



The Secretary of the State of Connecticut
Certificate of Recognition
Request Form

Requests may be e-mailed to adam.richardson@ct.gov or faxed to 860.509.6209

Please fill in the required information below:

*Office of the Secretary of the State of Connecticut
Secretary of the State Denise W. Merrill
Would like to recognize*

Why is this individual being recognized: <i>(ex. Your hard work and dedication within your community)</i>	
Name as it should appear on the certificate: <i>If there are multiple recipients for the same award please separate each name with a comma. (ex. Sarah Smith, Emma Ross)</i>	
Name of award: <i>(ex. 2016 Lifetime Achievement Award)</i>	
Date to appear on the bottom of the certificate:	

Please complete the information below regarding the contact person. Certificates will be mailed to this person.

Name:	
Title (if applicable):	
Address: <i>(including zip code)</i>	
Phone number:	
Email address:	

If you have any questions or require additional information please contact Lourdes Montalvo at lourdes.montalvo@ct.gov or 860.509.6202.