Panel Purpose

Is it possible to run a trouble free and smooth state summative testing window? This panel discussion, with four veteran Connecticut test coordinators, will overview some best practices for administering state summative assessments. The topics covered will be helpful to new test coordinators as well as experienced test coordinators.
Agenda

• Staff Training
• Accommodations Entry
• Summative Test Scheduling
• PSIS/Testing Data
• Monitoring Participation
• Wild Card Topics

Staff Training
Staff Training

• Fall Training
  – Online Reporting System
  – TIDE
  – AIR Ways Reporting
  – Teacher Hand Scoring System

• Winter Training
  – DTC Workshop Presentation

Accommodations Entry
Tools, Supports and Accommodations

Universal Tools: Available to ALL students

- Circled boxes
- Digital Note-taking
- Highlighter
- Keyboard Navigation
- Large-Reader: New
- Math for Reading
- Math Tools
- Screen Reader
- Writing Tools

Non-Embedded
- Breaks
- Scratch Paper/ Will behave with student
- Three Passes/Time (10 minute)

NOT AVAILABLE FOR SCIENCE

Embedded
- Screen Reader
- Zooming
- Audio/Visual Presentations
- Assistive Reading
- Close Reading
- Magnification Device
- Native Language Reader Directions
- Native Speaking
- Read Aloud
- Read Aloud in Spanish (Spanish)
- synthetic reading
- Simplified Test Directions
- Translation Test Directions

NOT AVAILABLE FOR SCIENCE

*Extended for English Learners (ELL)
** NOT AVAILABLE FOR SCIENCE

Designated Supports: Available to ANY student with a need determined by educators

- American Sign Language (Video)
- Braille Transcriber (ASL-Interpreting)*
- Close Captions (BSL-Interpreting)*
- Computer-Based Reading (BSL-Interpreting)**
- Translation Test Directions

Accommodations: Available to students with an IEP or 504 Plan

- Text-to-Speech (BSL-Reading, Blueprint, Blueprint 3-5)
- Word Processor
- Word Processor (BSL-Reading, Blueprint, Blueprint 3-5)
- Full Access to All Accessible Materials

* Requires Trained Educator

NOT AVAILABLE FOR SCIENCE

# Requires Petition for Approval of Special Documented Accommodations

CONNECTICUT STATE DEPARTMENT OF EDUCATION

Process for Ensuring Accurate Selection/Input of Designated Supports and Accommodations

Planning/Communicating

- Determine Responsibilities: District and School
- Communicate Plan to School and District Leaders for Approval / Support
- Identify Key Staff: Building Test Coordinator (BTC), IT, SPED, EL and 504 Coordinators, High School SSD Coordinator
- Ongoing updates and deadline reminders

Training

- Training session for Test Supports and Accommodations – Understanding and Process
- Overview of Designated Supports and Accommodations and Resources
- TIDE: Setting review, input demo, upload review
- Process and Timeline - standard and alternate testing

Monitoring

- Ongoing School Support
- School Teams review student test settings in TIDE, prior to testing
- Resolve specific Supports/Accommodations Questions - CSDE support
- Petitions for Special Documented Accommodations
- Students with temporary disabling conditions
- CSDE Deadlines
- Materials for Non-Embedded Supports

CONNECTICUT STATE DEPARTMENT OF EDUCATION
Special Populations Web Sites

CSDE Comprehensive Assessment Program Portal
https://ct.portal.airast.org/

- Student Assessment News
- Look up teachers trained to administer the CTAA and CMT/CAPT Skills Checklist Science
- Access to TIDE for inputting and confirming student supports /accommodations (TIDE User’s Guide & Managing Student Test Settings Brochures Setting)

For CTAA and Skills Checklist Science, TEAs must participate in CSDE training.

Optional course for greater understanding of universal tools, designated supports and accommodations.

Special Populations Resources

CSDE Assessment Guidelines
Guidance for Connecticut school district personnel who must make decisions about testing special student populations on Smarter Balanced, Science and Connecticut and Alternate Assessments (Found on Connecticut Portal)

Resource for:
Planning and Placement Team (PPT)
EL Department
Scientific Research-Based Interventions (SRBI)

Test Accommodation Form for Special Education, 504 and EL students to indicate Designated Supports, and Accommodations
Submitted on TIDE, by individual student or by group upload
TIDE: Selection and Student Settings

Step #1 – Search Students

Step #2 – Select Specific Student

Step #3 – Select Student’s Supports/Accommodations

Connecticut SAT Accommodations – SSD Web site

Students with Disabilities

Students with an IEP or Section 504 Plan

Used for state accountability system and college admission: Submit request on the SSD website

- Access
- American Sign Language (ASL) text directions only
- Braille
- Color Overlay
- Computer
- Extra/Extended Breaks
- Large Print Booklet
- Magnification Device
- Modify Setting
- Multiplication Table

No need to submit request on the SSD website

- Written Test Directions in:
  - Albanian, Arabic, Bengali, Chinese/Mandarin, Guatemalan, Haitian Creole, Hebrew, Hindi, Italian, Japanese, Korean, Nepali, Persian, Romanian, Turkish
  - Native Language Reader – test directions only bilingual dictionary word-to-word in languages above plus Arabic, Bengali, German, Hebrew, Japanese, Korean, Nepali, Persian, Romanian, Turkish

English Learners (EL)

Used for state accountability system and college admission.

