

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Tuesday, August 20, 2013 at 9:30 AM
Department of Public Health
410 Capitol Avenue, Hartford, CT
Hearing Room – Third Floor

CALL TO ORDER

I. OPEN FORUM

II. MINUTES

Review and approval of the minutes from the May 16, 2013 meeting.

III. CHAIR UPDATES/CORRESPONDENCE

IV. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update

Gary Griffin, Investigations Supervisor, DPH

V. NEW BUSINESS

A. Memorandum of Decision

Hebrew Funeral Home – Petition No. 2011-980

B. Memorandum of Decision

Leonard Holtz – Petition No. 2011-981

VI. OFFICE OF LICENSURE REGULATION AND COMPLIANCE

ADJOURN

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on May 16, 2013 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer
Gerald Bosak, Jr., Embalmer
Darrell L. McClam, Embalmer

BOARD MEMBERS ABSENT: John B. Sterry, Jr.

ALSO PRESENT: Alfreda Gaither, Hearing Officer, DPH
Gary Griffin, Department of Public Health

The meeting convened at 9:33 a.m.

I. MINUTES

The minutes from the March 21, 2013 meeting were reviewed. Mr. Bosak made a motion, seconded by Mr. McClam, to approve the minutes. The motion passed unanimously.

II. CHAIR UPDATES

Mr. Jowdy reported that proposed legislation that would allow serving of food and beverage in Funeral Homes will not be proceeding during this year's legislative session.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are eleven cases currently in various stages of investigation by the Department. Three additional cases have been referred to the Department's Office of Licensure Regulation and Compliance for further review.

IV. NEW BUSINESS

A. Ferry Funeral Home – Request for waiver

Mr. Bosak made a motion, seconded by Mr. McClam, to add this item to the agenda. The motion passed unanimously.

Mr. Bosak made a motion, seconded by Mr. McClam, to grant a request by Ferry Funeral Home for an exception to § 20-224 to allow the employment of three student apprentice embalmers un July 1, 2013. The motion passed unanimously.

B. Memorandum of Decision – James Sanders

Mr. McClam made a motion, seconded by Mr. Bosak, to add this item to the agenda. The motion passed unanimously.

Mr. Bosak made a motion, seconded by Mr. McClam, to adopt the Memorandum of Decision in the matter of James Sanders. The motion passed unanimously. Mr. Jowdy signed the Order granting reinstatement of Mr. Sanders' license with conditions.

V. **OFFICE OF LICENSURE REGULATION AND COMPLIANCE**

Michael N. Wantroba – Petition No. 2011-14

Ellen Shanley, Staff Attorney, DPH presented a Consent Order in this matter. Respondent was present but not represented.

Mr. McClam made a motion, seconded by Mr. Bosak, to approve the Consent Order. The motion passed unanimously. Mr. Jowdy signed the Order which imposes a \$1000.00 civil penalty.

VI. **ADJOURNMENT**

There was no further business and the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors