



State of Connecticut
Office of the Attorney General
Assistant Attorney General-I/II
FINANCIAL AND REVENUE SERVICES Section

CLASS TITLE: Assistant Attorney General-I/II
LOCATION: Financial and Revenue Services Section
HOURS: Full-Time, 40 Hours per week
SALARY: Assistant Attorney General-II: \$116,650 annually
Assistant Attorney General-I: \$95,875 annually
CLOSE DATE: Search will Continue until Position is Filled

OVERVIEW:

The Financial and Revenue Services Section ("Section") provides legal services to several state agencies, including the Department of Banking, the Department of Insurance, the Department of Revenue Services, the Department of Economic and Community Development, the Office of Policy and Management, the Office of Workforce Strategy, the State Insurance Risk Management Board, the Public Utility Regulatory Authority and the Siting Council.

OFFICE OF THE ATTORNEY GENERAL:

The Connecticut Office of the Attorney General offers challenging, interesting, and meaningful work. Our attorneys are given significant responsibility and hands-on experience early in their careers. We are dedicated to public service, and our fifteen sections offer a diverse and broad range of legal initiatives. The Office is an Affirmative Action/Equal Opportunity employer, and we welcome applications from all qualified candidates.

SPECIFIC RESPONSIBILITIES:

The specific responsibilities of the Section comprise handling litigation in federal and state courts for the agencies listed above, including regulatory enforcement actions, administrative appeals, actions requiring the defense of state laws, as well as proceedings before the Freedom of Information Commission and the Claims Commissioner.

The Section is also responsible for the enforcement of the Tobacco Master Settlement Agreement ("MSA") between fifty-two states and territories, including Connecticut, and more than forty participating tobacco product manufacturers. The Section also engages in a variety of affirmative efforts to protect Connecticut's residents, particularly youth, from the deleterious health effects of smoking and vaping.



QUALIFICATIONS:

Applicants must be admitted to the Connecticut bar, or be eligible to waive into the Connecticut bar, and be in good standing at the time of application. Applicants must be admitted in good standing to, or eligible to become admitted to the United States District Court for the District of Connecticut. Ideal candidates are those who are passionate and enthusiastic about joining the Office of the Attorney General, have an interest in both defensive and affirmative litigation, as well as enforcement actions, and have some or all, of the following skills and attributes:

- Civil litigation experience;
- Excellent analytical skills and the ability to work on complex issues;
- Excellent legal research and writing skills with a keen attention to detail;
- Excellent communication and oral advocacy skills;
- Excellent organizational and time management skills;
- Capable of independently managing and progressing a full and diverse caseload;
- Interest in negotiating settlements and mediating issues;
- Practical and creative problem-solving abilities; and
- Team player who enjoys collaborating with colleagues.

APPLICATION INSTRUCTIONS:

If you are interested in joining the Office of the Attorney General's Government Fraud Section, please download our application package at the links below, and submit an application directly to Human Resources at susan.cavanaugh@ct.gov, with a copy to the Finance and Revenue Services Section Chief, Ashley Meskill at ashley.meskill@ct.gov.

Application:

https://portal.ct.gov/-/media/AG/Employment/AAG_Application.pdf

Additional Supplemental Documents and Instructions:

<https://portal.ct.gov/-/media/AG/Employment/AAG-Instructions-to-candidates.pdf>