

SECRETARY OF THE STATE
30 TRINITY STREET
HARTFORD, CT 06106

April 10, 2018

TO ALL TOWN CLERKS:

Re: Two (2) Form Notices in Connection with the Selection of Candidates for
"Municipal Offices" to be filled at the November 6, 2018 State Election

NOTICES

We are enclosing two forms of notice in connection with the nomination of major party candidates under the state primary law.

These forms are being provided to you in connection with your obligation to publish such notices pursuant to Conn. Gen. Stat. §9-395.

In any year in which a state election is to be held, the town clerks shall publish notice not later than the seventy-sixth day preceding the day of the primary which shall indicate that the certification provided in section 9-391 can be made and that a list of persons endorsed as candidates will be on file with the Secretary of the State.

The first form enclosed is Form ED-619b, entitled "Party Endorsed Candidates for Municipal Offices". The Town Clerk is required to publish this notice under Conn. Gen. Stat. §9-395. The Secretary of the State is required to prescribe the form of such notice and the enclosed is our prescribed form.

The law requires the Town Clerk to publish this notice not later than the seventy-seventh (77th) day preceding the day of the primary (May 29th). Under Conn. Gen. Stat. §9-391, subsection (a), party endorsements for all municipal offices must be made between May 22nd and May 29th of this year. Endorsements for the municipal offices of Registrar of Voters, Judge of Probate in a single-town probate district, and single town State Representative are filed with the Office of the Secretary of the State. Our office will notify each municipal clerk of any party endorsements filed as soon as possible after such notices have been filed with our office.

Any town or city offices elected by special act, must be certified to the town clerk no later than 4:00 p.m. on the 14th day after the close of the town committee meeting, caucus or convention which made the endorsement.

In order to reduce the likelihood of inadvertent failure-to-endorse, you may wish to remind the party officials in your town of the certification deadlines and of the fact that all municipal endorsements must be made between May 22nd and May 29th, inclusive - i.e., if an endorsement for a particular office is not made at that time, this does not produce a "vacancy" which may be filled by a later endorsement under party rules.


You may also wish to remind the town chairmen that if caucus is the endorsing authority for municipal office, Conn. Gen. Stat. §9-390 requires the town chairman or his designee to give newspaper notice of the date, time, location and purpose of the caucus at least five days prior to the caucus, unless party rules require earlier notice.

The second form enclosed is Form ED-619e, entitled "Notice of Primary". The Town Clerk must publish this notice under Conn. Gen. Stat. §9-435 when a primary for municipal office is to be held. Although we are not required to prescribe this form, we have prepared this suggested form for your convenience. This form also incorporates the notice that the Registrar of voters must give to you under the same statute; therefore, a copy of this notice is being included with the information copies of this letter being sent to all Registrars of voters.

If you have any questions, please call us at (860) 509-6100.

Sincerely,

DENISE MERRILL
Secretary of the State

By: 
Theodore E. Bromley
Staff Attorney

Enclosures: ED-619b, ED-619e
Informational copies to:
Registrars of Voters

FROM THE OFFICE OF THE SECRETARY OF THE STATE
30 Trinity Street, Hartford CT 06106

LEGAL NOTICE OF CERTIFICATION OF MUNICIPAL OFFICE
PARTY-ENDORSED CANDIDATES
(Prescribed by the Secretary of the State and required
to be published by Municipal Clerk under
Conn. Gen. Stat. §9-395)

LEGAL NOTICE

A certified list of _____ party-endorsed candidates for the _____ City }
(party) _____ Town } of
Borough }

_____ for election as _____¹
(designated offices)

will be on file with the Office of the Secretary of the State, 30 Trinity Street, Hartford,
Connecticut, and copies thereof will be available for public distribution.

A Primary will be held August 14, 2018 if the required primary petition(s) for opposition
candidate(s) is filed, pursuant to Sections 9-382 to 9-450 of the Connecticut General Statutes,
not later than 4:00 p.m. on June 12, 2018. Petition forms, instructions and information
concerning the procedure for filing of opposing candidacies, including schedules, may be
obtained from:

_____, _____ Registrar of Voters,
(name of registrar) (party)

(address)

Municipal Clerk of

(municipality)

¹Where elected from political subdivision, specify political subdivision throughout.

FROM THE OFFICE OF THE SECRETARY OF THE STATE
30 Trinity Street, Hartford, Connecticut 06106

NOTICE OF PRIMARY (Municipal Offices)
(Suggested by Secretary of the State; Municipal Clerk must forthwith
publish a Notice of Primary, record the same and send one copy to
the Secretary of the State pursuant to Conn. Gen. Stat. §9-435)

NOTICE OF PRIMARY OF _____ PARTY

"To _____, the _____
(name) City¹ Town¹ Borough¹ Clerk of _____:

Notice is hereby given that a Primary of the _____ Party will be held in the
City¹
Town¹ of _____, on August 14, 2018, for nomination to the following
Borough¹

Municipal Offices to be filled at the _____
City¹ Town¹ Borough¹ State¹ Election to be held on November 6, 2018:

OFFICE (including district¹) TERM

Notice is also hereby given that the following are the party-endorsed candidates of the
_____ Party for nomination to said Municipal Offices, together with the street addresses
of said candidates:

NAME ADDRESS OFFICE (including district¹) TERM

Notice is also hereby given that the following enrolled members of the _____
Party have filed petition(s) in conformity with Sec. 9-406 of the General Statutes, as candidates for
nomination to said Municipal Offices:

NAME ADDRESS OFFICE (including district¹) TERM

Dated at _____, Connecticut, this _____ day of _____, 20____.

Registrar of Voters of the _____ Party."

The foregoing is a copy of the notice which I received from _____,
Registrar of Voters of the _____ Party, in accordance with Sec. 9-435 of the General
Statutes. As provided in said notice, a Primary of the _____ Party for nomination of
candidates to the offices therein specified will be held on August 14, 2018; the hours of voting at said
Primary will be from 6:00 a.m. to 8:00 p.m., and the location of the polls will be as follows:

VOTING DISTRICT LOCATION OF POLLING PLACE

Absentee Ballots will be counted at the following central location: _____.²

Dated at _____, Connecticut, this _____ day of _____, 20____.

Municipal Clerk _____

City¹
Town¹ of _____
Borough¹

¹Strike out term or terms which do not apply, and/or specify name or number of district or political
subdivision, if applicable.
²Include only when central counting has been designated under Conn. Gen. Stat. §9-147a.