



STATE OF CONNECTICUT OFFICE OF GOVERNMENTAL ACCOUNTABILITY

State Contracting Standards Board

Minutes

**Friday, August 8, 2014 Meeting of the State Contracting Standards Board
Conference Room, 999 Asylum Ave., Hartford, CT**

Members Present:

Claudia Baio, Chair
Charles W. Casella, Jr.
Salvatore Luciano
Stuart Mahler
Jean Morningstar
Robert Rinker
Brenda Sisco
Roy Steiner

David L. Guay, Executive Director - ex-officio
Julia K. Lentini Marquis, Chief Procurement Officer

[Call to order](#)

Meeting called to order by Chair, Claudia Baio at 10:12 A.M.

[Approve the Minutes of the June 13, 2014 Meeting](#)

Chair Baio entertained a motion to approve the draft June 13, 2014 Board meeting minutes.

Motion made by Stuart Mahler and seconded by Robert Rinker to approve the minutes of the June 13, 2014 Board meeting. All voted in favor, the minutes of the June 13, 2014 meeting of the State Contracting Standards Board were approved.

[Boston Consulting Group \("BCG"\) contract with Connecticut Board of Regents referral from the State Employees Bargaining Agent Coalition](#)

Upon consensus of the Board, Chair Baio adjusted the agenda by moving up the issue of the Boston Consulting Group.

Chair Baio asked Julia K. Lentini Marquis, Chief Procurement Officer to provide an overview. Chief Procurement Officer Marquis explained that this matter was brought to the attention of the Board in a letter to her from Attorney Daniel E. Livingston, Counsel and Chief Negotiator for the

State Employees Bargaining Agent Coalition and placed on the Board's agenda at the direction of Chair Baio. Liz Caswell, Chief of Staff to the Board of Regents and Ernestine Weaver, Board of Regents Counsel were in attendance.

Attorney Livingston asserts in his letter to the Board that the Board should review the matter as he contends the work being performed by BCG under contract with the Board of Regents could and should be performed by existing state employees. Chief Procurement Officer Marquis pointed out to the Board for reference that the contract began in April 2014 and was set to terminate on September 15, 2014. Ms. Marquis noted that she had a conversation with Attorney Weaver about the matter, when Attorney Weaver first learned from Attorney Livingston that he had filed the letter with the Board. Ms. Marquis noted that a recurring theme noted from her conversation with Attorney Weaver is the level of understanding among the agencies of the status of the Board and that it has been reconstituted and is up and running.

Chair Baio opened the matter up to the Board for discussion on how to handle this matter. Chair Baio asked whether the Board should be reviewing this matter and asking for further information considering the contract termination date is so close.

After Board discussion with Ms. Caswell, who noted that the deliverables under the contract had already been completed and explained that BCG performed program and project management work where no such state office or staff exists, Chair Baio expressed to the Board that it had two questions before it on the matter; what to do with this particular matter and how to handle similar matters in the future.

By consensus the Board agreed to have Chair Baio send a letter to all agencies to be aware of the existence of the Board and its requirements under the Board's statutes and agreed to not take action on this particular matter.

[Continued consultation on C.G.S. Section 4e-16 \(m\) with Robert Dakers, Executive Finance Officer for the Office of Policy and Management](#)

Robert Dakers, Executive Finance Officer for the Office of Policy and Management continued discussions from his previous attendance at meetings. He discussed and consulted with the Board on C.G.S. Section 4e-16(m), and reviewed with the Board the latest Cost-benefit Analysis: Privatization Contracts Policies and Procedures Manual for the cost-benefit analysis required by State agencies seeking to let privatization contracts.

(m) The Office of Policy and Management, in consultation with the State Contracting Standards Board, shall: (1) Develop policies and procedures, including templates for use by state contracting agencies for the development of a cost-benefit analysis, as described in subsection (b) of this section, and (2) review with each state contracting agency the budgetary impact of any such privatization contract and the need to request budget adjustments in connection with any such privatization contract.

After discussion with Mr. Dakers, the Board agreed to review the Manual and provide feedback to staff to be compiled by August 22, 2014, or later if more time is required.

[Staff Reports](#)

Executive Director Guay indicated that he did not have a report.

Chief Procurement Officer Marquis reported that she had sent out a letter to all agency heads on June 30, 2014 requesting the appointment of an agency procurement officer by August 1, 2014, with approximately 60% responding so far. Ms. Marquis informed the Board that a second request will be going out.

Ms. Marquis noted that the request had resulted in feedback from state agencies asking who we are and what we do with follow up on scope of authority and process questions. Ms. Marquis noted in her letter to the agencies her willingness to meet with agency representatives, and consequently, has already met with representatives of CHRO, DAS, OPM and the University of Connecticut.

Ms. Marquis also apprised the Board about the need for a phone system that will be separate from the Office of the Child Advocate.

Board member Robert Rinker asked about upgrading the Board's web site. Executive Director Guay indicated that this is on the near horizon.

Adjournment

Motion made by Robert Rinker and seconded by Brenda Sisco to adjourn. All voted in favor and the meeting was adjourned at 11:31 A.M.

Respectfully submitted: David L. Guay