



CONNECTICUT STATE DEPARTMENT OF EDUCATION

Adult Education Policy Forum

January 12, 2018



Agenda

- Welcome/Introductions
- Connecticut State Department of Education Updates
- Connecticut Association for Adult and Continuing Education (CAACE)
- ATDN Professional Development Updates
- College and Career Readiness Standards
- CT Adult Virtual High School (CTAVHS)
- Governor's Family Preparedness Plan



Agenda continued



- GED Updates
- CARS Updates
- CCS Updates
- State Grant Update
- Teacher Evaluation
- Career Pathways
- Technology
- National External Diploma Program (NEDP) Update
- Integrated English Language/Civics Education
- Federal Grant Update,



CAACE



Tina Jeter

Colleague



Friend

Educator



ATDN Professional Development



CCRS

- Math and ELA 100 series
- Math and ELA 201
- New Sessions! Math and ELA 202

ESL

- Lead Teacher Meeting
- English Language Proficiency Standards

Math Content Workshop

- Proportional Reasoning

Workforce Development/Career Pathways

- Delivery of 5 regional forums/meetings
- Topics relevant to Adult Ed, Career Pathways and Workforce Development

GED

- Math and RLA workshops
- Science and GED Social Studies workshops
- GEDTS Day –January 18, 2018 (see flyer)

Register at: www.crec.org/communityed/atdn.php
www.edadvance.org/atdn



ATDN Professional Development



Technology Training workshops

- Technology Integration and Digital Tools
- Digital Literacy Day –February 22, 2018-(see flyer)

Adult Disability workshops

- Statewide Disability Workshops-February 27 and April 27 (see flyer)
- Disability Conference Planning...October 2018

NEDP workshops

- Administrative Policies and Practices **CSDE-** May 4 and May 18, 2018
- Refresher Training- January 19, 2018
- Evaluation Workshop- March 16, 2018

- **Teacher Induction Training**
LINCS model

- **Teacher Evaluation Training**
Approved Evaluation Plan-began July 1
Teacher Evaluation Roundtable-March 16, 2018

Register: www.edadvance.org/atdn
www.crec.org/atdn



College and Career Readiness Standards (CCRS) Full Implementation July, 2017

- **CCRS ELA 101 & 102**

- over 550 teachers have attended and received certificates

- 3 spring sessions (E101/102) scheduled in EdAdvance, Bridgeport, North Haven

- **CCRS ELA 201 Resource Alignment**

- April 3rd at ACES, Hamden 9:30- 3:30

- Participants will use the tools provided to evaluate and revise resources and then train other staff members in their program in resource alignment and lesson revision.



College and Career Readiness Standards (CCRS) Full Implementation July, 2017

- **CCRS Math 101 & 102**

- 127 teachers have received certificates

- 1 fall series of evening sessions was held

- 1 spring series of day time sessions will be held in February

- **CCRS Math 201 Resource Alignment Workshop** -held this year's session on January 9th

- 18 teachers have received certificates

- **CCRS Math 202 Lesson Development Workshop** -will be held for the first time in March

- Participants of the 200 series sessions will use the tools provided to evaluate and revise resources and then train other staff members in their program in resource alignment and lesson revision.



College and Career Readiness Standards (CCRS) and Teacher Evaluation

*How do the CCRS and Teacher
Evaluation connect?*

- February 2, 2018 at West Hartford Continuing Education
- 1pm-3pm after CAACE PD (no charge)





Update

Course Reminders:

- Added to Flex Format: **Civics 1, Chemistry, & Transitions 1 & 2**
- Update: **Contemporary Issues**
- Update: **Preparing for the GED – still open seats!**
- Replacement: **Introduction to Chemistry**
- New Course: **Introduction to Communications**
- New Course: **Introduction to Manufacturing**

- Exploring new **Allied Health** course for **Fall 2018**

- CAACE Conference: AVHS Workshop/Presentation

- Next AVHS Directors Meeting - **Jan 22nd @ 10am**
 - Discussion on **Adult Education/CSCU Partnership Opportunities**



Governor's Family Preparedness Plan



Update

GED Professional Development Sessions

- October - GED Day hosted by ATDN (EdAdvance and CREC) was a huge success.
- January 17 and 18 - GED Testing Service will be presenting to DOC and Adult Education on RLA and Math Topics at MDC in Hartford, CT.
- March 22 and 23 – GED Testing Service will return and present at the CAACE Conference.



