

# 2022 Summer Enrichment Grant Program Informational Webinar

April 25, 2022



# Agenda

1. Provide overview of the 2022 Summer Enrichment Grant Program
2. Discuss Summer Program details, including:
  - Eligible Applicants
  - Grant Award Options
  - Eligible Activities and Spending
  - Program quality requirements
  - Data, monitoring, and implementation
  - Application Questions
  - Selection and notification
3. Answer your questions
  - Note: Please submit questions during the webinar using the Q&A function. We will do our best to answer them via chat and/or live during the Q&A section of the webinar.



# Important notes before we begin

1. All grant applications must be submitted **online**. Applications can be found at [https://portal.ct.gov/SDE/ COVID19/AccelerateCT/Summer-Enrichment](https://portal.ct.gov/SDE/COVID19/AccelerateCT/Summer-Enrichment). Please do not send in submissions via email. Applications are due by May 10th, 2022 at 5:00 PM.
2. Read the Overview Document carefully. This contains all the information we will be discussing today, plus more.
3. A recording of this webinar and these slides will be available on the website above.
4. For any questions not answered during the webinar, including those that arise during the application process, please email [SDE.SummerEnrichment@ct.gov](mailto:SDE.SummerEnrichment@ct.gov).



# Eligible Applicants

- **Nonprofit child care centers or youth camps:** These programs **have a valid license by the Connecticut Office of Early Childhood** and must serve school aged children (5-18). Sites licensed to serve only children ages five and under may not apply.
- **License-Exempt Programs:** These include **license-exempt child care centers, youth camps, or other summer programs** operated by a (A) municipal agency; (B) private or independent school; (C) organization that are specifically exempted by name in the statute (Sec. 19a-77) or (D) program serving exclusively youth ages sixteen or older
- **District-run Programs:** These are license-exempt programs administered by **public school districts** that received less than \$1,000,000 in ARP ESSER funding.
- **Partnership:** These include partnerships led by one of 3 eligible organization types, working together with other non-profit organizations, municipal agencies, local and regional boards of education, Regional Educational Service Centers (RESCs), or charters. Applicant must be one of the 3 eligible organizations.

*Programs must serve school-age children who have completed kindergarten and are within the age group of 5-18 inclusive, with the exception that programs may serve youth with special needs, still enrolled in their school district, up to their 22nd birthday.*



# Grant Award Options

## Expansion Grants

- Funding to expand existing programs or create new programs to serve students who would otherwise not have access to summer camp or programs.
- Awards will total up to \$75,000 per site. Programs with multiple sites may submit one application per site.

## Innovation Grants

- Funding for organizations that can serve Connecticut children at scale, provide extensive learning opportunities that blend educational and enrichment components, and remove financial and other types of barriers that have typically precluded participation.
- Awards will range from \$75,001-\$250,000 per program site. A maximum of one application per program will be accepted.
- Additional requirements for Innovation Grant applicants:
  - Program must serve a minimum of 150 individual students over the course of the summer program period (June 6, 2022 - September 2, 2022);
  - Program must provide at least 80 hours of programming; and
  - Program must describe how it will serve the state's goal of providing bold and innovative summer programming to Connecticut students.



***One application - either an Expansion or Innovation Grant - per site is allowed.***

# Eligible Activities and Spending

## Eligible Grant Activities

Applicants must commit to using the funding in at least one of the following ways:

- Serve additional children or youth through existing or new programming;
- Subsidize enrollment costs for program participants; and/or
- Provide transportation for program participants.