- Note Buffering
- Reader
- Sentence
- Signed Exact English - test directions and test content
- Speech-to-Text (ICTM AvantVoce Technology)
- 4 Function Calculator
- Test-to-Speech for all test content (88 MB/99 audio)
- Time Extension 50% or 100%

Examples of common accommodations, the list is not exhaustive

Applicable only for CT SAT School Day: Submit request on the SSA website

- Time Extension - 50% extended time
Summative Test Scheduling

Test Scheduling

• What is the best way to schedule testing in a district?
• The CSDE used to release schedules many years in advance.
• However, now it is often the spring/summer prior to the school year. This will likely not change anytime soon.
SAT Scheduling Facts

• We will likely use 2 primary dates going forward.
• We will likely use 2 make up dates.
• It is important that you select **only** one of the primary dates.
• One day soon, the CSDE may consider online testing for SAT.

Smarter Test Scheduling Facts

• Last year, there were about 695,000 Smarter tests completed.
• Only about 195,000 were completed in March/April. The balance of testing was done in May/June.
• May 9 and 10, were the busiest days with about 50,000 tests completed per day.
NGSS Test Scheduling Facts

• Much of the Field Testing was done the last week of May.
• There is an expanded window for high school now. The CSDE is also considering ways to incentivize this test.
• The testing time will likely be close to 2 hours.

Test Scheduling

• Districts have to be careful about the potential for missing students in participation. Some districts have really done this well as we can see their participation rates zoom up on the last week. However, some have miscalculated the late start and missed some students in testing.
• The CSDE was angling to trim the window for a few years. However, it will likely stay similar for now.
PSIS/Testing Data

Public School Information System (PSIS)
The Foundation for TIDE
Other Systems Informed by PSIS

DRC’s INSIGHT System (LAS Links)
The College Board (SAT’s)

Screenshot of the Seven Fields in the PSIS Registration Module

Spring 2018 CT Testing Demographic Status
Only available during testing.
EL, Special Education, and Section 504 required for K - 12 during LAS Links; all required for 3 - 8 and 11 during CT Comprehensive Assessments.

- English Learner (EL): No ✔
- Recently-Arrived EL: No ✔
- Military Family: No ✔
- Special Education: No ✔
- Section 504: No ✔
- Free/Reduced Lunch Eligible: Not Eligible ✔
- Homeless: ID - Not homeless ✔

Communications

2018 Connecticut SAT School Day Results on EdSight and EdSight Secure

Aggregate results from the 2018 Connecticut SAT School Day for the state, districts, schools, and student groups are available on EdSight at http://edsite.ct.gov. Student-level results are available to authorized users through EdSight Secure. If you have any questions, please e-mail the EdSight helpdesk at Edsite506@ct.gov. The 2018 reporting resources to support districts and schools are available on the Connecticut State Department of Education’s (CSDE) SAT web page.

In December 2017, the College Board announced that CSS Profile will be completely free for qualifying low-income students, starting in the 2018-19 school year. And, starting back in spring 2018, students who took the SAT, including the Connecticut SAT School Day, or the SAT Subject Tests with a fee waiver, will be able to send their official score reports to as many institutions as they want, for free.
Communications

PSIS Coordinator

Program Directors

Principals and/or Building Coordinators

School Secretaries and/or Enrollment Clerks

Verifications

Enrollment Reports
  by School
  by Outplacement Facility

Programming
  Special Education Status
  Free and Reduced Lunch Status
  English Learner Status
  Section 504 Eligibility

Other Indicators
  Military Family
  Homeless
  Recently Arrived English Learner
Hot Topics

Grade Changes (particularly for high school students)
Out-of-State Participation
Timely and Accurate Reporting
Cross-Checking Data

Monitoring Participation
An Improved School Classification System

Overview

Indicator 3: Participation Rate

- This does not contribute to the “accountability index” but impacts school classification.

- A school that would otherwise have been classified in Category 1 or 2 and has a participation rate that is less than 95% for either the All Students group or the High Needs group in any tested subject will be classified into the next lower category.

- Schools of Distinction must meet the 95% standard for All Students and High Needs in all content areas.

Next Generation Accountability Report: 2016-17

Choose a District

Waterbury School District

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Thank you.

Any questions, please e-mail ctstudentassessment@ct.gov