Updated Policy for Identity and Residency for GED Testing in Connecticut

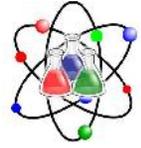
- All GED test-takers require proof of identity and Connecticut residency (from the approved list)
- Please make sure all individuals involved in registration or assisting students are familiar with the rules.
- CT Driver's License*
 - Both verified and non-verified CT Driver's Licenses are acceptable.
 - The Temporary Paper Card (TPC) is not acceptable as a stand-alone document, but only accepted with the expiring license or ID card.
- CT Non-Driver photo identification**

*Please note that Drive Only licenses are only valid for driving purposes and cannot be used as identification.

**Resident municipal city identification cards cannot be used for GED® testing purposes.

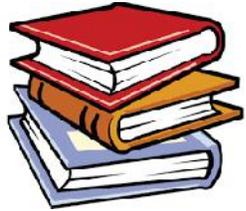


*Reminder GED® Science Test Constructed Response / Short Answer Item



- **What:** Based on test development study, swapping out C.R. item for other item types
- **Why:** C.R. item is not providing as much valuable measurement data as other items could in the same time allotment. GEDTS tested /rolled this out internationally on May 1.
- **When:** December 18th. Will impact GED Ready and the operational test simultaneously.
- **Impact:** Will not impact exam time. Will not change skills/knowledge being measured. Other items will measure key skills (e.g. supporting a hypotheses/conclusion based on evidence or source material).
- **Note:** C.R. item will remain on the assessment guide and other reference to item types that can appear on the GED test – as the C.R. item may return at some point in the future.





A Preview of the New GED® Student Study Guide

- The GED® Study Guide shows students what concepts they need to understand; example questions illustrate skills the student will be tested on. There is a study guide per each subject area and each includes a description of the skills on the test and questions in clear and simple language.
- Educators can use the GED® Study Guide as an additional resource for classroom instruction. It can also be used to create individual study plans for students to use for at-home study.
- Students can access the guide on GED.com by going to the “Study” category and selecting the “Study Materials” section.



What you need to know about the GED® Language Arts Test

- 1** You should be familiar with reading and writing concepts, along with grammar.
 However, the language arts test is not a memorization test! You don't need to memorize giant vocabulary words or diagram sentences.
- 2** You'll need to read and understand test passages (literary and informational excerpts), demonstrate that you can write clearly, and draw conclusions (which is using your critical thinking skills in reading and writing).
 The test also covers grammar. This study guide and the example questions in it will help you get an idea of what's going to be on the test.
- 3** You don't need to know everything in this guide!
 If you want to see how close you are to passing, the GED Ready® official practice test is a great way to help you determine if you're ready.

What you'll be tested on

The GED test will measure your strength in the skills below. Click on a skill to learn more about it.

Expressing meaning Using evidence Grammar and sentence structure	1 Events, plots, characters, settings, and ideas	2 Understanding main ideas and details	3 Point of view and purpose
	4 Tone and figurative language	5 Organizing ideas	6 Comparing different ways of presenting ideas

Test Overview

Topics
 Expressing meaning
 Using evidence
 Grammar and sentence structure

Time (to take the test)
 150 minutes
 10 minute break between parts 2 and 3
 45 minutes for the written essay

Format
 3 sections
 1 written essay (extended response)
 Multiple choice and other question types (drag and drop, hot spot, and drop down)

CARS Updates



- CARS data entry deadline for the first semester is **Friday, January 26, 2017**
 - semester data include the completion of attendance, achievements, credits earned and assessments
 - all data are to be error free
 - contact the CARS helpdesk at ewhelpdesk@ca.com if you have questions or issues
- Please be patient as CARS is making the appropriate changes to meet all state and federal requirements. Many items are on a list of enhancements for the future.
- Providers are reminded that the *Student Information Form* has been updated to match the federal reporting requirements.
 - Please notify all data entry staff to join a mandatory call detailing the changes later this month



