The meeting was held on June 11, 2018. The meeting convened at 1:04 p.m. and the following members were present:

Present: Melissa Wlodarczyk Hickey (Chair)  
Gregory Lawrence  
Kristie McGarry  
Jennifer Dolan  
Jennifer Falotico (call-in)  
Marcus Stallworth

Absent: Karissa Niehoff  
Bob Mitchell  
Charles Dumais  
James Sepa  
Jennifer Dolan  
Barbara Johnson  
Mary Ellen Minichiello

I. Call to Order

II. Approval of Minutes from March 19, 2018, and May 14, 2018  
Approval of Minutes postponed until next meeting due to lack of quorum.

III. Current Work: Definitions and Rationale  
a. Edits were not found necessary on definitions.  
b. Using the rationale drafted by Jennifer Dolan, the Council continued to edit the draft rationale.

IV. Next Steps  
a. Each Council member shall come to the July meeting with a model to share for the document.

Meeting adjourned at 3:12 p.m.

Next meeting July 25, 2018, from 1:00 p.m. – 3:00 p.m., at the CSDE, Plaza Room North, Meeting Room E.