



**State of Connecticut
Office of the Attorney General**

Assistant Solicitor General

Class Title: Assistant Attorney General 2
Location: Hartford, Connecticut
Hours: Full-time, 40 hours per week
Salary Range: Assistant Attorney General 2 - \$105,678.00 – \$144,090.00
(Attorneys new to state service typically start at the bottom of the pay scale)
Closing Date: Search will continue until position is filled

Overview

The Assistant Solicitor General will represent the State of Connecticut in the state and federal appellate courts, carrying a full caseload of appellate cases.

The Division of Appeals represents the State in a range of matters, including defending state statutes, programs, and officers, and enforcing laws protecting consumers, workers, civil rights, public health and safety, and the environment.

Specific Responsibilities

- Appellate Litigation
 - Brief and argue a substantial caseload of appeals in the state and federal appellate courts;
 - Review and edit appellate briefs written by attorneys from other divisions;
 - Draft, review, edit, and make recommendations on amicus curiae briefs;
 - Collaborate with senior staff in developing long-term goals and strategies for appellate litigation.

- Other Legal Work, Organization, and Administration.
 - Collaborate with attorney subject matter experts in drafting formal legal opinions;
 - Support and advise trial-level litigators in developing appellate records;
 - Prioritize responsibilities and use resources effectively and efficiently;
 - Carefully keep electronic and paper records, and perform other administrative tasks as directed;
 - Supervise law clerks and interns as appropriate;
 - Other projects as directed by AGO leadership.

The Assistant Solicitor General will serve as a member of the Division of Appeals, reporting to the Solicitor General.

Qualifications

- Meaningful appellate experience in federal and/or state courts. This may include practice experience and/or clerkship experience.
- Excellent analytical ability and legal research skills.
- Excellent written and oral communication skills.
- Demonstrated ability to collaborate closely with colleagues and to work independently when necessary.
- Strong work ethic and keen attention to detail.
- Excellent organizational and time management skills, including the ability to effectively manage a full caseload of appellate cases.
- Admission to practice law in Connecticut, or willingness to gain admission within a reasonable time after hire

The Connecticut Attorney General's Office

The Connecticut Attorney General's Office offers challenging and meaningful work. Our attorneys are given significant responsibility and hands-on experience early in their careers. Our fourteen legal departments offer diverse opportunities for career advancement while protecting the public and promoting justice. The Office is an Affirmative Action/Equal Opportunity employer. We welcome applications from all qualified candidates.

Application Instructions

Please download our application package along with the instructions at the links below and submit all materials to susan.cavanaugh@ct.gov with a copy to joshua.perry@ct.gov. The email's subject line should be "ASG Application – [YOUR NAME]." In addition to the materials listed in the application instructions, please also attach a 15-20 page legal writing sample.

Application Instructions: <https://portal.ct.gov/-/media/AG/Employment/AAG-Instructions-to-candidates.pdf>

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