



STATE OF CONNECTICUT  
OFFICE OF THE STATE TREASURER  
**Unclaimed Property Division**  
**Holder Reporting Extension Request Form**  
**Calendar Year Ending December 31, 2019**

We are requesting an extension for:

- ☐ Filing the Report of Unclaimed Property for the year 2019, representing property considered legally abandoned as of December 31, 2019 and due on or before March 30, 2020.
- ☐ **No money is due at this time.** Your payment **must** accompany your holder report **with a copy of this approved request on the revised due date.**
- ☐ **Note: Extensions will NOT be granted because due diligence was not completed in a timely manner as per CT statutes and/or reporting instructions.**

Based on the reason(s) below, I am applying for an extension:

Yes

No

Reorganization/Merger  
Personnel Changes  
New Accounting System  
System Problem  
Change in Transfer Agent  
Other (Please Explain) \_\_\_\_\_

I am requesting the following additional time to complete the report:

10 Days      30 Days      45 Days      60 Days

I have verified due diligence has been completed for the property in question. I am duly authorized to execute this request for an extension on behalf of the holder.

**Please complete one form for each entity or company. Original forms must be submitted to the Office of the Treasurer; faxed or scanned copies will not be accepted!** Please send to:

Office of the Treasurer, Unclaimed Property Division, 55 Elm Street, 5th Floor, Hartford, CT 06106.

Holder (Company) Name: \_\_\_\_\_

FEIN#: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Printed Name of Signatory: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_ Fax No: \_\_\_\_\_

Signature: \_\_\_\_\_

**TREASURER'S OFFICE USE ONLY**

The State of Connecticut's Unclaimed Property Division will consider the following criteria in evaluating the request.

	Yes	No	Explain/Notes	Holder #
Company Previously Filed Holder Reports				_____

Never Filed with CT before  
Holder Reports Received Timely (3 yrs)  
Previous Extension Requests (Consecutive)

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Maria M. Greenslade, Assistant Deputy Treasurer

**Extension Approved Report will be due on:** \_\_\_\_\_

**Extension Denied Explanation:** \_\_\_\_\_

Revised: October 2019