A scheduled meeting of the Connecticut Real Estate Appraisal Commission will be held on Wednesday, March 12, 2014 at 8:30 a.m. in Room 126 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

**Commission Members:**

Christopher Italia, Chairman  
State Certified General Real Estate Appraiser

Gerald Rasmussen  
State Certified General Real Estate Appraiser

Nicholas J. Tetreault  
State Certified General Real Estate Appraiser

Sean T. Hagearty  
State Certified General Real Estate Appraiser

Norris Hawkins  
Public Member

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp)  
Division E-Mail: [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)
MINUTES OF PREVIOUS MEETINGS

Approve minutes of the January 8, 2014 CT Real Estate Appraisal Commission meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

REQUESTING EQUIVALENT EDUCATION CREDIT

Diane Vitagliano, RCR – Requesting CE credit for CCMA 11A & 11B course (18 hrs)

Paul Champagne, RCG – Requesting CE credit for NMHC conference: ‘Apartment Strategies Outlook and Annual Meeting’ (12 hrs)

Therese Rutherford, RCG – Requesting CE credit for Appraisal Institute NY conference: ‘New York City: World Capital for Real Estate Investment’ (5 hrs)

Richard Fiengo, RCG – Requesting CE credit for IAAO webinar: ‘Complex Property Valuation: Hotels & Drugstores’ (3 hrs); CE credit for CAAO: ‘Update on Data and Recent Court Case Outcomes’
Department staff approved: ‘Appraising Subsidized Housing’ (3 hrs); and ‘Valuation and/or Exemption of Unusual Properties’ (3 hrs)

Steven MacCormack, RCG – Requesting CE credit for Appraisal Institute course: ‘Comprehensive Review of Appraisal Concepts’ (18 hrs)

William O’Brien, RCG – Requesting CE credit for CCMA/CAAO courses taken for 9 hours credit. (Staff approved 9 hours for total of 18 hours)

Kevin Bill, RCG – Requesting CE credit for CAR courses: Intro to Commercial Property (7 hrs), Short Sales & Foreclosure (7 hrs), Appraisal I

Mark Kitchen, RCG – Requesting CE credit for CPA courses (18 hrs)

Daniel Conte, RCR – Approval for teaching Basic Appraisal Principles (14 hrs)

Rebecca Marsele, RCR – Requesting CE credit for Appraisal Institute course: Online Advanced Internet Search Strategies (7 hrs)

Joshua Martin, RCR – Requesting CE credit for Real Estate Principles and Practices (15 hrs)

Jan Barenholtz, RCG – Requesting CE credit for Real Estate Capital Markets Conference (4 hrs)
**Richard Seman**, RCR – Staff approved 3 hrs. CCMA course: Residential Appraisal Review (3 hrs) and Appraising Subsidized Housing for Assessment Purposes

**Linda M. Kieft-Robitaille** – Seeking approval for 14 hrs CE credit for course development, instructor’s seminar and review of courses. Also, waiver of 3 hrs Appraisal Law Course

**Jim Kyle** – Requesting 10 hrs CE credit for teaching Appraisal Law and National USPAP Update Course; and 18 hrs CE credit for Urban Geography course at CCSU

**NEW APPLICANTS**

**Curtis Grey**, RCR applicant – Seeking approval of logs and sample selection

**Peter M. Maruca**, RCR applicant – Seeking approval of logs and sample selection

**LEGAL**

William Henry

**DISCUSSION**

CT DOT - Licensure of Appraisers

**NEW BUSINESS**

Denise M. O'Meara, RCR

ASC - Background Check Requirements

Raised Bill No. 205 – An Act Making Minor and Technical Changes to Real Estate Appraiser and Appraisal Management Company Statutory Definitions

**MANDATORY LAW COURSE INSTRUCTORS REQUIRING APPROVAL**

McKissock, LP
Daniel Bradley Tracy Martin
Wallace Czekalski Larry McMillen
Kenneth Guilfoyle Steven Vehmeier
Charles Huntoon Susanne Barkalow
SCHOOL AND COURSE APPLICATIONS

American Society of Farm Managers and Rural Appraisers, Inc.
Income Approach Applications 8 hrs CE
Introduction to Commercial Greenhouse Appraisals 8 hrs CE
General Market Analysis and Highest & Best Use (A290) 30 hrs PL
Sales Comparison Approach for General Appraisers (A302) 30 hrs PL

Appraisal Institute
Advanced Spreadsheet Modeling for Valuation Applications 15/14 hrs CE
Online General Appraiser Market Analysis and Highest & Best Use 30/28 hrs PL
General Appraiser Sales Comparison Approach 30 hrs PL
General Appraiser Sales Comparison Approach 30/27 hrs CE

Appraisal University
2014-2015 7-Hour Equivalent USPAP Update Course (on-line) 7 hrs CE
(Commission approved by email)

Dynasty School
2014 -2015 7-Hour Equivalent USPAP Update Course (on-line) 7 hrs CE
(Commission approved by email)

McKissock, LP
2014-2015 15-Hour National USPAP Course (on-line) 15 hrs PL
REO and Foreclosures (on-line) 5 hrs CE
Introduction to the Uniform Appraisal Dataset (on-line) 2 hrs CE
Heating, Ventilation and Air Conditioning Systems in Green Buildings (on-line) 4 hrs CE
Appraisal of Self-Storage Facilities (on-line) 7 hrs CE
The Thermal Shell (on-line) 3 hrs CE
2014-2015 7-Hour Equivalent USPAP Update Course 7 hrs CE
(Commission approved by email)
Analyze This! Applications of Appraisal Analysis-Live Webinar 4 hrs CE
UAD – Up Close and Personal – Live Webinar 3 hrs CE

Massachusetts Board of Real Estate Appraisers
2014-2015 7-Hour Equivalent USPAP Update Course (on-line) 7 hrs CE
(Commission approved by email)
Mastering Unique & Complex Property Appraisal 18 hrs CE
Mastering Unique & Complex Property Appraisal 20 hrs PL

The Greater New Milford Board of Realtors, Inc.
House Talk 3 hrs CE

Professional Business Institute
Understanding 1031 Tax-Free Exchanges 6 hrs CE
Investment Fundamentals 12 hrs CE
Mortgage Fraud and Predatory Lending 12 hrs CE
OnCourse Learning Corp., d.b.a. Career WebSchool
2014-2015 15-Hour Equivalent USPAP Course (on-line) 15 hrs PL

Connecticut Chapter of the Appraisal Institute
Sustainable Strategies Equal Value 2 hrs CE

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

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