



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Draft
Minutes

Friday, July 10, 2020 Meeting of the State Contracting Standards Board
Via Conference Call

Members Present:

Lawrence Fox, Chair – Via Conference Call
Alfred Bertoline – Via Conference Call
Bruce Buff – Via Conference Call
Albert Ilg. – Via Conference Call
Donna Karnes – Via Conference Call
Salvatore Luciano – Via Conference Call
Stuart Mahler – Via Conference Call
Jean Morningstar – Via Conference Call
Robert Rinker – Via Conference Call
Brenda Sisco – Via Conference Call

David L. Guay, Executive Director - ex-officio board member – Via Conference Call
Lauren Gauthier, Staff – Former UConn Graduate Intern – Via Conference Call
Xholina Nano, Staff – 2020-2021 UConn Graduate Intern – Via Conference Call

Call to order

Meeting called to order by Chair Lawrence Fox at 10:01 A.M.

Due to the meeting held via a conference call, Executive Director Guay conducted a roll call to determine members present.

With the recent passing of long time and founding Board member Charles Casella, Jr., Chair Fox asked that the Board take a moment to remember an esteemed colleague.

Robert Rinker spoke of his long association with Charlie as a boss, colleague and friend.

Chair Fox said that he did not know Charlie as well as Bob, but he appreciated the compassion and counsel Charlie gave to him following the loss of his daughter; and how difficult loss can be.

Donna Karnes spoke of her experience and respect for Charlie, and she would personally miss him.

Salvatore Luciano noted that he sat next to Charlie at the Retirement Commission and this Board, and that Charlie was a man of extreme integrity.
Chair Fox also noted that the Board had lost another member with Robert Sember resigning.

1. Approve the Minutes of the May 8, 2020 Meeting

Motion made by Alfred Bertoline and seconded by Robert Rinker to approve the minutes of the May 8, 2020 Board meeting.

Voting in favor:

Lawrence Fox, Chair
Alfred Bertoline
Bruce Buff
Albert Ilg.
Donna Karnes
Salvatore Luciano
Jean Morningstar
Robert Rinker
Brenda Sisco

No votes no.

Abstaining: Stuart Mahler

2. Report from the Sec. 4e-36 Contested Solicitations and Awards Subcommittee

Subcommittee Chair Robert Rinker reported that no matters were pending before the Subcommittee.

3. Privatization Contract Committee Report

Privatization Contract Committee Chair Lawrence Fox reported that the Committee met on May 8, 2020 and took up a petition concerning the possible privatization of nuclear density testing of soil at the Department of Transportation referred to the Committee by the Board. Chair Fox directed to the members to the communication received from Travis Woodward withdrawing his petition.

The withdrawal concludes the matter.

4. Work Group Reports

a. Report from Audit Work Group

Acting Chair Robert Rinker reported two Compliance reports were accepted by the Audit Work Group this morning and are presented to the Board.

Office of Early Childhood Report – Motion made by Robert Rinker and seconded by Alfred Bertoline to accept the Audit Compliance report for the Office of Early Childhood with the following Audit exception language included. *The audit is incomplete due to a failure to submit a revised accounting of all contracts.*

All voted in favor.

Department of Motor Vehicles Compliance Report – Motion made by Robert Rinker and seconded by Salvatore Luciano to accept the Audit Compliance report for the Department of Motor Vehicles with the following Audit exception language included. *The audit is incomplete due to the lack of a response from the Department of Motor Vehicles concerning the Department's initial response to the questions concerning results based accountability.*

All voted in favor.

Acting Chair Rinker reported that the Audit Engagement Letters are prepared and ready for release along with the Audit Questionnaire and Data Request Spreadsheet. For the thirteen Agencies selected for Audit of FY 19.

Agricultural Experiment Station
 Bureau of Enterprise Systems and Technology (BEST)
 Department of Emergency Services & Public Protection (DESPP)
 Department of Energy and Environmental Protection (DEEP)
 Office of Health Strategy (OHS)
 Office of Policy and Management (OPM)
 Department of Public Health (DPH)
 Department of Insurance (DOI)
 Department of Aging and Disability Services
 Department of Revenue Services (DRS)
 Workers' Compensation Commission
 Division of Criminal Justice
 Department of Labor

Acting Audit Chair Rinker called upon Lauren Gauthier, UConn Graduate Intern 2019-2020, currently volunteering her time to the Board, to review the FY 19 Audit Questionnaire, which she authored and created.

Ms. Gauthier suggested an easy fix to warning agencies using DAS Master Contracts about the need to complete a cost-benefit-analysis or a cost-effectiveness-evaluation is to place a warning on the State Contracting Portal.

b. Data Analysis Work Group

Data Analysis Work Group Chair Alfred Bertoline reported that Executive Director Guay's search for a way to get the raw data on procurement and contracting was appearing to bear fruit. Executive Director Guay reported the possibility of direct access to the Core-CT data.

5. Report of Special Committee on Dillon Stadium contracts

Executive Director Guay reported the Committee last met March 17, 2020 via teleconference. Work has continued on narrative or timeline of events. Chair Fox directed Executive Director to set up a meeting of the Committee before the end of July.

6. Other Business

Robert Rinker asked if the Board could have Executive Director Guay inquire into what happened with the inquiry from the Department of Emergency Services & Public Protection (DESPP) about outsourcing of fingerprints for the public. By consensus the Board directed Executive Director Guay inquire into the matter's status.

Chair Fox informed the Board that due to Executive Director Guay's upcoming medical leave, the August 14, 2020 Board meeting is canceled.

7. Public Comment

No public comment.

8. Adjournment

Motion made by Robert Rinker and seconded by Jean Morningstar to adjourn. All voted in favor, the motion passed and the meeting adjourned at 11:01 A.M.

Respectfully submitted: David Guay