CARS Updates continued

REMINDER

- CARS data administrators are reminded to:
 - review the user list and the access levels users have within CARS;
 - check “*not active*” for any users who are no longer with the program; and
 - enter CDP transfer credits individually and as detailed as possible and NOT by one summarized/combined entry.
- Programs must also use the “data verify” feature on the CARS Web Site to ensure that their data are error free.
 - Remember, “warnings” indicate data anomalies and may require corrective action while “errors” must be corrected unless indicated in writing by the CSDE.
- Please validate the **unique ten-digit Educator Identification Number (EIN)** on the staff screen and ensure the years of teaching experience in adult education for your staff is current and correct.
 - Please count only the **years of teaching experience in adult education** and select one of three choices from the drop-down list:
 - Less than 1 year
 - 1-3 years
 - More than 3 years



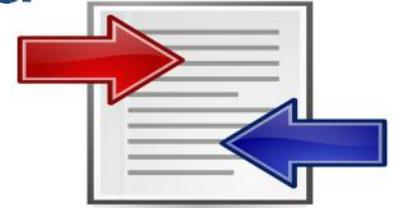
CARS Updates continued

- Importance of Data in WIOA times
 - Please review your data for accuracy
- Duplicate students
 - A new safeguard has been established to help eliminate duplicates in the statewide database. Please make sure all CARS staff are following appropriate search procedures.
- Legal Name Changes in CARS
 - All students must provide legal documentation to change a name in CARS
 - Please make a copy of the Probate Court order and keep in the student's file and add a note in the CARS database
 - If the student took the GED tests, please have them contact CSDE
 - A gender marker (for a transgender student) may only be changed with documentation from Department of Public Health





CARS Updates continued



- Merge requests are done weekly by Sabrina
 - Please refer to pages 32 and 33 of the *CARS Policies and Guidelines* manual for instructions pertaining to a merge request and to obtain the business rules that apply to any merge request
 - Merge requests that do not have a SSN on original student but there is an SSN for duplicate user will NOT be merged.
 - The **Social Security Number** is an important field for state and federal reporting
- FY 2017 State and Local Program Profiles for all state and federal adult education providers are available on the CSDE Web site
- FY 2017 Provider Performance Summary (PPS) will be emailed and meetings will be held regionally.





CCS Updates

- The CSDE requires a signed *Confidentiality Statement Form* for anyone with access to CARS or GED Manager (e.g. Data Entry personnel, GED Registrars)
 - Signed statements are to be maintained by the provider and available for review by the CSDE
 - If you need a copy of the *Confidentiality Statement Form* or if you have any questions or concern regarding the form or who should sign it, please contact Sabrina Mancini at sabrina.mancini@ct.gov



CCS Updates

- CASAS eTest units cost **\$1.10** for 2017-2018
- The agreement between CASAS and the CSDE provides the discounted rate as well as license and support to access the [TOPSpro Enterprise](#) data management application through June 30, 2018.
- CASAS maintains an [HTTPS](#) connection and secure browser environment. (No longer supporting Silverlight application)
- Administering tests via eTests Online requires a Chromebook or a Windows PC with Internet access. (iPads are currently being piloted)
- Windows computers must meet software requirements (Windows 8/10 for CASAS eTest delivery)



CCS Updates

- All adult education providers should be using their CT Code as their Agency ID for TE Online
- [TOPS-CARS handbook available online](#)
- TOPSpro users data exchange meeting on Friday, January 26 at Bristol Adult Education at 9:00am (space is limited)

Register Online:

<https://www.protraxx.com/scripts/ezcatalogny/advancedsearch.aspx?CustomerID=128>

