



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved
Minutes

Friday, May 11, 2018 Meeting of the State Contracting Standards Board
5th Floor Conference Room
18-20 Trinity Street, Hartford, Connecticut

Members Present:

Lawrence Fox, Chair
Thomas Ahneman – via teleconference phone
Alfred Bertoline
Charles Casella, Jr.
Albert Ilg
Jean Morningstar
Robert Rinker
Brenda Sisco

David L. Guay, Executive Director - ex-officio board member

1. Call to order

Meeting called to order by Chair Fox at 10:00 A.M.

2. Approve the Minutes of the April 13, 2018 Meeting

Motion made by Robert Rinker and seconded by Alfred Bertoline to approve the minutes of the April 13, 2018 Board meeting. All voted in favor, with Thomas Ahneman abstaining due to his absence at the April 13, 2018 meeting.

3. Report from Privatization Contract Committee

- a. Recommendation to Approve the Department of Transportation Business Plan concerning bridge inspection contracts

Chair Fox and Executive Director Guay reported that the Privatization Contract Committee is recommending approval of the business plan proposed by the Department of Transportation concerning bridge inspection contracts. Chair Fox noted that preliminary approval of the first year of the plan has been given and after receiving and reviewing further information the Privatization Contract Committee voted to recommend approval to the full Board.

18-20 Trinity Street – Hartford, Connecticut 06106

Phone (860) 947-0706

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Chair Fox requested a motion to begin discussion. Robert Rinker motioned to accept the recommendation of the Privatization Contract Committee to approve the business case provided by the Department of Transportation for bridge inspection contracts. Alfred Bertoline seconded.

Executive Director Guay pointed to the material provided in the meeting packet, which provides the detail of the plan. 49 State employees are needed to implement the plan of having State employees performing non-complex bridge inspections. The Department of Transportation estimated annual savings by performing non-complex bridge inspections with State employees is estimated at \$2,361,662.24.

Following discussion Chair Fox called for a vote.

Voting in favor:

Lawrence Fox
 Alfred Bertoline
 Charles Casella, Jr.
 Albert Ilg
 Jean Morningstar
 Robert Rinker
 Brenda Sisco

Voting against:

Thomas Ahneman

No abstentions. The motion passed, the Department of Transportation bridge inspection business plan is approved.

- b. Recommendation to modify Privatization Contract Committee process for the receipt of Privatization Requests.

Executive Director Guay introduced this item, which comes out of a discussion on the Privatization Contract Committee process draft reviewed at the last Privatization Contract Committee. Executive Director Guay suggested a change in the process to allow staff to forward a Privatization review request directly to the Privatization Contract Committee.

Motion made by Robert Rinker and seconded by Alfred Bertoline to change the process for receipt of Privatization review requests from having the full Board at a properly called meeting refer the matter to the Privatization Contract Committee to having staff after review refer directly to the Privatization Contract Committee. All voted in favor.

4. Report of the Contested Solicitations and Awards Subcommittee

Subcommittee Chair Robert Rinker reported that the subcommittee has no matters before it.

5. Work Group Reports

a. Report from Data Analysis Work Group

Chair Alfred Bertoline reported that the Data Analysis Work Group is in a holding pattern at this time. On the Work Group's agenda is setting up a meeting with Secretary Barnes of the Office of Policy and Management and the Chief Procurement Officer of the State of New York. Data Analysis Work Group member Albert Ilg reported that the Work Group members have also focused on knowledge transfer and the training of State employees by contractors and consultants, so the State employee can take over for the contractor or consultant. Charles Casella noted that the prime area ripe for knowledge transfer is the Information Technology area, especially as it relates to the purchase and use of proprietary software.

b. Report from Audit Work Group

Chair Thomas Ahneman reported that the work Group had interviewed most of the twelve in the audit group. Compliance reports will be forthcoming. All twelve have returned the audit questionnaire. Chair Ahneman reported that one of the things the Audit Work Group is finding, is that many agencies have procurement that is unique to that agency. Further there appears to be unique understanding and interpretation of the Statutes and Regulations concerning procurement by an agency. Common threads being uncovered include; procurement definitions, training, responsibility issues, broad use and broad non-use of cost effectiveness evaluations. Chair Ahneman informed the Board that the Audit Work Group would be putting together their compliance reports and elevating those to the Board for action.

Chair Ahneman urged the Board to create a glossary of procurement terms used by all, because the Audit Work Group has found a great deal of misunderstanding.

Board Chair Fox asked Mr. Ahneman when the Board would receive the compliance reports. Mr. Ahneman believed they would be ready for the July meeting of the Board.

Mr. Rinker added that at the last Audit Work Group interview meeting on May 8, 2018, the Work Group had interviewed the Department of Social Services, the Department of Developmental Services, and the Department of Children and Families and each of the agencies had sent their Deputy Commissioner. Mr. Rinker added that he thought that the Work Group members had learned from the Deputy Commissioners and that the Deputy Commissioners had learned from the Work Group.

6. Other business

Chair Fox raised the issue of recognizing the contributions of Judge Baio's five years as Chair. Possible dates for a dinner were discussed. Executive Director Guay was directed to coordinate.

7. Public Comment

Travis Woodward addressed the Board.

Fred Chojnicki a retired Department of Transportation employee also addressed the Board.

8. Adjournment

Motion made by Alfred Bertoline and seconded by Robert Rinker to adjourn. All voted in favor, the motion passed and the meeting was adjourned at 10:50 A.M.

Respectfully submitted: David Guay