**Department of Aging and Disability Services**

**Bureau of Education and Services for the Blind**

**184 Windsor Avenue, Windsor, CT**

**Welcome and Roll Call: Mr. Sampson called the meeting to order at 3:30 p.m.**

**Attendance**

**Committee Members**

**Mr. Keith Haley-Chairman, Mr. Rich Braccia-Vice Chairman, Mr. Karan Punjabi, Mr. Dave Pelaggi, Ms. Brandy Altergott, Shelly McDermott-Alternate**

**Agency**

**Mr. Tyrell Sampson, Ms. Lisa Drew, Ms. Pru Chapman**

**First Right of Refusal opportunity**

**Wilton Train Station Concession**

**Mr. Sampson stated that the first location up for discussion is the Wilton Train Station located at 7 Station Road in Wilton. There are some constructural needs in addition to outfitting the location. Mr. Sampson reminds the committee that we are not allowed to do any construction reparations for readiness of taking over concession with program dollars. Also, the location is very small with no space for a concession, and the train station itself is small. The operation would run from 5:30 am to 10:30 am, but since most commuters are at work before 10:30, the window of opportunity is small. The space has been vacant for a long time. This isn’t really an option unless they change their thought process in finishing the construction.**

**Ms. McDermott made a motion to waive the concession opportunity while retaining vending rights.**

**Seconded by Mr. Pelaggi.**

**The motion carried and was passed unanimously.**

**First Right of Refusal opportunity**

**Fairfield Train Station Concession**

**Mr. Sampson states that the next location for discussion is the Fairfield Train Station located at 61 Constant Comment Way in Fairfield. There had been a concession here until about 2-3 years ago, and Fairfield is looking to resume the concession. A pipe had broken underground causing them to have to dig up the concession stand, so the town is looking for the vendor to come in and complete the repairs.**

**They’re also looking for a monthly fee of $600 plus utilities. There’s a very small window of opportunity for business, from 5am to 10am Monday through Friday and possibly something on weekends. Fairfield wants the vendor to provide a top-quality breakfast option. Mr. Sampson feels this is unrealistic due to low traffic coming through the train station, and Eileen Flora from Fairfield Parking Authority stated that they’re only seeing half of the traffic coming through the station compared to what they did pre-COVID. Low traffic in addition to us not being in a position to complete the construction makes this opportunity also seem not viable.**

**Ms. Altergott made a motion to waive the concession opportunity while retaining vending rights.**

**Seconded by Mr. Braccia.**

**The motion carried and was passed unanimously.**

**Adjournment**

**Mr. Pelaggi motioned to adjourn.**

**Seconded by Ms. McDermott.**

**The motion carried and was passed unanimously.**

**The meeting adjourned at 3:47p.m.**