



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



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Circular Letter: C-4

TO: Superintendents of Schools
Executive Directors of Regional Educational Service Centers
Directors of Public Charter Schools
Directors of CSDE-Approved Magnet Schools
Directors of Youth Service Bureaus

FROM: George A. Coleman
Acting Commissioner of Education

DATE: September 29, 2011

SUBJECT: **Implementation Dates for the Student Success Plan**

On July 8, 2011, the Connecticut General Assembly passed Public Act 11-135, which includes a provision requiring each local and regional board of education to implement Student Success Plans (SSP).

Section 2 of Public Act 11-135 reads as follows:

“For the school year commencing July 1, 2012, and each school year thereafter, each local and regional board of education shall create a student success plan for each student enrolled in a public school, beginning in grade six. Such student success plan shall include a student's career and academic choices in grades six to twelve, inclusive.”

The full text of Public Act 11-135, is available at: <http://www.cga.ct.gov/2011/ACT/Pa/pdf/2011PA-00135-R00HB-06498-PA.pdf>. Sections 1-4 pertain to Secondary School Reform.

A Student Success Plan (SSP) must be implemented for each student in Grades 6-12 beginning on July 1, 2012. The Connecticut State Department of Education (CSDE) has established guidelines to assist districts and local boards of education. These guidelines are located on the CSDE Web site at <http://www.sde.ct.gov/sde/cwp/view.asp?a=2702&Q=322264>.

The SSP is an individualized student-driven plan developed to address students' needs and interests. The Plan should include strategies to help every student stay connected to school and achieve postsecondary educational and career goals. An effective SSP is built around three core components: Academic Development, Career Development and Social, Emotional and Physical Development. This Plan will begin in Grade 6 and continue through high school to provide the student support and assistance in setting goals for social, emotional, physical and academic growth, meeting rigorous high school expectations and exploring postsecondary education and career interests. The SSP and supporting structures, such as student portfolios and academic/personal records, should be electronic and portable following the student from school to school and district to district.

The CSDE plans to add resources to the state Web site and to provide continued technical assistance and professional development to local districts. If you need additional information, please contact CSDE State Consultant June Sanford at 860-713-6765 or june.sanford@ct.gov or Jocelyn Mackey at 860-807-2029 or jocelyn.mackey@ct.gov.

Thank you for your commitment to Connecticut students as they plan for their secondary and postsecondary education and future careers.

GAC:jss