



CT TEACHERS' RETIREMENT BOARD

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Substitute Teaching for Post Retirement Reemployment

Clarification of Substitute Status and Reporting Requirements

I. Per Diem Substitutes

A. Position

1. A Per Diem Teacher provides day-to-day coverage district-wide for teacher absences

B. Payment Options

1. Substitute is paid at district Per Diem rate

C. Reporting Requirement

1. Per Diem Substitutes are not reported to CTRB

II. Short Term Substitutes

A. Position

1. A Short Term Substitute is a Per Diem Teacher that provides expected coverage for a single assignment no more than 40 days

B. Payment Options

1. Substitute is paid at district Per Diem rate up to 40 days
2. If a Short Term Substitute assignment extends beyond 40 days, on the 41st day they are considered to be a Long Term Substitute. As a result they must be paid a salary based on their credentials in comparison to other teachers in the district with similar training and experience

C. Reporting Requirement

1. Required to report to CTRB after 40th day
2. At 41st day must submit 45% reemployment paperwork to CTRB
3. Earnings earned during the initial 40 day short term assignment will be part of the 45% maximum earnings for the year

D. Break in Assignments – Includes Teaching at Multiple CT Districts

1. 40 day Substitutes must take a 6 month break between teaching assignments in order to avoid being classified as a Long Term Substitute

III. Long Term Substitutes

A. Position

1. Continuous assignment intended for more than 40 days
2. A Long Term Substitute is hired to provide coverage for a single teacher assignment expected to last more than 40 days
3. Long Term Substitutes working over 40 days are considered to be working under the 45% Post Retirement Reemployment Guidelines

B. Payment Options

1. Per Diem up to 40 days, on 41st must be paid a salary based on their credentials in comparison to other teachers in the district with similar training and experience

C. Reporting Requirement

1. Must report with 45% Post Retirement Paperwork at start and end of assignment

D. Multiple Assignments – Includes Teaching at Multiple CT Districts

1. All earnings are reportable under 45%