



# STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



January 23, 2023

Special Education Writers/Certifiers,

The Special Education Excess Cost Grant (SEECG) system is now open for the March 1 filing.

Districts should add new students or revise current records that have changed since your previous filing. The database will close on March 1, and all records must be entered and certified no later than such date. Based on the updated file, the Department will calculate your Excess Cost grant and pay the remaining balance by May 31. If you are not sure how to access the system or assign roles, please use the following links:

What do I do if I forgot my password?  
Please visit the [Password Reset Page](#)

What do I do if I forgot my username?  
Please visit the [Forgot Username Page](#)

If you do not have access to SEECG or need to add an additional person, contact your LEA Security Manager. For a list of LEA Security Managers, please visit:  
<https://portal.ct.gov/SDE/Performance/Data-Collection-Help-Sites/Directory-Manager-Help-Site/Documentation>

The Special Education Excess Cost Data Application Guide is located on the main Webpage when you log into the Special Education Excess Cost Application.

**One-time Data Collection:** Pursuant to Section 264 of Public Act 22-118, the Department must compile and analyze special education costs from local and regional boards of education. This data will be aggregated and shared with the Education Committee of the Connecticut General Assembly. It will be used to inform funding formula decisions moving forward. **Please see the attached notice regarding this one-time data collection, which has been added to the March 1 SEECG filing.**

If you have any questions regarding the special education data or calculation, do not hesitate to contact Kevin Chambers at [kevin.chambers@ct.gov](mailto:kevin.chambers@ct.gov), or David Twedt at [david.twedt@ct.gov](mailto:david.twedt@ct.gov).

Thank you.



# STATE OF CONNECTICUT

## DEPARTMENT OF EDUCATION



Section 264 of Public Act 22-118 requires a one-time collection by the State Department of Education of special education expenditure and pupil data for each district:

The Department of Education shall compile and analyze information from local and regional boards of education throughout the state concerning the costs of special education. The department shall identify local and regional boards of education having expenditures on special education that are (1) two and one-half times the district's net current expenditures for education, (2) three times such expenditures, (3) three and one-half times such expenditures, and (4) four and one-half times such expenditures. Not later than July 1, 2023, the department shall report, in accordance with the provisions of section 11-4a of the general statutes, to the joint standing committees of the General Assembly having cognizance of matters relating to education and appropriations and the budgets of state agencies concerning the results of such analysis, including, but not limited to, the cost to reimburse local and regional boards of education for their costs at each level of expenditures.

This collection has been added to the March 1 filing of Special Education Excess Cost Grant (SEECG) data. All districts should file this information by March 1 whether or not you are applying for the Excess Cost grant. Only include students and expenditures for students that are locally placed or educated in district. A sample form that will mirror the collection is attached for your reference. Please follow these steps:

1. Log into the SEECG data collection. (If you do not have a logon ID or role designated then you should speak to your security manager).
  2. Click on the "Form NCEP" tab located at the top of the screen.
  3. Complete all fields that apply to your district. \*
- \* When completing the form, students and expenditures should only be reported once. Do not include students that you are currently reporting for reimbursement for the March 1 SEECG collection. The Department will include that data along with the data from this form to complete our analyses.

# Sample

CONNECTICUT STATE DEPARTMENT OF EDUCATION  
BUREAU OF FISCAL SERVICES  
SPECIAL EDUCATION EXCESS COST DATA COLLECTION  
PER P.A. 22-118 Sec. 264

DISTRICT CODE: XXX  
DISTRICT NAME: XXXXX School District

Item A: 2021 - 2022 Net Current Expenditure Per Pupil (NCEP): \$19,848

- 1. NCEP x2.5      \$49,620
- 2. NCEP x3        \$59,544
- 3. NCEP x3.5     \$69,468
- 4. NCEP x4.5     \$89,316

(1)  
TOTAL NUMBER OF STUDENTS

(2)  
TOTAL EXPENDITURES

Number of Students and Expenditures between  
\$49,620 and \$59,544

0 \*

0 \*

Number of Students and Expenditures between  
\$59,544 and \$69,468

0 \*

0 \*

Number of Students and Expenditures between  
\$69,468 and \$89,316

0 \*

0 \*