



**CT TEACHERS' RETIREMENT BOARD**

165 CAPITOL AVENUE HARTFORD, CT 06106-1673  
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"An Affirmative Action/Equal Opportunity Employer"  
[www.ct.gov/trb](http://www.ct.gov/trb)

TO: School Business Officials  
DATE: August 12, 2020  
SUBJECT: 2020-21 Electronic Funds Transfer (EFT) and Transmittal File Due Dates and Contribution Schedule

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**EFT AND TRANSMITTAL FILE DUE DATES  
FOR LOCAL SCHOOL DISTRICTS  
SCHOOL YEAR 2019-2020**

MONTH COVERED	DUE DATE
September 2020	October 7, 2020
October 2020	November 6, 2020
November 2020	December 7, 2020
December 2020	January 8, 2021
January 2021	February 5, 2021
February 2021	March 5, 2021
March 2021	April 8, 2021
April 2021	May 7, 2021
May 2021	June 7, 2021
June 2021	July 8, 2021

Important Notes:

- CT Teachers' Retirement Board (CTRB) must receive both the EFT and the transmittal no later than the fifth business day of the following month. For example, the due date for the September 2020 deductions and transmittal is October 7, 2020. An interest charge of 9% per year will be applied if CTRB does not receive either the members' contributions or the transmittal by the due date.
- Make sure that the three-digit town code (without the number sign) on your EFT transmission to our bank is the same three-digit town number you are using on your transmittal.
- The EFT need only be a single dollar amount transferred from your bank to our bank. It is not necessary to allocate your deposit by Regular, Health Fund, Voluntary and Service Contract payments. The transmittal will determine this allocation.

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