



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Superintendents of Schools
School Business Officials
Regional Educational Service Center Directors
Regional Educational Service Center Business Managers

FROM: Kathy Demsey *Kathy Demsey*
Chief Financial Officer

DATE: April 1, 2021

SUBJECT: 2020-21 Out-of-Town Magnet School Transportation Grant Application

The 2020-21 Out-of-Town Magnet School Transportation Grant Application (Form ED021) is now open for the spring submission. The purpose of Form ED021 is to collect information necessary to calculate grants for out-of-town magnet school transportation under Section 10-264i of the Connecticut General Statutes. **In order for a student and associated transportation costs to be included on this application, both of the following conditions must apply:**

- The student must be transported to and from an approved interdistrict magnet school not located in the student's local school district.
- The student's local school district must register or maintain a record of the student.

We are offering additional guidance this year in light of remote learning and hybrid schedules that may affect reporting:

- We have extended the due date to April 15.
- You may report students who have not been transported every school day.
- Do not report students who have not been transported on any occasion as of April 15.
- Report only estimated costs for actual transportation – do not include other costs for maintaining transportation contracts.

Form ED021 and instructions are located on the State Department of Education (SDE) data collection Web site at <https://www.csde.state.ct.us>. **Districts applying for the grant must complete data entry and enter the Superintendent's certification code by April 15, 2021 whether or not there are changes from the fall submission.** Districts not applying for the grant are not required to complete or certify the application. For informational purposes, instructions and a sample form are also available at <https://portal.ct.gov/SDE/Fiscal-Services/Data-Collection-and-Forms/Documents>.

The out-of-town magnet school transportation grant is paid in two installments: the first was paid in October 2020 equal to one-half of the estimated grant, and the balance will be paid in May 2021 based on revised data from the spring submission of Form ED021.

There are a variety of scenarios for reporting students on this application, depending on the particular transportation arrangements made by each magnet school and local district. Please refer to the instructions for examples and important details concerning the number of students and costs to be reported on this application.

Please refer questions regarding the completion of this form to David Twedt at david.twedt@ct.gov. Questions about specific magnet schools, enrollments, or transportation agreements should be referred to Shola Freeman at shola.freeman@ct.gov.

KD:dt

cc: Keith Norton
Roger Persson
David Twedt
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