



Connecticut State Treasurer's Office
Short-Term Investment Fund
55 Elm Street, 6th Floor
Hartford, CT 06106

STIF Investor
55 Elm Street
Anytown, CT 06106

Important information about the Connecticut Short-Term Investment Fund (STIF)

Dear STIF Investor:

I am writing to inform you of upcoming changes in how your Short-Term Investment Fund accounts are serviced.

As a result of an extensive competitive bidding and evaluation process, the Office of the Treasurer is moving all custody and investor services and recordkeeping operations to Bank of New York Mellon Corp. (BNY). The transition will be effective **December 9, 2013**. We have made updates to the STIF Investor Guide and related forms with all the necessary information and made it available online. We encourage you to visit the STIF website at www.state.ct.us/ott/STIFHome.htm and review the new documents at "Forms and Instructions" on the right-hand side of the screen.

Below is a summary of key information that will help answer questions regarding the December 9, 2013 conversion.

Your Accounts and Statements

We have made every effort to minimize the impact of this transition on you and are pleased to confirm that your STIF account numbers will not change. A conversion statement detailing beginning and ending account balances for the conversion date will be mailed to you. In addition, the frequency of your statements will not change with the new custodian.

We have made several enhancements to improve the readability of your account statements. If you should have any questions about the statements you receive, or if you need statements for months prior to the conversion, please contact us at (860) 702-3118 or BNY at (800) 754-8430.

STIF-Express and Investor Services

You will be able to access your account via our toll-free number (800) 754-8430, or our STIF-Express internet portal, which can be accessed through our www.state.ct.us/ott/STIFHome.htm webpage.

We will be pre-enrolling all existing STIF-Express users. To obtain your new User Identification (User ID) and temporary password, please contact our portal's service center at (877) 546-5412, option #1, with one of your account numbers. When you log-in for the first time, you will be required to select a new password and security questions. In addition, an instructional "how to" guide will be posted to the STIF site.



Changes to Banking Information

Also on December 9, 2013 the Fund's wiring instructions will change to:

- ABA: 011001234
- Bank: Bank of New York Mellon
- DDA: Please call for bank information
- DDA Name: BNY Mellon Invstmt Servicing as Agent for State of CT STIF
- Further Credit: Fund 136 & STIF Account Number

Please update your internal documents with the new bank wiring instructions, and create or update "repetitive wire transfer" functionality with your financial institution to simplify electronic deposits into your STIF account. **Please note: State agencies will be handled on a centralized basis.**

Contact Information

Our telephone numbers will not change as a result of this conversion. Our staff will be available to answer your questions before and after the conversion. BNY staff will be available between 8:00 AM and 6:00 PM beginning December 9, 2013 if you have any questions regarding this change.

Telephone Numbers (no change):

Investment Transactions:	1-800-754-8430
STIF Administration:	1-860-702-3118

Mailing Address for all STIF account documents (no change):

Connecticut State Treasurer's Office
Short-Term Investment Unit Administration
55 Elm Street, 6th floor
Hartford, Connecticut 06106

We appreciate the opportunity to serve your investment needs and welcome any inquiries you may have by contacting us at (860) 702-3118 or (800) 754-8430. Thank you again for your confidence and continued trust.

Sincerely,

Lawrence A. Wilson
Assistant Treasurer - Cash Management

STIF WEL 1113