



**STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION**



**To:** Directors of Nonpublic Schools  
**From:** Michelle Rosado, ED159 Data Manager  
**Date:** October 1, 2021  
**Subject:** 2020-21 Nonpublic School Enrollment Online Data Submission (Form ED159)

I hope your school year is off to a good start. All non-public schools are required by Section 10-188 of the Connecticut General Statutes (C.G.S.) to file annual attendance reports with the Connecticut State Department of Education (CSDE). Non-public schools are required to submit data regarding student enrollment and staffing data using the CSDE's online data system.

This data collection, titled Form ED159, will be open from **October 1, 2021 through November 1, 2021**. The data collected from non-public schools are used to calculate awards to non-public schools from three federal grants and two state health service grants. Accurate and timely submission of data through the Form ED159 is important to ensure that public school districts receive all funds to which they are entitled and can in turn provide resources and services to nonpublic schools. The data you use to complete the ED159 should be as of October 1, 2021.

Attached is the **ED159 Users Guide**. Instructions for submitting the data are included in this document. Data for Form ED159 must be submitted through an online application. It can be accessed at <https://csde.ct.gov>. In order to enter and certify the data, you must have a user account. Please contact me at [michelle.rosado@ct.gov](mailto:michelle.rosado@ct.gov) if do not have a user account for data entry or if you have any questions.