TO: All Interdistrict Magnet School Operators

FROM: Keith M. Norton, Chief Strategic Planning Officer  
Office of Strategic Planning

DATE: May 1, 2019

SUBJECT: Interdistrict Magnet Schools: Foreign Students Enrollment

The Connecticut State Department of Education (CSDE) recognizes that there are opportunities for interdistrict magnet schools to enroll foreign students to support the school’s theme.

In order to ensure that foreign student enrollment does not adversely affect the ability of Connecticut students to participate in such interdistrict magnet schools, the CSDE limits the enrollment of foreign students in a single interdistrict magnet school to no more than five (5) students at any point during the academic school year.

Public School Information System Reporting

All foreign students enrolled in a public school must be reported in the public school information system (PSIS). Interdistrict magnet schools must select one of the following scenarios to report foreign students:

1. **Connecticut town is** paying for the student’s education:
   - Resident Town Field is the town code that is paying for the education; and
   - Special Program Status Code is not “03”, “13”, “23”

2. **Connecticut town is not** paying for the student’s education:
   - Resident Town Field is “999”; and
   - Special Program Status Code is not “03”, “13”, “23”

3. **Parents/guardians** are paying for the student’s education:
   - Resident Town Field is the resident town;
   - Special Program Status Code is not “03”, “13”, “23”; and
   - Enrolled at No Local Expense Code is “03”

Transportation

Interdistrict magnet schools shall not include the number of foreign students that are not residing in the same town of the interdistrict magnet school in the CSDE’s Out-of-Town Magnet School Transportation Grant (ED-021).
Funding Source
In accordance with C.G.S. §10-264i and §10-264l, the CSDE does not include students identified as foreign students in the operating and student transportation magnet grant payments. Consequently, the interdistrict magnet school operator must use alternative funding sources (e.g., tuition, local funds) for the expenses associated with the education and transportation of foreign students.

CSDE Contact
The Office of Strategic Planning at SDE.StrategicPlanning@ct.gov or 860-713-6465.

KMN:ka
cc:
  Dr. Dianna R. Wentzell, Commissioner of Education
  Laura Stefon, Chief of Staff, CSDE
  Kathy Demsey, Chief Financial Officer, CSDE
  Jessa Mirtle, Director, Legal and Governmental Affairs, CSDE
  Ajit Gopalakrishnan, Chief Performance Officer, CSDE
  Shola Freeman, Education Consultant, Office of Strategic Planning, CSDE
  Katie Atkinson, Education Consultant, Office of Strategic Planning, CSDE
  Kendra Shakir, Education Consultant, Performance Office, CSDE
  David Twedt, Education Consultant, Bureau of Fiscal Services, CSDE