The meeting was held on January 29, 2018. The meeting convened at 1:03 p.m. and the following members were present:

**Present:**  Melissa Wlodarczyk Hickey (Chair)
James Sepa
Jennifer Dolan
Charles Dumais
Barbara Johnson
Gregory Lawrence
Kristie McGarry
Mary Ellen Minichiello
Mike Rell for Karissa Niehoff
Marcus Stallworth

**Absent:**  Karissa Niehoff
Bob Mitchell
Jennifer Falotico

I. **Call to Order**

II. **Introductions**

III. **Approval of Minutes from December 13, 2017**
Minutes moved and accepted by Barbara Johnson and seconded by Gregory Lawrence. All approved.

IV. **Guest Speaker: Douglas Casey, Executive Director for Educational Technology**
Douglas Casey informed the Council of the work of the Connecticut Commission for Educational Technology. He spoke of the collaborative work occurring regarding the proposed adoption of the ISTE standards by the State Board of Education.

V. **Committee Work Updates**
Council discussed the work posted to date and reviewed a draft guidelines format.

VI. **Next Steps**
a. Our Highlighted priorities/Best practices:
   i. Digital citizenship
   ii. Internet safety
   iii. Media literacy
b. The Council will first define each of the highlighted priorities.
c. The Council will create a rationale based on these definitions.
d. Then, the Council will find resources, etc. to assist in guiding the districts with the highlighted priorities.
e. Equity will be a thread throughout.

VII. Other Topics

Meeting adjourned at 2:48 p.m.
Next Meeting March 19, 2018, from 1:00 p.m. – 3:00 p.m.