

# Civil Rights Pre-award Survey for the Summer Food Service Program (SFSP)

Name of applicant sponsor: \_\_\_\_\_

Agreement number: \_\_\_\_\_

1. List the primary towns to be served by the SFSP and estimate the ethnic/racial make-up of the population to be served.

| Estimated Number in Ethnic/Racial Category |                    |                        |                                   |       |                           |   |       |
|--|--------------------|------------------------|-----------------------------------|-------|---------------------------|---|-------|
| Town<br><i>Indicate if statewide</i>       | Ethnicity          |                        | Race                              |       |                           |   |       |
|  | Hispanic or Latino | Not Hispanic or Latino | American Indian or Alaskan Native | Asian | Black or African American | Native Hawaiian or Other Pacific Islander | White |
|  |                    |                        |                                   |       |                           |   |       |
|  |                    |                        |                                   |       |                           |   |       |
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Collection of this information promulgates a policy as contained in the U.S. Department of Agriculture’s (USDA) [FNS Instruction 113-1](#), *Civil Rights Compliance and Enforcement – Nutrition Programs and Activities*, issued on November 8, 2005.

Providing this information promulgates a policy as contained in 7 CFR 15, Title VI, and FNS Instruction 113-1 (revised 11/8/05). No federal funds can be made available to a sponsor until a pre-award compliance review has been conducted and the applicant is determined to be in compliance with Title VI of the Civil Rights Act of 1964.



# Civil Rights Pre-award Survey for the SFSP



For more information visit the CSDE's [Civil Rights for Child Nutrition Programs](#) or contact the [Summer Meals staff](#) in the CSDE's Bureau of Health/Nutrition, Family Services and Adult Education, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at [https://portal.ct.gov/-/media/SDE/Nutrition/CivilRights/Civil\\_Rights\\_SFSP\\_Preaward\\_Survey.pdf](https://portal.ct.gov/-/media/SDE/Nutrition/CivilRights/Civil_Rights_SFSP_Preaward_Survey.pdf).

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To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: <https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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