Adult Education State Grant Update

FY 2017-18

- **FY 2018** State Grant Revision Application: **ED-245** and **ED-245A** are available on the CSDE Web site
- This year's form includes space to discuss progress on goals stated on the **FY18 ED-244** and **ED-244A** forms
- The budget narrative has been removed and is no longer necessary
- ED-245 and ED-245A revision application forms must include the completed **Excel Budget Templates**
- Due to the Bureau on or before **March 15, 2017**
- Reminder that grants must be delivered and also sent electronically as follows:
 - One original copy with superintendent signature via mail or delivery service
 - One electronic copy: e-mail to Marcy.Reed@ct.gov



Adult Education State Grant Update

FY 2017-18

- The **FY 2019** State Grant Application, forms **ED-244** and **ED-244A** for adult education providers and CEE agency heads will be available on the CSDE Web site in February
- Due to the Bureau on or before **Monday, April 16, 2018.**
- **ED-244** and **ED-244A** application forms must also include the completed **Excel Budget Templates.**
- For FY19 ED-244 and ED-244A budgets use the revised Budget Buddy
- Highlights of the revision include clarification on Budget Object Codes



Adult Education Teacher Evaluation Plan Highlights

- The adult education evaluation plan is designed to provide a basic and consistent framework for all adult education programs
- The guiding principles of the plan are aligned to the *Connecticut Guidelines for Educator Evaluation* and Connecticut's *System for Education Evaluation and Development* (SEED)
- Programs are reminded that they must use the AE Evaluation Plan or the one used by their district – all other plans require SDE approval
- Evaluation trainings were held through 2016 and 2017
- 2017-18 session was held December 6 at ACES
- A session is being planned for the Spring of 2018 to discuss successes and issues now that the plan has been implemented



Career Pathways Update

The Career Pathways Taskforce is continuing to work on the online toolkit:

<https://sites.google.com/danbury.k12.ct.us/career-pathways-toolkit/>

There will be a meeting scheduled at the AJC's in the spring - stay tuned for dates



Technology



Technology

Digital Learning Day is February 22, 2018!

Professional Development will be held on 2/22/18 at ACES:

- **Sessions topics include coding, augmented reality and the future of technology**
- **Nominal charge includes lunch and snacks**

To learn more about how your program can participate:

- **<http://www.digitallearningday.org/>**
- **#DLDay**



NEDP Update

- NEDP new advisor/assessor training was completed on December 15th. Thank you to Naugatuck AE for hosting 16 trainees over 3 days!
- NEDP Refresher Training will be held on Friday, January 19, 2018 at New Haven AE. Please register at <http://www.edadvance.org/atdn>
- Annual administrative Policies and Practices meetings will be held on May 4th and 18th. Register at <http://www.edadvance.org/atdn>



Integrated English Language/Civics Education

- **New Requirements**
ELA, Skills Training, Civics Education
- **Building Opportunities Collaborative**
Federal Project with New London AE & SDE and other states to develop professional development opportunities for IELCE
- **Grantees meeting February 8, 2018 1-3pm at Meriden Public Library**
- **CAACE presentation March 22nd**



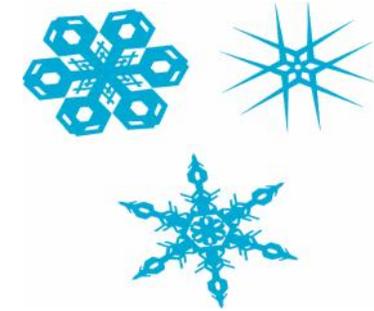
Federal Grant Update

- The FY 2018 PEP Mid-Year Report and budget revisions are due to the Bureau on Friday, February 16, 2018 no later than 3:00 pm. Note the new questions related to the new RFP.
- Documents may be accessed from the CSDE Web site <http://www.sde.ct.gov/sde/cwp/view.asp?a=2620&Q=320696&sdePNavCtr=|45472|#45552>
- One complete packet of original materials with original signatures delivered/mailed to CSDE, Bureau of Health/Nutrition, Family Services and Adult Education, 540 Columbus Blvd, Suite 508, Hartford, CT 06103 and complete packet emailed to susan.pierson@ct.gov
- Continuation Application for PEPs will be issued in early April for return in May.





Thank you for coming



**Next Policy Forum:
Friday, June 8, 2018**

