AN ACT CONCERNING THE STRENGTHENING OF SCHOOL BULLYING LAWS

Section 10–222d-l (PA 11-232)

Updates and Guidance: Completing the School Climate Trend Survey

Webinar: 4 – 5 p.m., Thursday, June 13, 2013
Webinar Logistics

Your line will be on mute, but we will unmute you if you want to ask a question.

“Raise your hand” to signal that you have a question for the presenters.

Send a question using the “chat” function.
Webinar Objectives

• Review essential statutory requirements for Section 10-222d–l (P.A. 11–232)
  – “An Act Concerning the Strengthening of School Bullying Laws”

• Explain role of district Security Manager
  – In the climate survey data submission process

• Identify responsibilities of the district Safe School Climate Coordinator
  – In the climate survey data submission process

• Understand components of the “trend” survey

• Answer any questions about the entire process
Webinar Presenters

- Jo Ann Freiberg, Ph.D., Education Consultant
- Kathleen Wedge, Education Consultant
- Kevin Graham, Subject Matter Expert
Statutory Requirements

- No later than July 1, 2012
  - Appointment of school-based Safe School Climate Specialist
  - Appointment of district-level Safe School Climate Coordinator
  - Establishment of school-based Safe School Climate Committee
    - Can be a pre-existing committee
    - Must have at least one parent
    - Statute is silent on how often the committee meets
Statutory Requirements

• Section 10–222d–l (P.A. 11-232) signed into law, July 13, 2011, retroactive to July 1, 2011
  – New definition immediately adopted
  – New reporting and investigation timeline requirements immediately in place
  – Annual training for all school employees and students
• As of July 1, 2012, *all components of the statute in place:*
  – Submission to CSDE of Safe School Climate Plan (Plan)
    • No later than January 1, 2012
    • 30 days after Plan adopted must be posted on LEA district Web site
    • Annually, provide Plan to each school employee
    • Plan must be in the Student Handbook
Statutory Requirements

• During the 2012 – 2013 school year
  – Implement Safe School Climate Assessments (SSCA) at the *school level* for students, faculty/staff and parents/guardians
  – SSCA is also referred to as School Climate Assessment Instrument (SCAI) in PDF/online survey; they are identical
  – Submit SSCA data to the CSDE no later than July 19, 2013
    • Submitted through the ED 166
    • Must get “permission” from the district Security Manager to input and submit data
SSCA Submission to the CSDE

• Purpose (from CSDE standpoint)
  – Report to the CT Legislature by statute annually, no later than February 1
  – For schools to analyze their data and set priorities
  – Identify statewide trends *in schools*
  – Provide targeted professional development and technical assistance
  – Assist with school climate improvement planning and implementation
What are your questions about the Statutory Requirements?
The Two Memos

• To begin the process of collecting the statutorily required trend survey data, two memos were sent on May 31, 2013:
  – The Security Manager’s Memo
  – The Safe School Climate Coordinator Memo
Who is the district Security Manager?

- Your superintendent should know.
- Contact Angela Gambaccini-May:
  - angela.gambaccini-may@ct.gov
  - 860-713-6847

Who is the district Safe School Climate Coordinator?

- Your superintendent should know.
Frequently Asked Questions

• Which User Name and Password is required to access the system?
  – The LEA Security Manager needs to assign a *unique* User Name and Password to gain access to the system.
Security Manager Memo

- Memo should be read by district Security Manager and district Safe School Climate Coordinator (and superintendent)
  - SSCA District User
  - SSCA Certifier
  - Gaining Access
  - Data Entry
  - Important SSCA System Notes
Participant Questions

What are *your* questions about the role of the district Security Manager?
**SSC Coordinator Responsibility**

- Work with each school-based SSC Specialist to provide *school-level* SSCA data
- Coordinate with district Security Manager to identify individual(s) who will enter data into ED 166 “trend” survey
  - [https://csde.ct.gov](https://csde.ct.gov) (third paragraph of Memo)
- Facilitate the submission of the school-level data to the CSDE
  - **Deadline is July 19, 2013** *(not July 1 as indicated incorrectly on PDF of online survey)*
• Assessing the quality of a school’s climate under Section 10–222d–l (P.A. 11-232)

• Safe School Climate Assessments
  – Guidance and instruments on CSDE Web site
  – Web site address in first paragraph of Memo

