In previous communications, I had advised you of the Department’s plan to replace the End of Year School Report (ED001) series of forms with the EFS beginning with fiscal year 2017-18 data reporting. I am providing an update on the status of development of the system, as well as an outline of the actions that will be required by your district/school.

Work Completed to Date

- Presented system conceptual design and requirements, as well as an overview of the system functionality to all districts via Webex sessions during October 2017.
- Completed development of data specifications for expenditure records to be submitted by districts.
- Completed development of Web pages utilizing expenditure data submitted by local and regional school districts (schedules specific to charter schools and RESCs are in progress).
- Finalized design of data collection Web interface.
- Developed district- and school-level expenditure reports by function and object.
- Initiated pilot testing on January 16, 2018, with eleven local and regional school districts and one charter district.

District Actions Needed

  Specifically, review the data requirements in the EFS template and draft user instructions and plan on how you will assign EFS coding to your expenditure records.
- Plan to have your business official attend user training in April. We are in the process of scheduling these hands-on training sessions and will contact you with details once finalized.
- Following your training, the EFS will be open for testing. We encourage you to practice uploading data and become familiar with the system.
• Be prepared to submit 2017-18 expenditures and complete your EFS submission during August 2018 to comply with the statutory September 1 filing date, with audited data due on December 31, 2018.

Please e-mail specific questions to the EFS mailbox at SDE.efs@ct.gov. You may also contact Gary Pescosolido at 860-713-6667 or gary.pescosolido@ct.gov.

Thank you for your continuing cooperation as we work to meet federal and state reporting requirements.

KD:dt
cc: Gary Pescosolido
    Mark Stange
    Nghi Trieu
    Dave Twedt