly provide the data to SRC? – for example, what is the current length of time it is taking someone to be determined eligible or ineligible for services, the average and also the range, and the number of people were impacted
* The curriculum for training:
  + - * What is the training process for counselors for establishing eligibility?
      * What does the curriculum actually look like?
* Focus group:
  + - Can we form a focus group with varying levels of BRS counselors, like recent hires or newbies, regional representation, maybe consumers?
    - The purpose is to get their input on the eligibility process they’re using based on the training they get
    - Topics includes needs assessment, staff training for informed consent, etc.
* Motion carried
* LPPC will send the list of recommendations to Kerri
  + When are we getting the needs assessment results back?
* Kerri – That contract has been held up for the past to a year. It is still not executed. ADS put contract on hold. The contract was supposed to be end in July and to be completed
* SRC is concerned about it being able to be completed by its mandated deadline by 2025
  + Kerri will send email to attorney after the meeting to find out with the attorney what is the hold up and what is going on with the contract
* Motion made: to ask what training BRS gets for informed consent
  + We also have concerns about what appears to be different interpretations by VR counselors, CRPs, etc., - what it means to get informed consent and whether consumers understand it
  + We’d like to know what training/curriculum BRS staff receive around the concept of informed consent
  + Focus group will address this topic too
* Motion carried
  + Kerri will contact Alicia to talk about the staff training

Program review committee **– Chairperson, Kate T.**

* Motion made: to ask BRS for the budget to get a consumers satisfaction survey
  + University of Washington run the Washington State SRC’s consumers satisfaction survey, and got 50% response rate
  + The committee moved to see if all SRC would be on board with asking Dave D. for more money for the Program Review Committee’s budget in order to get a consistent consumers satisfaction survey
  + We would hire University of Washington to take the survey for us. It would be around $80,000 and the first year would be quarterly surveys. They look at a variety of the different groups that we support. (They do emails, phone call, and postcards, etc., for people in various situations.)
  + Kerri got a quote from Synergy - $88,000/year
* Motion carried
* Kate will send the service agreement for the satisfaction survey

### Next Meeting: September 24, 2024 Retreat! Details to follow

**Bureau of Rehabilitation Services**

**State Rehabilitation Council**

**Meeting Dates 2024**

The State Rehabilitation Council (SRC) to the Bureau of Rehabilitation Services (BRS) will meet on the following dates in 2024 via TEAMS:

* **January 17, 2024 –virtual**
* **March 20, 2024**
* **May 15, 2024**
* **June 12, 2024**
* **September 24, 2024**
* **November 20, 2024**