• The state “trend” survey
  – Allows the CSDE to receive your school-level SSCA data

• The PDF of the online survey

• Word version of the online survey
Frequently Asked Questions

• Links in the Coordinator Memo...where do they take you?
  – Longer link: to the CSDE-issued surveys and guidance Memo
    • First paragraph in Memo
  – Shorter link: to the ED 166 link to the SSCA “trend” survey
    • Third paragraph in Memo
    • Access only with “permission”
Frequently Asked Questions

• What are the requirements for surveying beyond this year?
  – Biennial submission statutorily, selected grades (*one grade per school*)
    • Best practice: *all grades, everyone, annually*

• Do we have to use the state-developed surveys in the next cycle?
  – Guidance will subsequently be provided for next cycle based upon this year’s pilot submissions
• What if the school-based data is not available in time to meet the deadline?
  – On a case-by-case basis, we will work with you to submit your data after the deadline.
  – Contact Kathleen Wedge individually
What are your questions about SSCA survey completion?
State Trend Survey

• PDF/WORD document
  – Not identical to the interactive online survey
  – Similar content, different numeration

• Deadline is July 19, 2013

• Asks for information about students, parents/guardians and faculty/staff

• Most information given through drop-down and checked-in boxes
State Trend Survey

• Will provide a Word version of the online survey
  – Enable each Specialist to complete the information from each school on the computer, not long hand
  – Allow one person to enter and submit data in the online survey efficiently
State Trend Survey

• **Must answer every question**
  – Survey will not permit final submission
  – Including N/A
    • Counts as answering the question

• All text boxes allow for *up to 1,500 characters*
  – Approximately one paragraph

• **Requires superintendent’s certification prior to submission**
State Trend Survey

• Part I: Summarizes school-based SSCA
  – General information (questions 1 – 7)
    • School ID
    • Coordinator
    • Specialist
    • Survey used
    • Number of individuals who completed the survey (for all three groups)
State Trend Survey

• Part I: Summarizes school-based SSCA
  — Feedback in four areas (questions 8 – 11)
  — Asked for each of the three groups (up to three of the following, at least one)
    • School’s climate strengths
    • School’s climate discrepancies, including percentages
    • School’s implementation challenges
    • Areas that will be targeted for climate improvement
Part I: School Climate Improvement Plans

Questions 12 & 13

Asks if there is a plan for climate improvement based on this collected data

If yes, asks for anticipated barriers to implementation
Part II: Questions that pertain to the report the CSDE must submit to the CT Legislature annually

Question 14: Perception of “positive school climate”

- Defined in your own terms
- Percentage of students
- Percentage of parents/guardians
- Percentage of faculty/staff
State Trend Survey

• Part II: Questions that pertain to the report the CSDE must submit to the CT Legislature annually
  – Questions 15 – 21:
    • Consequences given for verified acts of bullying
    • Training and programs in place
    • Climate improvement
    • Safe School Climate Committees
Part II: Questions that pertain to the report the CSDE must submit to the CT Legislature annually

– Questions 22 & 23:

• How can the CSDE support your school climate improvement efforts?

• Recommendations for the CSDE?

  – Up to three suggestions allowed for each of these two questions
Survey Completion: Questions

• How many surveys am I completing?
  – One “trend” survey per school
    • Example: 7 schools in district; 7 submissions (same template)

• How long does it take to complete the survey?
  – Approximately 30 – 40 minutes per school
    • May vary if data is not accessible or doing it/them in more than one step
      – Preparation
      – Entry
Survey Completion: Questions

• Should each Safe School Climate Specialist (school-based) complete the survey?
  – Each Specialist should be involved in the preparation, at least.
  – Up to each district to determine who enters the data and is given “permission.”
    • Coordinator enters all data
    • Administrative personnel enters all data
    • Specialist enters individual school data
Survey Completion: Suggestions

• Prior to going online, use the PDF/Word Survey copy to pull together what you need
  – Avoid being “surprised” by what is asked
• Be as specific as possible, but succinct
• Survey will allow “saving” information if not ready to submit
What are your questions about the SSCA “trend” survey itself?
What are other remaining questions about anything not covered?
What are your CSDE technical support needs at this point?
Shortcut to the Bullying and Harassment page: www.ct.gov/sde/bullyingandharassment

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