## Eligible Spending Categories

- Hire additional staff, counselors, lifeguards, behavioral specialists or other necessary personnel to serve more students
- Rent for a larger facility in order to serve additional students
- Subsidize the costs of expanded hours or weeks that students participate in camp programming
- Subsidize or waive enrollment costs for students, particularly those eligible for free or reduced-price school meals
- Cover activity and other supply costs necessary for camp programming (i.e. arts and crafts, t-shirts, field trips, ticket fees, etc.)
- Provide food, snacks, and water for students
- Cover transportation costs for students

## Ineligible Spending Categories

- Student stipends, vouchers, gift cards/certificates, or other cash benefits directly to families/students
- Mortgage, maintenance, hardware and software upgrades, and utility costs that do not directly support one of the three eligible grant activities



# Both Grants: Program Quality Requirements (1 of 2)

- All camp/program staff that supervise children must have participated in a **minimum of two (2) hours of training on supporting student social-emotional learning** at some point between August 15, 2021 the start of their work with children.
- In addition to safety training (e.g. first aid/CPR/medical certification), **all staff must receive training on safe operations** including COVID-19 social distancing and infection control requirements, CDC and state guidelines
- There shall be a **designated staff person in charge who is eighteen years of age or older on site at all times** the child care program is in operation.
- If any program/camp includes activities at a waterfront or swimming area, whether as a regular part of their location or as a field trip, each separate water location must have an **appointed on-site director who shall be at least twenty years of age and shall possess an American Red Cross Lifeguard Training current rating or its equivalent.**
- Staff acting in a lifeguard capacity shall meet the requirements of **section 19a-113a-1 of the Regulations of Connecticut State Agencies.**
- Staff-to-student ratios when students are in or on the water is **one staff person to six students.**



# Both Grants: Program Quality Requirements (2 of 2)

- Staff acting as counselors shall be at least sixteen years of age. Youth acting as counselors-in-training shall be at least fourteen years of age. **Each staff member shall meet the age requirements prescribed in this section** on or before the date such staff member commences employment at the program/camp.
- Programs must maintain a ratio of at least **one staff to ten children under age six, one staff to twelve children under age eleven, and one staff to fifteen children over the age of eleven**. The ratio of staff to children shall be maintained at all times. When there is a mixed age group, the lower required ratio for the age of the youngest child shall prevail. The ratio of staff to campers, as specified in this subsection, shall be maintained at all times, including during all outings and trips except for structured activities offered exclusively for school age children.
- Prior to the start of the program/camp, **administrators shall develop a written emergency management plan** for matters that include, but are not limited to: fire, crisis response, medical incidents, weather related incidents, man-made disasters, natural disasters or acts of terrorism. The plan shall address
  - 1) The evacuation and removal of children to a safe location
  - 2) Lock-down procedures
  - 3) notification and reunification of parents with their children
  - 4) process for notifying emergency personnel,
  - 5) any necessary methods and procedures for the evacuation and relocation of children with special needs, developed in consultation with the parents of such children. All staff shall be trained on the details of the plan and a copy shall be maintained on-site and available to all staff.



# Both Grants: Data, Monitoring, and Program Implementation

- Comply with all state and federal statutory and regulatory requirements as detailed further in the program assurances sections, including but not limited to all legal requirements regarding oversight of youth programs and access to minors.
- Engage with other community stakeholders including the school district to ensure the proposed program is enhancing and not duplicating services.
- **Participate in any data collection that is required by the state or federal government for the use of this funding.**
- **Permit visits by SDE staff and partners at any time during the summer program for quality advising and/or monitoring.**
- Agree that the organization applying maintains full responsibility for the operation of the program, regardless of any partnership, volunteer, or subcontract arrangements.
- Ensure program accessibility for individuals with disabilities. Additionally, all materials should be made available in accessible formats (e.g., printed, digital and web based information).
- Provide a final report, in such format provided by the CSDE, no later than November 2, 2022.



# Application Questions (1/2)

1. Why does your program need this summer enrichment grant funding? Describe the students served, age levels, and particular need in this community/group of students.
2. Describe how your program will address the disproportionate impact of COVID-19 on student subgroups (children from low-income families, children with disabilities, English learners, migrant students, students experiencing homelessness, and children and youth in foster care).
3. Provide an overview of the summer program and specific enrichment program(s) offered, including any research or evidence to highlight the impact of the program on student outcomes. **For Innovation Grant applicants, programs should describe how they will serve the state's goal of providing bold and innovative summer programming to Connecticut students.**
4. Provide detail on program logistics, including: start and end dates; operational hours; facilities; staffing plan; transportation plan; and how meals and snacks will be handled. Programs should also include here how they intend to meet all eligibility and quality requirements outlined in this RFP.
5. Describe what staff training and student supports you will provide as part of this summer program that will support students' social, emotional, mental and physical health.



