The meeting was held on December 13, 2017. The meeting convened at 1:03 p.m. and the following members were present:

Present:  Melissa Wlodarczyk Hickey (Chair)
          James Sepa
          Jennifer Dolan
          Charles Dumais
          Barbara Johnson
          Gregory Lawrence
          Kristie McGarry
          Mary Ellen Minichiello
          Karissa Niehoff
          Anthony Roy for Marcus Stallworth

Absent:  Jennifer Falotico
         Bob Mitchell

I. Call to Order

II. Approval of Minutes from November 15, 2017
Minutes moved and accepted by Barbara Johnson and seconded by James Sepa. All approved.

III. Introductions

IV. Review of Charge of the Advisory Council
Council reviewed the Council webpage and reread Public Act No. 17-67, Section 1. Charles Dumais noticed an error on the webpage that will be fixed.

V. Discuss Report of the Commissioner’s Council on Mathematics
   a. Council discussed relevancy of pages 10-11 each department/organization/individual has clear roles,
   b. Math grounded in need: what is our evidence of need and how do we capture?
Next Steps

c. Rationale/Selling points
   i. Current news and events and what is going on everyday/real life
   ii. Critically important to every content area
   iii. If your textbook is online you need to have lesson/discussion of these (skyping, etc)
   iv. Social emotional health
   v. Cuts across everything/content areas

d. Our Highlighted priorities/Best practices:
   i. Digital citizenship
   ii. Internet safety
   iii. Media literacy

e. District Policy recommendations/suggestions/examples (CABE, districts)

f. Family Engagement: How to Inform/Educate/Engage Parents and Families (resources for districts to utilize)

g. After guidelines are developed, have professional learning for educators
   i. Professional learning tap into the organizations (e.g. RESCs, professional organizations)
   ii. Compile a resource list of organizations that host professional learning for all stakeholders

VI. Group Work

a. Groups formed and started conversations around three topics
   i. Policy: Karissa Niehoff, and Charles Dumais, Bob Mitchell
   ii. Family Engagement: Jennifer Dolan, Gregory Lawrence, Marcus, Jennifer Falotico
   iii. Resources: Barbara Johnson, James Sepa, Kristie McGarry, Mary Ellen Minichiello

VII. Other Topics

a. Karissa Niehoff suggested Doug Casey, CET Executive Director, be invited to speak at the next meeting about his work and Barbara Johnson suggested he speak about his advisory council work.
b. Barbara Johnson will bring CECA Interest survey for needs to support in-service teachers and preservice teachers for us to review.
c. During January, meeting groups will report out on work accomplished to date.

Meeting adjourned at 2:45 p.m.
Next Meeting January 29, 2018 from 1:00 p.m. – 3:00 p.m.