

A MESSAGE TO EMPLOYERS FROM THE PCA WORKFORCE COUNCIL ABOUT THE PCA ORIENTATION PROGRAM

The PCA Workforce Council and SEIU, 1199-NE (the union that represents PCAs) have agreed to extend the deadline for the mandatory orientation program. All PCAs hired between January 1, 2015 and November 30, 2016 now have an orientation deadline of February 28, 2017. The deadline for all new PCAs hired after November 30, 2016 is 90 days from his/her hire date.

Please remember that “PCA” means Personal Care Attendant and is used broadly to describe individuals employed by a consumer-employer in various DSS and DDS programs, including: Individual Home Support, Individual Day Support, Personal Support, Personal Care Attendant, Adult Companion, and Respite.

PCAs may register for group sessions (or the 30-minute union-only portion) online at <https://www.tfaforms.com/433968>. We also maintain a link to that site and a map of locations on our website at <http://portal.ct.gov/pcaworkforcecouncil/>. PCAs may also call to register, 860-804-4869 (**Litchfield, New Haven, Fairfield and New London**) or 860-804-4867 (**Hartford, Middlesex, Tolland and Windham**).

Attached to this notice is a list of Frequently Asked Questions about the PCA Orientation Program. We post this and other useful information for PCA Employers on our website at <http://portal.ct.gov/pcaworkforcecouncil/>.

If you have additional questions, you may contact the PCA Workforce Council:

- Website: <http://portal.ct.gov/pcaworkforcecouncil/>
- Email: PCAcouncil@ct.gov
- Phone: 860-418-6370 (please leave a message)

Thank you for your attention to this matter and for your understanding as we work to strengthen and improve this critical program.