## Application Questions (2/2)

6. **Describe how your program is partnering with school districts and other entities, during the summer and into the 2022-23 school year, to ensure students are prepared for and enthusiastic about returning to school in the fall.** Optional upload of letter of support from program partner(s).
7. Describe how program participants will be recruited. Please describe any evidence of demand (e.g. wait-list, letter of support from school district, etc.)
8. Describe any other additional points important to consider for this program, including a description of the organization's current financial situation and if it has provided summer or after-school programs in the past three years.
9. **Provide a budget narrative with specific detail on how the grant funding would be spent. If applicable, include any other sources of additional funding, including in-kind resources such as facilities.** Applicants should describe the total cost to provide the program as well as the amount of funding requested from this award.



# Budget Categories

## 100 Personal Services - Employee Salary

- 30 Counselors @ \$13/hr, 6.5 hrs/day, 5 days/wk = \$12,675

## 200 Personal Services - Employee Benefits

- \$12,675 x 20% benefits cost = \$2,535 (covers health care stipends)

## 300 Purchased Professional and Technical Services

- \$1,600 will pay for outside social and emotional learning yoga and zumba through all 8 weeks of the camp program (\$200 per week, once a day)

## 400 Purchased Property Services

- \$1,500 will pay for a new lawn mower

## 500 Other Purchased Services

- 6 full scholarships x 8 weeks of camp x \$2,736 per camper per week = \$16,419
- Snacks and lunch for a total of 50 children three days weekly for 6 weeks = \$4,500
- Field trip transportation = \$1,000
- \$5,000 for gift cards for students to cover lunch at local restaurants

## 600 Supplies

- Staff and camper t-shirts at \$7 x 160 shirts = \$1,120
- Art supplies, sports equipment, and pool supplies for additional students = \$3,000
- \$20,000 for miscellaneous items

## Total Amount Requested

\$70,849



# Both Grants: Selection and notification

## Appendix A: Scoring Rubric

	EXCELLENT	GOOD	MARGINAL	INADEQUATE
	(well-conceived and thoroughly developed)	(clear and complete)	(requires additional clarification)	(information not provided)
<b>Questions 1 + 2. NEED FOR PROJECT (45 points max)</b>				
Provides a clear rationale for why project funding is needed this year.	15	10	5	0
Provides a description of the students to be served and makes a strong case for the specific needs of this community, focused on the disproportionate impact of COVID-19 on student subgroups (each major racial and ethnic group, children from low-income families, children with disabilities, English learners, gender, migrant students, students experiencing homelessness, and children and youth in foster care).	15	10	5	0

- Grant applications will be read and scored using the rubric found in the Appendix of the Overview document.
- The CSDE will notify applicants via email of the acceptance or rejection of their proposals by May 31. If a proposal is selected for funding, the CSDE will initiate a grant award letter.
- Notes and disclaimers:
  - The CSDE will retain all proposals submitted and such proposals will become part of the public domain.
  - The CSDE reserves the right to award in part, to reject a proposal in its entirety or in part, and to waive technical defects, irregularities or omissions if, in its judgment, the best interest of the state would be served.
  - All awards are subject to availability of federal funds. Grants are not final until award letters are executed.



# Reminders and Questions

1. Applications are due by May 10, 2022 at 5:00 PM. No applications will be accepted after this time.
2. Applications must be submitted online; do not send in applications via email. Retain a copy of your application responses!
3. Applicants will be notified of decision by May 31, 2022
4. More information can be found on the CSDE website; additional questions may be sent to [SDE.SummerEnrichment@ct.gov](mailto:SDE.SummerEnrichment@ct.gov).

***What questions do you have for us?***

