

The Town of Watertown is currently seeking candidates for the following position:



**TOWN OF WATERTOWN
DEPUTY CHIEF OF POLICE
Salary: \$115,000-\$120,000**

THE POSITION

Position Summary: Responsible for the management of Police Department operations and administration.

Supervision Received: Works under the direction of the Chief of Police.

Supervision Exercised: Provides general supervision to lieutenants, sergeants, detectives, telecommunicators and support staff.

Description of Duties: Performs administrative duties. Plans, schedules, assigns, supervises, and evaluates the work of subordinates. Compiles and analyzes planning and budget data and oversees the function of and assists with grant writing. Recommends disciplinary action for subordinates. Analyzes Departmental operations. Assists the Chief in administration of the labor contract. Assists the Chief in the preparation for collective bargaining. Assists the Chief with Departmental relations with the public, press, and other law enforcement agencies. Shall supervise the operation of the Administrative Bureau and Field Operations Bureau. Shall handle the internal affairs function as delegated by the Chief. In the absence of the Chief of Police, shall exercise the authority of that office. Performs related work as required.

Knowledge, Skills, and Abilities: Considerable knowledge of the principles and practices of modern police administration and computer-based police applications. Considerable knowledge of police investigative methods. Some knowledge of the principles and practices of labor relations. Some knowledge of social trends and indicators and their impact on law enforcement policy. Good ability to plan, schedule, assign, supervise, and evaluate the work of the subordinates. Considerable ability to establish and maintain effective working relationships with Town, State and Regional officials, the public, and the press.

Qualifications: Fifty (50) hours of formal training in police administration and supervision or the equivalent from a recognized training institution, college, or university and one of the following equivalents of education and experience: a bachelor's degree in law enforcement administration or a related field from a recognized college or university, plus six (6) years of police experience, including at least three (3) years at or above the level of police sergeant; OR, a two-year associate degree in law enforcement administration or a related field from a recognized college or university, plus eight (8) years of police experience, including at least three (3) years at or above the level of police sergeant; OR, ten (10) years of police experience, including at least three (3) years at or above the level of police sergeant.

Special Requirement: Must possess a valid Connecticut driver's license.

APPLICATION PROCEDURE

To receive consideration for this position, submit a letter of interest and a resume outlining qualifications. All qualified candidates are encouraged to apply. Deadline is July 15, 2022 at 2:00 p.m.

Applications should be in a sealed envelope and delivered to:

Lisa M. Cattaneo
Executive Administrative Assistant
Office of the Town Manager
Town of Watertown
Watertown Town Hall
61 Echo Lake Rd
Watertown, CT 06795

